

Dethick, Lea & Holloway Parish Council

Chair 2019-20

Councillor I Hooker

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Clerk to the Parish Council

T Walker

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25 March 2020

Dear Councillors

You are summoned to participate in the next meeting of the Parish Council to be held on **Wednesday 1 April 2020 at 7.00pm by video conference** due to the Coronavirus/Covid-19

Yours sincerely

T. Walker

Clerk to the Parish Council

AGENDA – 1 April 2020

1. To receive apologies for absence

2. To consider motions for variations of business

3. Declaration of member's interests at meeting

- (a) Councillors must verbally declare any disclosable pecuniary interests and non-pecuniary interests at this point.
- (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.

4. Public Speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.
- (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.

5. To approve and authorise the Clerk to sign the minutes of the meeting held on 4 March 2020

6. To determine which items, if any of the Agenda should be taken with the public excluded

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance

with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

7. Chairman’s Announcements

- 8. In view of the Coronavirus/Covid-19 crisis, to consider temporarily amending DLH PC Standing Orders and Financial Regulations to allow the Clerk to authorise any necessary payments up to £1000 (per payee), in conjunction with the Chair (or in his/her absence the Vice Chair or one other parish councillor) should a parish council meeting be cancelled and the normal mechanism for the approval of payments be unavailable**
- 9. In view of the Coronavirus/Covid-19 crisis, to consider temporarily amending DLH PC Standing Orders and Financial Regulations to allow the Clerk to make any necessary/urgent decisions in conjunction with the Chair (or in his/her absence the Vice Chair or one other parish councillor) should a parish council meeting be cancelled and the normal mechanism for decision making be unavailable**
- 10. Consider support to the community in light of the Coronavirus situation**
- 11. Consider participation in the Derbyshire County Council COVID-19 Community Response Unit for Derbyshire**
- 12. Consider whether to opt for basic or enhanced DALC subscription for 2020/21**
- 13. To approve the parish council insurance renewal 2020/21 of £648.75**
- 14. Update on Neighbourhood Plan**
- 15. Update on Community Speedwatch**
- 16. Planning Matters – Planning applications for consideration**

TRE/2020/0646	Moot Hall Bakers Lane Lea Matlock DE4 5GH Fell Cypress tree
TRE/2020/0648	10 Lea Wood Croft Holloway Matlock DE4 5BD T1 Cherry - Dismantle fell due to size. This tree has out grown its available space and is now a nuisance to owner and neighbour. I see no other solution, due to its size and specie that pruning will not alleviate its size and presence. T12 Cherry - Crown reduce by 1.5m to manage the size over the road and street lamp. Crown raise over the drive to clear the ground by 3m. Crown thin to remove crossing and twinned branches.
TRE/2020/0657	High Croft Main Road Lea Matlock Derbyshire DE4 5GR Removal of 2 no. Elm and 1 no. Sycamore from land opposite Highcroft
TRE/2020/0658	Chapel Cottage Main Road Lea Matlock Derbyshire DE4 5GR Pollard Cherry

17. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2588	Clerk Wages - March- 52.143 hours (Net) Use of home as office – March Mileage: 46 miles @ £0.45 28/2/20 Home/Holloway/Home (23 miles) 4/3/20 Home/Holloway/Home (23 miles) Vonage - Parish phone line Line rental & Broadband contribution Printer paper Postage stamps Zoom Video Communications (monthly) inc VAT	£620.06 £20.70 £13.25 £11.50 £6.70 £14.64 £14.39	£701.24
2589	HMRC Income Tax / NI (March) including employer's contribution to NI		£153.63
2590	Keptkleen Ltd –Toilet cleaning – Invoice 1449		£124.80
2591	A Mellor - Repairs to shelter roof - Lea Recreation Ground		£143.00
DD	British Gas – Electricity for toilets (20/2/20)		£13.07

Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (28/2/20)	£3.47
BACS	Rights of Way Maintenance Scheme Claim 2019/20	£192.95

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated)

18. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email)

DALC Ref	Details
Email 9/3/20	Coronavirus - HALC Chief Officer Bulletin
Email 17/3/20	Coronavirus Update 17th March 2020
Email 19/3/20	March newsletter
Email 23/3/20	Payments for working from home
Email 23/3/20	Update on payments for employees

19.To consider items of correspondence (Previously circulated by E-mail)

From	Details
AVBC	TPO 437/ 2020 - Trees at Hill Croft, Sledgegate Lane, Lea
DCC	Derwent Valley Line CRP Meeting Monday 9 March
DCC	Community News
AVBC	Safer Amber Valley News
Calor	It's back! Calor's Rural Community Fund is ready to support local projects
AVBC	Committee Papers for Cabinet
AVBC	Committee Papers for Planning Board
AVBC	Amber Valley Borough Local Plan – Call for Sites 2020
DCC	Community News
DCC	Parish and Town Council email
Community Heartbeat Trust	Coronavirus information for communities with cPADS
RAD	Still time to complete the National Survey; Coronavirus & village halls!
Calor	Need funding for your community project? Calor's Rural Community Fund is open, ready and raring for your applications
Derbyshire Wildlife Trust	The Clear Amber project
AVBC	Committee Papers for Full Council
DCC	Cancellation Parish and Town Council Liaison Forum 30/3/2020
University of Nottingham	Nightingale project update
Citizens Advice Derbyshire Districts	Services remain open to help the public
AVBC	Advice for Business: COVID- 19
HMRC	COVID-19 Update from HMRC
AVBC/DCC	DCC Business Emergency Relief Fund - Register Immediately. Advice for Business: COVID- 19
DCC	COVID-19 Community Response Unit for Derbyshire
DCC	Reduced Train Timetables from Monday 23 March
PKF Little John LLP	2019/20 AGAR - PKF Littlejohn instructions delayed pending clarity over coronavirus implications

20.Articles for submission to the parish magazine

21.Agenda items for the next meeting on Wednesday 6 May 2020