

Dethick, Lea & Holloway Parish Council

Chair 2019-20

Councillor I Hooker

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Clerk to the Parish Council

T Walker

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1st August 2019

Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday 7 August 2019 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Yours sincerely

T. Walker

Clerk to the Parish Council

AGENDA – 7 August 2019

1. To receive apologies for absence

2. To consider motions for variations of business

3. Declaration of member's interests at meeting

- (a) Councillors must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of disclosable pecuniary interests and non-pecuniary interests.
- (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.
- (c) Declarations of interests will be read out from the declarations sheet and councillors will be asked to confirm that the record is correct.

4. Public Speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.
- (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.
- (d) A PCSO from Derbyshire Constabulary (Amber Valley SNT) will speak about the creation of a Community speed watch group in the parish

5. To approve and sign the minutes of the meeting held on 5 June 2019

6. To determine which items, if any of the Agenda should be taken with the public excluded

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

7. Chairman's Announcements

8. Consider the post of Parish Warden

9. To note the approved External Audit Report and Certificate – 2018/19

10. To approve the quotation from B Wood for internal audit services for 2019/20

11. To consider the fixed price of £1095 from Dunn & Co for memorial testing at Holloway Cemetery

12. To consider the memorial testing process and agree the procedure that should be followed if a memorial fails the test and is found to be unsafe

13. To consider whether to use the funds in the Cambridge Building Society for other items of expenditure (Currently the funds are reserved for the development of new cemetery space – minute 3025)

14. Consider the procedure for submitting parish council articles for inclusion in the parish magazine

15. Consider damage to public toilets and the quotation obtained for repairs

16. Consider reducing the opening hours of the public toilets – Cllr Stevenson

17. Update - Damage to historic troughs, Lea Road

18. Consider participation in Derbyshire 'Lamp Post Poppies 2019' campaign

19. Consider repairs to the shelter roof at Lea Recreation Ground

20. Update – Handrail at Holme Close – Cllr Hannath

21. Feedback from Community Working Group – Cllr Manze

22. Consider the issue of poor street lighting outside the Florence Nightingale Memorial Hall – Cllr Hooker

23. Consider the issue of speeding on Yew Tree Hill, Holloway & Lea Main Road, Lea and whether there is any interest in setting up a Community speed watch group for the parish

24. Consider bin for dog waste on Long Lane (near the memorial grounds entrance) – Cllr O'Neil

25. Consider the creation of wildlife areas in Lea Recreation Ground and Holloway Cemetery – Cllr Stevenson
26. Consider the issue of dogs on Lea Recreation Ground and whether additional signage is required
27. Consider the issue of motorhomes permanently parked on Church Street
28. Consider responding to the Public Spaces Protection (Control of Dogs) Order consultation from AVBC
29. Update on Neighbourhood Plan
30. Planning Matters – Planning applications for consideration

TRE/2019/0495	Hollywell Cottage, Leashaw, Holloway, Matlock, DE4 5AT Holly - Fell
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31. Planning Matters – For information only (outside consultation period)

AVA/2019/0550	Bracken Lane Farm Bracken Lane Holloway Matlock DE4 5AS Proposed internal and external alterations to existing outbuilding to form proposed annex (resubmission of AVA/2019/0095)
TRE/2019/0485	The Coach House Main Road Lea Matlock DE4 5GJ Mixed species hedge which has outgrown regular management between the Coach House and adjacent agricultural land. Notification to reduce & lay to 2m height and remove elder to ground level.
TRE/2019/0490	The Coach House Main Road Lea Matlock DE4 5GJ Beech-fell, Ash-1 to 5 fell, Sycamore-fell, Sycamore-1m clearance from wires, Conifers-fell, Birch-rebalance by 0.5m, Hawthorn-fell, Elder-fell, Holly-reshape crown by 0.5m

32. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2534	Clerk Wages - June - 52.143 hours (Net) Use of home as office – June Mileage: 46 miles @ £0.45 30/5/19 Home/Holloway/Cemetery/Home (23 miles) Agenda/Financials/Cemetery 5/6/19 Home/Holloway/Home (23 miles) Meeting Vonage - Parish phone line Line rental & Broadband contribution Postage stamps Royal Mail Group Ltd – PO Box renewal £285 plus VAT	£615.66 £20.70 £12.25 £11.75 £16.80 £342.00	£1019.16

2535	Clerk Wages - July - 52.143 hours (Net) Use of home as office – July Vonage - Parish phone line Line rental & Broadband contribution Land Registry fee (reimbursement)	£615.66 £12.25 £11.75 £11.00	£650.66
2536	Warden Wages (Net) (Month 1 of Notice period) including payment for one third of holiday entitlement accrued		£900.43
2537	Warden Wages (Net) (Month 2 of Notice period) including payment for one third of holiday entitlement accrued		£900.43
2538	Clerk – reimbursement for payment to HMRC Income Tax / NI (June) including employer's contribution to NI		£213.02
2539	HMRC Income Tax / NI (July) including employer's contribution to NI		£213.02
2540	Keptkleen Ltd –Toilet cleaning – Inv. 1287 &1306		£249.60
2541	The Florence Nightingale Memorial Hall Fund – Room hire for PC Meetings 3/4, 9/5 and 5/6		£66.00
2542	PKF Littlejohn LLP – External audit for 2018/19		£240.00
2543	Graffiti Away – Graffiti removal – Lea Rec Shelter - £130.00 plus VAT		£156.00
2544	Fox Grounds Maintenance – Grass cutting Invoice 4874: Lea Rec – Month 3 Invoice 4875: Holloway Cemetery - Cut 3 & Cut 4 Invoice 4972: Lea Rec – Month 4 Invoice 4973: Holloway Cemetery - Cut 5	£175.70 £672.00 £175.70 £336.00	£1359.40
2545	Fox Grounds Maintenance – Grass cutting Invoice 5065: Lea Rec – Month 5 Invoice 5066: Holloway Cemetery- Cut 6	£175.70 £336.00	£511.70
DD	ICO – Data Protection Registration fee 2019-20		£35.00
DD	Waterplus – water, supply and drainage charges 20/2/19-16/5/19		£71.31
DD	British Gas – Electricity for toilets (22/5/19)		£13.91
DD	British Gas – Electricity for toilets (27/6/19)		£12.02

Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (31/5/19)	£5.76
BACS	Monthly interest from Nat West Account (28/6/19)	£4.96
BACS	Exclusive Rights of Burial & interment fee GM124	£580.00

Note: Cheque payment for Exclusive Rights of Burial & interment fee GM124 for £580.00 described in minute 3366 (9/5/19) was rejected and is replaced with the BACS payment above.

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated)

33. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email)

DALC Ref	Details
Email	Call for Executive Members for DALC for period - 2019-2023
Email	Playground equipment - free
Email	Playground Inspection Training Course - 24 July 2019 - Whitworth Centre, Darley Dale
8/2019	DALC Circular 8 2019 - AGM & Excellence Awards 22 October - Exec Comm. Nominations - Finance, exercise of public rights - Permitted dev. law change - 'More than a pub' campaign - Legal brief Data Protection fees - Hathersage PC - CiLCA fee
Email	Playground Inspection Training - The Whitworth Centre, Darley Dale
9/2019	DALC Circular 09-2019 - Neighbourhood Plan Process - DET Funding Scheme - Secret Ballots - NALC Lobby for Financial Services Ombudsman to cover local councils - Public Sector Bodies regs - Guidance on naming individuals in minutes - Training of Councillors
Email	Derbyshire Association of Local Councils - Executive Committee Elections 2019-2023
Email	Training dates
Email	Revised NALC Model Financial Regulations 2019 for England - Guidance on the Model Financial Regulations templates for England and Wales

34. To consider items of correspondence (Previously circulated by E-mail)

From	Details
AVBC	Amber Valley Borough Local Plan Submission Local Plan (March 2018)
Crich PPG	CPPG win national award
Crich PPG	Defibrillator Training at Glebe Centre Friday 31 May
DCC	Stub Out and Save - new stop smoking campaign launching May 31st
Resident	Damage to historic troughs
DCC	Shared lives
Crich PPG	Joined Up Care Derbyshire Newsletter - May 2019
AVBC	Committee Papers for Standards and Appeals Committee
AVBC	Committee Papers for Cabinet
AVBC	Committee Papers for Planning Board
RAD	Can you help?
DCC	Wednesday 10 July 1015 in Belper - Next Meeting of the Derwent Valley Line CRP
Crich PPG	Professor Ashton, will you walk towards a cure?
ICO	ICO - Renewal confirmation
AVBC	TPO 433/2019 - Yew Tree at Yew Tree Inn, Holloway
London Hearts	Defibrillator Appeal for Amber Valley Parish Councils
Crich PPG	Tweet by Patient Participation on Twitter

Severn Trent	Work in your area
DDCAB	2018/19 Annual Amber Valley Impact Report - Citizens Advice Derbyshire Districts
DCC Traffic and Safety Team	Church Street, outside Lea Primary School - 8233983
AVBC	Proposed Public Spaces Protection (Control of Dogs) Order
RAD	Digital Hubs - do you want to be involved?
Crich PPG	N.A.P.P. June 2019 E-bulletin
Crich PPG	Dementia Friendly Awards Daily living aids The Restaurant That Makes Mistakes
DVMWHS	Invitation to "Mr Arkwright" Launch Event at Cromford Mills
DCC	Agenda and Reports for Derwent Valley Line CRP Meeting Wednesday 10 July
RAD	Derbyshire Environmental Trust grant opportunity
Resident	Bea Moor Troughs
AVBC	Committee Papers for Governance and Audit Board
Derbyshire PCC	Performance under the spotlight at Commissioner's Board Meeting
AVCVS	5 Ways and Small Grants Information Amber Valley
AVBC	Committee Papers for Planning Board
FDVL	Friends of the Derwent Valley Line, Open Meeting, Next Tuesday, 16th July 2019
DCC	Derbyshire Connect Active Travel Questionnaire - Amber Valley & Erewash
DCC	East Midlands Trains to continue running train services for customers during RMT industrial action
AVBC	Committee Papers for Full Council
AVBC	Committee Papers for Improvement & Scrutiny Committee
Pauline Latham OBE MP	Derbyshire County of Culture
DCC	Derwent Valley Line CRP Meeting Minutes of 10 July
DCC	Temporary Road Closure: High Lane, Holloway
Crich PPG	Invitation to join new health & care Citizens Panel
Resident	Dogs on Lea Recreation Ground and the lack of signage and motorhomes permanently parked on Church Street
Groundwork	Free Walking Festival in Amber Valley and Erewash 14 - 29 September 2019

35. Agenda items for the next meeting on Wednesday 4 September 2019