

Dethick, Lea & Holloway Parish Council

Chair 2019-20

Councillor I Hooker

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Clerk to the Parish Council

T Walker

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30 May 2019

Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday 5 June 2019 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Yours sincerely

T. Walker

Clerk to the Parish Council

AGENDA – 5 June 2019

1. To receive apologies for absence

2. To consider motions for variations of business

3. Declaration of member's interests at meeting

- (a) Councillors must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of disclosable pecuniary interests and non-pecuniary interests.
- (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.
- (c) Declarations of interests will be read out from the declarations sheet and councillors will be asked to confirm that the record is correct.

4. Public Speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.
- (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.

5. To approve and sign the minutes of the meeting held on 9 May 2019

6. To determine which items, if any of the Agenda should be taken with the public excluded

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

7. Chairman's Announcements

8. Staffing matter in line with Employee Absence Policy – Parish Warden

9. Consider whether to participate in DCC Rights of Way Minor Maintenance Agreement 2019/20

10. Consider memorial inspections and testing at Holloway Cemetery

11. Consider whether to book memorial inspection training with ICCM and which option to proceed with: -

- **Option1: Host a course and get 2 free places with additional places charges at £135 each. Parish Council also provides and funds venue and arranges refreshments (ICCM pay £8.50 per person for refreshments)**
- **Option 2: Book an exclusive course at £800. Parish Council also arranges and funds venue and refreshments**

12. Update on funding application for the inspection of the War Memorial

13. Consider quotations received for the inspection of the War Memorial and the Smedley Memorial

14. Consider construction of compost area at cemetery

15. Consider a request for a kerbstone memorial that may not match the dimensions set out in the cemetery regulations and is a different design to most other kerb memorials

16. Consider whether the cemetery regulations need to be updated to take account of requests for memorials of non-standard design

17. Consider participation in Derbyshire 'Lamp Post Poppies 2019' campaign

18. Update – Handrail at Holme Close

19. Consider the issue of motorhomes camping on Church Street overnight

20. Update on Neighbourhood Plan

21. Consider covering the cost of any funding shortfall to deliver the Neighbourhood Plan

22. Planning Matters – Planning applications for consideration

AVA/2019/0145	Aqueduct Cottage Unnamed Road From Lea Bridge To Lea Wood Lea Bridge Matlock Repair of Aqueduct Cottage and its conversion into a visitors centre for the Lea Wood Nature Reserve
AVA/2019/0146	Aqueduct Cottage Unnamed Road from Lea Bridge To Lea Wood Lea Bridge Matlock Derbyshire Listed building consent for repair of Aqueduct Cottage and its conversion into a visitor centre for the Lea Wood Nature Reserve
AVA/2019/0346	Fuel Coffee & Kitchen Fuel Coffee and Kitchen Leashaw Holloway Matlock DE4 5AT Replacement of 4 window on rear elevation from wood to UPVC
AVA/2019/0474	11 Lea Road Lea Bridge Matlock Derbyshire DE4 5AH Two storey rear extension to dwelling house
TRE/2019/0471	Park Cottage Yew Tree Hill Holloway Matlock DE4 5AR Proposed work to oak tree TPO 269. Crown reduce by approximately 1-2 metres. Remove all dead and damaged wood. The tree has suffered some serious damage to several branches which need to be removed and the tree reshaped.
TRE/2019/0476	Lea Holme Mill Lane Holloway Matlock Derbyshire DE4 5AQ T1 Ash - Repollard T2 Sycamore - Fell
TRE/2019/0483	Yew Tree Inn Yew Tree Hill Holloway Matlock DE4 5AR T1 Yew - Reduce overall crown by up to 2m

23. Planning Matters – For information only

TRE/2019/0473	Blossom Cottage Bakers Lane Lea Matlock DE4 5GH T1 Norway spruce - Fell G1 3x Leylandii - Fell
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24. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2528	Clerk Wages - May - 52.143 hours (Net) Use of home as office – May Mileage: 72 miles @ £0.45 4/5/19 Home/Holloway/Home (23 miles) 9/5/19 Home/Holloway/Home (23 miles) 20/5/19 Home/Lea Bridge/Lea/Home (26 miles) Vonage - Parish phone line Line rental & Broadband contribution	£615.66 £32.40 £12.25 £11.75	£672.06
2529	HMRC Income Tax / NI (May) including employer's contribution to NI		£159.83
2530	Keptkleen Ltd –Toilet cleaning – Invoice 1269		£156.00
2531	DLH Carnival Committee – Advert donation		£19.00
2532	Fox Grounds Maintenance – Grass cutting Cut 2 at Cemetery and Month 2 at Lea Rec		£511.70

2533	Woodgrow Horticulture Ltd – 3m3 Play area bark		£366.00
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Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
100692	Memorial Fee - Plot GM124	£100.00
100693	Interment Fee – Plot 1112	£180.00

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated)

25. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email)

DALC Ref	Details
07-2019	Excellence Awards year 2 - Community Organising Training - Report on Rural Economy - Town & Parish Council VE Day 75 - Use of Council Seal - Councillor Essential Training extra course

26. To consider items of correspondence (Previously circulated by E-mail)

From	Details
AVBC	Safer Amber valley News
Cllr Taylor	Parking outside Lea Primary School
Belper SNT	Staffing update from PCSO
Peak and Northern Footpaths Society	Public footpaths
DCC	Cancelled - Derwent Valley Line CRP Monday 20 May
DCC	Mobile Library Routes
DCC	Climate Change Manifesto
AVBC	Committee Papers for Full Council
Pageantmaster VE Day 75	VE Day 75
Crich PPG	N.A.P.P. May 2019 E-bulletin
The Royal British Legion	Derbyshire Poppy Appeal 2019
AVBC	Committee Papers for Licensing Board
Email from individual	Crich Quarry
Crich PPG	Defibrillator Training at Glebe Centre Friday 31 May

27. Agenda items for the next meeting on Wednesday 7 August 2019