

Dethick, Lea & Holloway Parish Council

Chair 2018-19

Councillor I Hooker

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Clerk to the Parish Council

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28 February 2019

Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday 6 March 2019 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Yours sincerely

T. Walker

Clerk to the Parish Council

AGENDA – 6 March 2019

1. To receive apologies for absence

2. To consider motions for variations of business

3. Declaration of member's interests at meeting

- (a) Councillors must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of disclosable pecuniary interests and non-pecuniary interests.
- (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.
- (c) Declarations of interests will be read out from the declarations sheet and councillors will be asked to confirm that the record is correct.

4. Public Speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.
- (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.

5. To approve and sign the amended minutes of the meeting held on 6 February 2019

6. To determine which items, if any of the Agenda should be taken with the public excluded

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

7. Chairman's Announcements

- 8. To approve letters of thanks to be sent to two members of staff retiring at Holloway Surgery as suggested in Public Speaking at the February 2019 meeting (Minute 3286)**
- 9. To approve 2018/19 Footpath Maintenance Scheme Claim**
- 10. Update – Crown lifting and mower access under trees at Lea Recreation Ground**
- 11. Consider quotations for grass cutting at Lea Recreation Ground**
- 12. Consider quotations for grass cutting at Holloway Cemetery**
- 13. Consider replacing the existing Sickness Absence Policy with the draft Employee Absence Policy**
- 14. Consider increasing the annual councillor training allowance from £70 to £90 and whether any further formal policy or procedure is required**
- 15. Consider whether to opt for basic or enhanced DALC subscription for 2019/20**
- 16. Update on funding application for the inspection of the War Memorial**
- 17. Update on funding request to John Smedley Ltd for inspecting the Smedley Memorial**
- 18. Consider quotations received for the inspection of the War Memorial and the Smedley Memorial**
- 19. Update on proposed memorial inspections and testing at Holloway Cemetery**
- 20. Consider whether to book memorial inspection training with ICCM and which option to proceed with: -**
 - Option1: Host a course and get 2 free places with additional places charges at £135 each. Parish Council also provides and funds venue and arranges refreshments (ICCM pay £8.50 per person for refreshments)**
 - Option 2: Book an exclusive course at £800. Parish Council also arranges and funds venue and refreshments**
- 21. Consider Annual Playground Inspection Report**
- 22. Update on Neighbourhood Development Plan**

23. Consider the proposed designation of Local Green Space in the DLH Neighbourhood Plan for Lea Recreation Ground and Play Area, Holloway Cemetery and Memorial Grounds
24. Consider including the Receiving House at Holloway Cemetery on the list of Non-Designated Heritage Assets in the DLH Neighbourhood Plan
25. Consider the impact of new developments on the sewage treatment works at Lea Road, Cromford
26. Consider condition of boundary wall of Lea Wood Hall on Mill Lane, Holloway
27. Consider the effect of tarmac up to the boundary wall on Mill Lane in vicinity of Lea Wood Croft and the effect of that on the lime trees inside that wall (TPO)
28. Planning Matters – Planning applications for consideration

AVA/2019/0118	Peverill House, 3 The Hollins, Holloway, Matlock, DE4 5BA Rear single storey extension and replacement of existing flat roof with new pitched roof
AVA/2019/0108	1 Laburnum Villas Little London Holloway Matlock DE4 5AZ Remove conservatory and construct single storey kitchen extension to rear
AVA/2019/0094	Bracken Lane Farm Bracken Lane Holloway DE4 5AS Internal and external alterations to existing stables to form home office
AVA/2019/0095	Bracken Lane Farm Bracken Lane Holloway DE4 5AS Internal and external alterations to existing outbuilding to form holiday accommodation
AVA/2019/0096	Bracken Lane Farm Bracken Lane Holloway DE4 5AS Internal and external alterations to existing log store to form sun / garden room
AVA/2019/0138	Manor Farm Dethick Dethick Matlock Derbyshire DE4 5GG Listed Building Consent for conversion of redundant barns into single residential dwelling and new outbuilding to provide garage and stables
TRE/2019/0426	John Smedley Ltd Lea Road Lea Bridge Matlock DE4 5AG T1-Sycamore tree - Raise crown to 5m over site and reduce branches in upper crown by 2m over site. G2-Various - Prune back to give 5m clearance over access road
TRE/2019/0432	Park Cottage Yew Tree Hill Holloway Matlock DE4 5AR Oak tree (covered by TPO 269) fell tree due to damage and poor condition of tree, excess shading and overhang to neighbours, low amenity value, and the height of the tree and closeness to properties
TRE/2019/0433	Park Cottage Yew Tree Hill Holloway Matlock DE4 5AR Removal of 2 No apple trees and crown reduction of leylandi hedge and trim overhanging branches

29. Planning Matters – For information only

AVA/2018/0493	Change of Use of Yew Tree Inn Public House to Form One Dwelling Application withdrawn
Appeal Ref: APP/M1005/F/17/3189552	Jug and Glass Inn, Main Road, Lea, Matlock DE4 5GJ The appeal is allowed, the listed building enforcement notice is quashed, and listed building consent is granted for the retention of a rear extension and the removal of an external door at Jug and Glass Inn, Main Road, Lea, Matlock subject to the following condition: 1. The rear extension shall be painted, in a colour to be agreed in writing by the local planning authority, and a screen wall shall be constructed, in accordance with details shown on drawing numbers 11201/11 and 11201/12 and to match in all respects the stonework of the restaurant extension, within twelve months of the date of this decision.

30. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2508	Clerk Wages - February - 52.143 hours (Net) Use of home as office – February Mileage: 48 miles @ £0.45 1/2/19 Home/Holloway/Home (24 miles) 6/2/19 Home/Holloway/Home (24 miles) Vonage - Parish phone line Line rental & Broadband contribution Printer cartridge	£603.57 £21.60 £12.25 £11.75 £89.13	£738.30
2509	HMRC Income Tax / NI (February) including employer's contribution to NI		£157.65
2510	Keptkleen Ltd –Toilet cleaning – Invoice 1207		£156.00
2511	Derbyshire County Council – Grass cutting at Lea Rec - £1060 plus VAT		£1272.00
2512	DALC - Elections Training – 11/2/19 - Cllr P Ward		£30.00
2513	DALC - Elections Training – 11/2/19 - Cllr H Aldred		£30.00
2514	The Florence Nightingale Memorial Hall Fund – Room hire for Parish meetings – 3/10/18, 7/11/18, 5/12/18, 2/1/19, 6/2/19 and 6/3/19		£132.00
DD	British Gas – Electricity for toilets (21/2/19)		£20.84

Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
Cambridge Building Society	Interest to 31/12/18 for Cambridge Building Society – Paid directly into Cambridge Building Society account.	£18.58
100689	Interment fee	£180.00

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated)

31. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email)

DALC Ref	Details
3/2019	Spring Seminar - Prep no deal Brexit - Ethical Standards Enq published - HR Advice Short Service contracts & dismissals - Letter from NALC Chair - Great British Spring Clean - Arnold-Baker 11th Ed - Clerk Tips - Training
Email	Elections Training
Email	Elections Training Material

32. To consider items of correspondence (Previously circulated by E-mail)

From	Details
AVBC	Committee Papers for Cabinet
RAD	Village Halls Update
DCC	Parish and Town Newsletters
Crich PC	No confidence vote in Amber Valley Borough Council as Local Planning Authority
AVBC	Re: No confidence vote in Amber Valley Borough Council as Local Planning Authority
AVBC	Planning Application AVA/2018/0493 - Change of Use of Yew Tree Inn Public House to Form One Dwelling
AVBC	Committee Papers for Improvement & Scrutiny Committee
AVBC	Annual playground Inspection
DCC	Stagecoach operation of East Midlands Trains extended
AVBC	AVA/2018/0493 - Change of Use of Yew Tree Inn Public House to Form One Dwelling - – Application withdrawn
Office of the PCC for Derbyshire	PCC Dhindsa's Listening to You Campaign 2018-19. Have your say!
AVBC	Safer Amber Valley News
RAD	Training, Crime Survey & FREE computer monitors
DCC	Parish and Town Council Liaison Forum Revision to Date of Meeting now 3 April 2019
AVBC	Pre-election Period Guidance Letter
Crich PPG	Recent Appointment of new NAPP Chair
AVBC	Committee Papers for Full Council

DCC	Memorial Grounds Footpath
Crich PPG	N.A.P.P. February 2019 E-bulletin
Erewash Community Transport	Access to Health - Accessible Transport to Health and Medical Appointments
Derbyshire Army Cadet Force (Mercian Regiment)	Sponsorship/funding

33. Agenda items for the next meeting on Wednesday 3 April 2019