

# **Dethick, Lea & Holloway Parish Council**

## **Chair 2019-20**

Councillor I Hooker

Telephone: 01629 534393

## **Clerk to the Parish Council**

T Walker

Tel: 01629 706222

Email: [parishclerk@dethickleaandholloway.org.uk](mailto:parishclerk@dethickleaandholloway.org.uk)

Website: [www.dethickleaandholloway.org.uk](http://www.dethickleaandholloway.org.uk)

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## **MINUTES – 6 November 2019**

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 6 November 2019.

### **Councillors:** I Hooker (Chair)

S Crossley

S Hannath

C Manze

A McDonald

A O'Neil

J Stevenson

P Ward

B Wright

### **Also present:** T Walker (Parish Clerk)

**3478. To receive apologies for absence** - None

**3479. To consider motions for variations of business** - None

### **3480. Declaration of member's interests at meeting**

Councillor Stevenson declared a personal interest in Item 20 Planning Matters (TRE/2019/0563/0564/0566) and Item 22 Payments (cheque 2566) and indicated that she would remain in the meeting but not participate in any discussions or vote.

### **3481. Public Speaking**

A resident passed on thanks for the work carried out on the bus shelter and highlighted blocked drainage gullies on Yew Tree Hill.

### **3482. To approve and sign the minutes of the meeting held on 2 October 2019**

**RESOLVED:** To approve the minutes as a true record.

### **3483. To determine which items, if any of the Agenda should be taken with the public excluded** - None

### **3484. Chairman's Announcements**

- The clerk was shortlisted for clerk of the Year at the DALC awards. Although he was not successful, he was awarded Highly Commended and the Chairman presented the certificate.

- Cllr Stevenson was thanked for constructing the new compost bin at the cemetery.
- Cllr Stevenson and Cllr McDonald were thanked for clearing the vegetation from around the War Memorial.
- An inspection of grit bins has been undertaken and a list passed to the clerk for actioning.

#### **3485. Consider further complaint about noise from activities at Lea Green**

**RESOLVED:** (1) For the clerk to contact both complainants and suggest they work together to take the noise issue forward. (2) For the Clerk to highlight the issue to AVBC Environmental Health and seek advice from Citizens Advice. (3) For the clerk to write to Lea Green to ask if the noise issues could be investigated and an out of hours telephone number provided that could be passed on to residents for when noise problems are being experienced during events.

#### **3486. Consider Budget and Precept 2020/21**

**RESOLVED:** For the Finance Working Group to meet and make recommendations to the parish council meeting on 4<sup>th</sup> December 2019.

#### **3487. Update on Neighbourhood Plan**

Cllr Hooker gave an update. The Draft Neighbourhood Plan has been submitted to AVBC and the consultation is ongoing. AVBC has started the process of appointing an examiner.

#### **3488. Update on Community Speedwatch**

The Speedwatch meeting took place earlier and was attended by around 16 residents along with two PCSO's from Derbyshire Constabulary. The signs and the speed gun have been delivered. The hi-viz jackets will be ordered shortly.

#### **3489. Consider feedback from residents on how the parish council could improve communication with the community.**

**RESOLVED:** To defer this item to December to allow more time for residents to respond.

#### **3490. Update - Structural Reports - War Memorial & Smedley Memorial**

The clerk advised that the reports confirmed that both memorials are considered stable and needed to be re-inspected within 5 years. The War Memorial inspection report mentioned vegetation in the base dry-stone wall and the advice was for this to be removed.

#### **3491. Update on Christmas Trees**

Cllr Hooker gave an update. Two trees have been ordered and will be delivered 29/11/19. The date for switching on the Christmas lights is 10/12/19.

#### **3492. Update – Re-wilding at Lea Recreation Ground – Cllr Stevenson**

Cllr Stevenson gave an update. Two sessions took place with children from Lea Primary School. The area was raked and a large amount of moss was removed and the seeds were spread. A sign is being considered.

**3493. Update – Handrail at Holme Close – Cllr Hannath**

Cllr Hannath gave an update and confirmed that he is still waiting for a response from DCC. Concerns were raised as to why a dropped kerb was being requested by DCC

**3494. Consider £50 donation to Poppy Appeal for Remembrance Day Wreath**

**RESOLVED:** To approve payment of £50 donation to Poppy Appeal. Vote: 8 for / 1 abstention.

**3495. Consider payment of £95 for First Aid Training Course - 21 November 2019 (for Cllr Crossley)**

This item was not taken forward.

**3496. Consider payment of £75 per delegate for Law & Good Practice of Parish & Town Councils Training Course - 26 November 2019 (For Cllr Manze & Cllr Stevenson)**

**RESOLVED:** To approve payment of £150 (two places at £75 per delegate) for Cllr Manze and Cllr Stevenson.

**3497. Planning Matters – Planning applications for consideration**

<b>TRE/2019/0535</b>	<b>Lea Green Conference Centre Main Road Lea DE4 5GJ</b> Various tree works <b>COMMENT:</b> No objection
<b>TRE/2019/0542</b>	<b>Pear Tree Farm Lea Road Lea Bridge Matlock DE4 5JN</b> Willow T1- monolith to 3m. Large cavity at base. Stem monolithed and left at 3m high. Willow T2- fell. Resting in adjacent alder. Fell to 1m above fungal bracket. <b>COMMENT:</b> No objection
<b>TRE/2019/0544</b>	<b>Sycamore Croft The Hollow Holloway Matlock DE4 5AW</b> 1 No Sycamore - Remove. <b>COMMENT:</b> No objection
<b>TRE/2019/0563</b>	<b>The Dingle Yew Tree Hill Holloway Matlock DE4 5AR</b> Crown lift Birch to 5 metres and reduce width by 2 metres Remove Cherry tree Reduce width of Oak tree by 1.5 metres <b>COMMENT:</b> No objection
<b>TRE/2019/0564</b>	<b>Mayfield Yew Tree Hill Holloway Matlock DE4 5AR</b> Various works to Cherry tree <b>COMMENT:</b> No objection
<b>TRE/2019/0566</b>	<b>Fern Leigh 14 The Hollins Holloway Matlock DE4 5BA</b> Felling of Blue Spruce and Damson and crown lift Horse Chestnut to 5 metres <b>COMMENT:</b> No objection

### 3498. Planning Matters – For information only

<b>AVA/2019/0970</b>	<b>1 Laburnum Villas, Little London, Holloway, DE4 5AZ</b> Non material amendment of AVA/2019/0108 for the installation of two conservation rooflights
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### 3499. Financial Matters

#### (a) Expenditure – To approve the following payments

<b>Cheque No.</b>	<b>Payee &amp; Details</b>		<b>Total</b>
<b>2559</b>	<b>Clerk</b> Wages - October - 52.143 hours (Net) Use of home as office – October  Mileage: 71 miles @ £0.45 2/10/19 Home/Holloway/Home (23 miles) 21/10/19 Home/Holloway/Lea/Home (25 miles)  Vonage - Parish phone line Line rental & Broadband contribution Speed Gun for Speedwatch (Amazon)	 £615.66  £31.95  £12.25 £11.75 £138.48	<b>£810.09</b>
<b>2560</b>	<b>HMRC</b> Income Tax / NI (October) including employer's contribution to NI		<b>£159.83</b>
<b>2561</b>	<b>Keptkleen Ltd</b> –Toilet cleaning – Invoice 1365		<b>£156.00</b>
<b>2562</b>	<b>RBL Poppy Appeal</b> – Remembrance Day wreath		<b>£50.00</b>
<b>2563</b>	<b>HSP Consulting Engineers Ltd</b> – Structural Inspection & Report – War Memorial		<b>£162.00</b>
<b>2564</b>	<b>Fox Grounds Maintenance – Grass cutting</b> Inv. 5272: Lea Rec – Month 7 Inv. 5273: Holloway Cemetery – Cut 9	 £175.70 £336.00	<b>£511.70</b>
<b>2565</b>	<b>The Florence Nightingale Memorial Hall Fund</b> - PC meetings 7/8/19 & 4/9/19		<b>£44.00</b>
<b>2566</b>	<b>Joy Stevenson</b> – Wildflower Seeds for Lea Recreation Ground		<b>£16.00</b>
<b>2567</b>	<b>Protect Signs</b> – Community Speedwatch Signs		<b>£183.12</b>
<b>DD</b>	<b>British Gas</b> – Electricity for toilets (19/9/19)		<b>£13.14</b>

**Void / cancelled cheques:** None

**RESOLVED:** To approve payments as listed above.

#### (b) Income - Noted

<b>Ref No.</b>	<b>From / Details</b>	<b>Amount</b>
BACS	AVBC Precept – Payment 2 of 2	<b>£11,508.00</b>
BACS	Monthly interest from Nat West Account (30/9/19)	<b>£4.52</b>
100695	Cremated remains plot and interment fees	<b>£230.00</b>
100696	Interment Fee	<b>£80.00</b>

100697	Memorial Fee	£100.00
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**Void / cancelled paying in slips:** None

**(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated) - Noted**

**3500. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email) - Noted**

<b>DALC Ref</b>	<b>Details</b>
Email	Annual General Meeting of DALC and Annual Excellence Awards
Circular 11/2019	AGM & Excellence Awards - GDPR Additional Guidance - Public Participation - Grievance & Disciplinary New Guidance - Training courses - Quick Tip
Email	2nd DALC Excellence Awards
Email	DALC AGM 22nd October 2019, 11.15am
Email	Proposed Safeguarding Course
Email	Training Reminder - Law & Good Practice of Parish & Town Councils - 26 November 2019 - Cromford
Email	Training Reminder - Risk Management/Assessment - 14 November 2019 - DALC Office, Cromford - 10am - 1pm

**3501. To consider items of correspondence (Previously circulated by E-mail) - Noted**

<b>From</b>	<b>Details</b>
AVBC	Consultation on Tree Planting Proposals
Dunn & Co	Memorial Safety Inspection Documentation
RAD	Cyber Security Training for Community Groups
CPPG	Glebe Event
RAD	'Sustainable Community Halls' Conference - Early Bird extended to 7th October
RMS Sports Consultant	Parish/Village Plan
AVBC	Consultation on a proposed change to AVBCs Council Tax Support scheme
Nightingale Comes Home for 2020 team	Book Announcement and Other News
DDDC	Developer Contributions Supplementary Planning Document - Consultation Draft 2019
AVBC	Committee Papers for Planning Board
Resident	Noise issues from Lea Green site
Crich PC	DLH Neighbourhood plan Consultation
DCC	DVMWHS Management Plan 2020-25 Consultation
RAD	Conference tickets still available, but not for long
AVBC	Committee Papers for Cabinet
RAD	Rural Action Derbyshire AGM
AVBC	Polling district and polling places review 2019
AVBC	How to Get Involved!

Power for People	Council motion request re national community energy campaign
DCC	DVMWHS Management Plan 2020-25 Consultation
AVBC	Confirmation of Election Costs
Bolsover District Council	Extreme Wheels Roadshows - Can we help you in 2020 - Please raise at your next Parish Council meeting
RAD	Village Halls Conference 8th November
CCLA	CCLA Investment Information following DALC event 22 Oct 19
Zurich Municipal	Are you prepared for winter?
BHIB Insurance Brokers	Insurance cover
Citizens Advice Derbyshire Districts	Amber Valley Impact Report - Citizens Advice Derbyshire Districts
RNIB	Christmas Stamp appeal
RAD	Does you hall need more income, volunteers or support?
Crich PPG	Notes of the PPG 14 October
AVBC	Committee Papers for Governance and Audit Board

**RESOLVED:** For the clerk to circulate the items relating to the RNIB Christmas Stamp appeal, CAB Report and What3words to the parish magazine and the Village website editor.

### **3502. Articles for submission to the parish magazine**

It was confirmed that whoever writes an article should submit it to the parish magazine editor after circulating it to other councillors and the clerk for comments. The deadline for the Dec/Jan issue is Sunday 17<sup>th</sup> November 2019.

**RESOLVED:** (1) Cllr Crossley to submit an updated article on Community Speedwatch. (2) For the clerk to email the parish magazine editor to confirm that parish councillors will be submitting articles on behalf of the parish council, as well as the clerk.

### **3503. Agenda items for the next meeting on Wednesday 4 December 2019**

None suggested.

**Meeting closed:** 8.20pm