

Dethick, Lea & Holloway Parish Council

Chair 2019-20

Councillor I Hooker

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MINUTES – 7 August 2019

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 7 August 2019.

Councillors: I Hooker (Chair)

S Crossley (from 7.20pm)

S Hannath

C Manze

A McDonald

A O'Neil

J Stevenson

P Ward

B Wright

Also present: T Walker (Parish Clerk)

PCSO Community Speedwatch

Supervisor from Derbyshire

Constabulary

3399. To receive apologies for absence – None

3400. To consider motions for variations of business - None

3401. Declaration of member's interests at meeting - None

3402. Public Speaking

A PCSO from Derbyshire Constabulary (Amber Valley SNT) gave background to Community Speedwatch and spoke about the creation of a group in the parish. There are only 2 sets of equipment for 13 areas so ideally groups need to purchase their own equipment, which costs around £400 and includes equipment, signs and high visibility clothing. Around 6 volunteers are needed from the community and free training is provided. Warning letters are sent out to drivers if vehicles are seen speeding.

3403. To approve and sign the minutes of the meeting held on 5 June 2019

RESOLVED: To approve the minutes as a true record.

Cllr Crossley joined the meeting at 7.20pm

3404. To determine which items, if any of the Agenda should be taken with the public excluded - None

3405. Chairman's Announcements

A resident has been in touch regarding parking on Thorpe Close. DCC and Futures Homes have confirmed that the road and pavement are owned by DCC and there are

no parking restrictions. This means that anyone, not just immediate residents are entitled to park there.

3406. Consider the post of Parish Warden

Cllr Hooker gave an update. The Parish Warden post was discussed by the Employment Working Group last week. The options of filling the post and using contractors were considered. The cost of employment is around twice the cost of using contractors and employment is only viable if the person did a wider range of duties. The group came to a view, but thought it should be considered further by the PC before making decision.

RESOLVED: To defer a decision to the September meeting

3407. To note the approved External Audit Report and Certificate – 2018/19

RESOLVED: To note the contents of the report.

3408. To approve the quotation from B Wood for internal audit services for 2019/20

RESOLVED: To accept the quotation of £150 from B Wood for the internal audit for 2019/20

3409. To consider the fixed price of £1095 from Dunn & Co for memorial testing at Holloway Cemetery

RESOLVED: To accept the fixed price of £1095 from Dunn & Co for memorial testing at Holloway Cemetery

3410. To consider the memorial testing process and agree the procedure that should be followed if a memorial fails the test and is found to be unsafe

Memorial testing will take place week commencing 23rd September 2019

RESOLVED: (1) If a standard modern memorial fails and is unsafe, a repair will be effected. (2) If a large older memorial fails and is unsafe it will either be fixed back in the ground, or if that is not possible laid flat.

3411. To consider whether to use the funds in the Cambridge Building Society for other items of expenditure (Currently the funds are reserved for the development of new cemetery space – minute 3025)

RESOLVED: (1) For the funds in the Cambridge Building Society to be used for other items of expenditure. (2) To consult with the community regarding ideas for projects on which the funds could be spent. Vote: 5 for, 4 abstentions.

3412. Consider the procedure for submitting parish council articles for inclusion in the parish magazine

RESOLVED: (1) Add a standard item to future agendas asking whether there are any items for inclusion in parish magazine and agree someone to draft the article. (2) For draft articles to be circulated for comment to the clerk and councillors before submitting to the parish magazine.

3413. To consider continuing with the meeting beyond 9pm in order to conclude all business on the agenda

RESOLVED: To continue with the meeting in order to conclude all business on the agenda.

3414. Consider damage to public toilets and the quotation obtained for repairs

RESOLVED: To accept the quotation from Mr Gunter for £235 (Stainless steel sink).

Cllr Manze left the meeting at this point

3415. Consider reducing the opening hours of the public toilets – Cllr Stevenson

RESOLVED: To investigate how the timings can be changed.

3416. Update - Damage to historic troughs, Lea Road - No further update.

3417. Consider participation in Derbyshire ‘Lamp Post Poppies 2019’ campaign

RESOLVED: Not to participate this year, as 2018 was a special year.

3418. Consider repairs to the shelter roof at Lea Recreation Ground

RESOLVED: For the Clerk to obtain a quote for the repairs.

3419. Update – Handrail at Holme Close – Cllr Hannath

Cllr Hannath gave an update. The intended rail is a new section on Mill Lane to reach up to the corner. The PC would need to agree to accept responsibility for maintenance.

RESOLVED: For the PC to take on responsibility for future maintenance of the handrail.

3420. Feedback from Community Working Group – Cllr Manze

RESOLVED: To defer this item until September meeting

3421. Consider the issue of poor street lighting outside the Florence Nightingale Memorial Hall – Cllr Hooker

RESOLVED: For the Clerk to write to DCC to ask if an additional lamp column could be added or the existing lighting upgraded in order to improve lighting levels on the pavement outside the Florence Nightingale Memorial Hall.

3422. Consider the issue of speeding on Yew Tree Hill, Holloway & Lea Main Road, Lea and whether there is any interest in setting up a Community speed watch group for the parish

RESOLVED: (1) For the Clerk to ask DCC to consider flashing lights with 20mph speed limit outside FNMH now that the play group is integrated into the school federation. (2) For the Clerk to register interest with PCSO in the creation of a Community Speedwatch group for the parish. (3) For the Clerk to approach Cllr Taylor

to ask for £400 funding for speed gun and equipment. (4) For the Community Working Group to take forward the creation of a Community Speedwatch group for the parish

3423. Consider bin for dog waste on Long Lane (near the memorial grounds entrance) – Cllr O’Neil

RESOLVED: For the Clerk to ask AVBC for additional bin provision on Long Lane near the Memorial Grounds entrance.

3424. Consider the creation of wildlife areas in Lea Recreation Ground and Holloway Cemetery – Cllr Stevenson

RESOLVED: To refer this item to the Lea Rec & Play Area Working Group.

3425. Consider the issue of dogs on Lea Recreation Ground and whether additional signage is required

RESOLVED: To refer this item to the Lea Rec & Play Area Working Group.

3426. Consider the issue of motorhomes permanently parked on Church Street

RESOLVED: For the Clerk to contact the complainant to confirm that this matter has been reported to the police previously and no further action can be taken.

3427. Consider responding to the Public Spaces Protection (Control of Dogs) Order consultation from AVBC

RESOLVED: For the Clerk to confirm the support of the Parish Council.

3428. Update on Neighbourhood Plan

Cllr Hooker gave an update. The Plan is now back with the consultant who is preparing the final version that takes account of the consultation process that we followed in March/April.

3429. Planning Matters – Planning applications for consideration

TRE/2019/0495	Hollywell Cottage, Leashaw, Holloway, Matlock, DE4 5AT Holly – Fell COMMENT: No objection
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3430. Planning Matters – For information only (outside consultation period) - Noted

AVA/2019/0550	Bracken Lane Farm Bracken Lane Holloway Matlock DE4 5AS Proposed internal and external alterations to existing outbuilding to form proposed annex (resubmission of AVA/2019/0095)
TRE/2019/0485	The Coach House Main Road Lea Matlock DE4 5GJ Mixed species hedge which has outgrown regular management between the Coach House and adjacent agricultural land. Notification to reduce & lay to 2m height and remove elder to ground level.
TRE/2019/0490	The Coach House Main Road Lea Matlock DE4 5GJ

	Beech-fell, Ash-1 to 5 fell, Sycamore-fell, Sycamore-1m clearance from wires, Conifers-fell, Birch-rebalance by 0.5m, Hawthorn-fell, Elder-fell, Holly-reshape crown by 0.5m
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3431. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2534	Clerk Wages - June - 52.143 hours (Net) Use of home as office – June Mileage: 46 miles @ £0.45 30/5/19 Home/Holloway/Cemetery/Home (23 miles) Agenda/Financials/Cemetery 5/6/19 Home/Holloway/Home (23 miles) Meeting Vonage - Parish phone line Line rental & Broadband contribution Postage stamps Royal Mail Group Ltd – PO Box renewal £285 plus VAT	£615.66 £20.70 £12.25 £11.75 £16.80 £342.00	£1019.16
2535	Clerk Wages - July - 52.143 hours (Net) Use of home as office – July Vonage - Parish phone line Line rental & Broadband contribution Land Registry fee (reimbursement)	£615.66 £12.25 £11.75 £11.00	£650.66
2536	Warden Wages (Net) (Month 1 of Notice period) including payment for one third of holiday entitlement accrued		£900.43
2537	Warden Wages (Net) (Month 2 of Notice period) including payment for one third of holiday entitlement accrued		£900.43
2538	Clerk – reimbursement for payment to HMRC Income Tax / NI (June) including employer's contribution to NI		£213.02
2539	HMRC Income Tax / NI (July) including employer's contribution to NI		£213.02
2540	Keptkleen Ltd –Toilet cleaning – Inv. 1287 &1306		£249.60
2541	The Florence Nightingale Memorial Hall Fund – Room hire for PC Meetings 3/4, 9/5 and 5/6		£66.00
2542	PKF Littlejohn LLP – External audit for 2018/19		£240.00
2543	Graffiti Away – Graffiti removal – Lea Rec Shelter - £130.00 plus VAT		£156.00
2544	Fox Grounds Maintenance – Grass cutting Invoice 4874: Lea Rec – Month 3 Invoice 4875: Holloway Cemetery - Cut 3 & Cut 4	£175.70 £672.00	£1359.40

	Invoice 4972: Lea Rec – Month 4	£175.70	
	Invoice 4973: Holloway Cemetery - Cut 5	£336.00	
2545	Fox Grounds Maintenance – Grass cutting Invoice 5065: Lea Rec – Month 5 Invoice 5066: Holloway Cemetery- Cut 6	£175.70 £336.00	£511.70
DD	ICO – Data Protection Registration fee 2019-20		£35.00
DD	Waterplus – water, supply and drainage charges 20/2/19-16/5/19		£71.31
DD	British Gas – Electricity for toilets (22/5/19)		£13.91
DD	British Gas – Electricity for toilets (27/6/19)		£12.02

Void / cancelled cheques: None

RESOLVED: To approve payments as listed above.

(b) Income - Noted

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (31/5/19)	£5.76
BACS	Monthly interest from Nat West Account (28/6/19)	£4.96
BACS	Exclusive Rights of Burial & interment fee GM124	£580.00

Note: Cheque payment for Exclusive Rights of Burial & interment fee GM124 for £580.00 described in minute 3366 (9/5/19) was rejected and is replaced with the BACS payment above.

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated) - Noted

3432. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email) - Noted

DALC Ref	Details
Email	Call for Executive Members for DALC for period - 2019-2023
Email	Playground equipment - free
Email	Playground Inspection Training Course - 24 July 2019 - Whitworth Centre, Darley Dale
8/2019	DALC Circular 8 2019 - AGM & Excellence Awards 22 October - Exec Comm. Nominations - Finance, exercise of public rights - Permitted dev. law change - 'More than a pub' campaign - Legal brief Data Protection fees - Hathersage PC - CiLCA fee
Email	Playground Inspection Training - The Whitworth Centre, Darley Dale
9/2019	DALC Circular 09-2019 - Neighbourhood Plan Process - DET Funding Scheme - Secret Ballots - NALC Lobby for Financial Services Ombudsman to cover local councils - Public Sector Bodies regs - Guidance on naming individuals in minutes - Training of Councillors
Email	Derbyshire Association of Local Councils - Executive Committee Elections 2019-2023

Email	Training dates
Email	Revised NALC Model Financial Regulations 2019 for England - Guidance on the Model Financial Regulations templates for England and Wales

3433. To consider items of correspondence (Previously circulated by E-mail) - Noted

From	Details
AVBC	Amber Valley Borough Local Plan Submission Local Plan (March 2018)
Crich PPG	CPPG win national award
Crich PPG	Defibrillator Training at Glebe Centre Friday 31 May
DCC	Stub Out and Save - new stop smoking campaign launching May 31st
Resident	Damage to historic troughs
DCC	Shared lives
Crich PPG	Joined Up Care Derbyshire Newsletter - May 2019
AVBC	Committee Papers for Standards and Appeals Committee
AVBC	Committee Papers for Cabinet
AVBC	Committee Papers for Planning Board
RAD	Can you help?
DCC	Wednesday 10 July 1015 in Belper - Next Meeting of the Derwent Valley Line CRP
Crich PPG	Professor Ashton, will you walk towards a cure?
ICO	ICO - Renewal confirmation
AVBC	TPO 433/2019 - Yew Tree at Yew Tree Inn, Holloway
London Hearts	Defibrillator Appeal for Amber Valley Parish Councils
Crich PPG	Tweet by Patient Participation on Twitter
Severn Trent	Work in your area
DDCAB	2018/19 Annual Amber Valley Impact Report - Citizens Advice Derbyshire Districts
DCC Traffic and Safety Team	Church Street, outside Lea Primary School - 8233983
AVBC	Proposed Public Spaces Protection (Control of Dogs) Order
RAD	Digital Hubs - do you want to be involved?
Crich PPG	N.A.P.P. June 2019 E-bulletin
Crich PPG	Dementia Friendly Awards Daily living aids The Restaurant That Makes Mistakes
DVMWHS	Invitation to "Mr Arkwright" Launch Event at Cromford Mills
DCC	Agenda and Reports for Derwent Valley Line CRP Meeting Wednesday 10 July
RAD	Derbyshire Environmental Trust grant opportunity
Resident	Bea Moor Troughs
AVBC	Committee Papers for Governance and Audit Board
Derbyshire PCC	Performance under the spotlight at Commissioner's Board Meeting
AVCVS	5 Ways and Small Grants Information Amber Valley
AVBC	Committee Papers for Planning Board
FDVL	Friends of the Derwent Valley Line, Open Meeting, Next Tuesday, 16th July 2019

DCC	Derbyshire Connect Active Travel Questionnaire - Amber Valley & Erewash
DCC	East Midlands Trains to continue running train services for customers during RMT industrial action
AVBC	Committee Papers for Full Council
AVBC	Committee Papers for Improvement & Scrutiny Committee
Pauline Latham OBE MP	Derbyshire County of Culture
DCC	Derwent Valley Line CRP Meeting Minutes of 10 July
DCC	Temporary Road Closure: High Lane, Holloway
Crich PPG	Invitation to join new health & care Citizens Panel
Resident	Dogs on Lea Recreation Ground and the lack of signage and motorhomes permanently parked on Church Street
Groundwork	Free Walking Festival in Amber Valley and Erewash 14 - 29 September 2019

3434. Agenda items for the next meeting on Wednesday 4 September 2019

- Consider damaged footway near bus stop on Leashaw
- Consider overflowing storm drain on Leashaw

Meeting closed: 9.45pm