

Dethick, Lea & Holloway Parish Council

Parish Clerk & Responsible Finance Officer

T Walker

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30 July 2020

Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday 5 August 2020 at 7.00pm** by video conference.

Members of the public can join the meeting by providing the Parish Clerk with an email address in advance and you will be sent a link to join the meeting 10 minutes before it starts.

Yours sincerely

T Walker

Clerk to the Parish Council

AGENDA – 5 August 2020

- 1. To receive apologies for absence**
- 2. To consider motions for variations of business**
- 3. Declaration of member's interests at meeting**
 - (a) Councillors must verbally declare any disclosable pecuniary interests and non-pecuniary interests at this point.
 - (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.
- 4. Public Speaking**
 - (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.
 - (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
 - (c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.
- 5. To approve and authorise the Clerk to sign the minutes of the meeting held on 3 June 2020**
- 6. To determine which items, if any of the Agenda should be taken with the public excluded**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

- 7. Update on the two Parish Councillor vacancies and consider re-advertising**
- 8. Chairman's Announcements**
- 9. Consider housing proposals in Holloway that have been put forward to AVBC as part of the 'call for sites' for the Local Plan**
- 10. Update on Covid-19 crisis**
- 11. Update - Parish Council meetings in light of Covid-19**
- 12. Update on arrangements for Defibrillator located in the Florence Nightingale Memorial Hall and consider the provision of another Defibrillator in the Parish**
- 13. Holloway gateway signs for Florence Nightingale Anniversary - Consider proposed design, wording, quotations and funding**
- 14. Information board for Florence Nightingale Anniversary - Update and consider design, quotations, funding, proposed location, planning application and fee**
- 15. To consider undesignated footpaths within the Parish and determine the way forward - Cllr Stevenson**
- 16. Consider raising the issue of poor footpath maintenance with DCC – Cllr Stevenson**
- 17. Consider asking DCC to provide an access to footpath 42 (from Doctor's Surgery to Lea Wood) – Cllr Hannath**
- 18. Consider repairs needed to play area gates and rubber matting**
- 19. Update - Dropped kerb access issue on Church Street (near the Chapel) – Cllr Stevenson**
- 20. Update on Neighbourhood Plan**
- 21. Update on Community Speedwatch**
- 22. Update - Damage to grass verge on Hillside – Cllr Crossley**
- 23. Update – Cost of Garden Waste Scheme in Amber Valley**
- 24. Consider Website Accessibility Regulations and approve DLH Website Accessibility Statement**

25. Planning Matters – Planning applications for consideration

TRE/2020/0736	Lea Green Conference Centre Main Road Lea DE4 5GJ Various tree works
AVA/2020/0615	Lea Hurst Leashaw Holloway Matlock Derbyshire DE4 5AT Siting of three glamping tents for tourism use (The proposal may affect the setting of a Listed Building)

26. Planning applications for information only (Consultation deadline passed)

APP/M1005/W/20/3252661	Planning Appeal: Church Farm, Dethick, Dethick, Matlock, DE4 4GG Application for prior approval for proposed agricultural building to store agricultural implements and machinery
AVA/2020/0499	Holly Grange Farm Lea Moor Road Lea Matlock Derbyshire DE4 5RA Removal of condition 3 of AVA/0397/0188
TRE/2020/0699	Nether Croft Leashaw Holloway Matlock DE4 5AT Application to reduce crown of x9 Bullace trees. Location illustrated with red cross in the attached map. Overall height reduction of 1.5 meters per tree. Spread of the trees will not be altered
TRE/2020/0701	Derwent House Bracken Lane Holloway Matlock DE4 5AS Felling of trees
TRE/2020/0704	Well Springs Main Road Lea Matlock DE4 5GJ G1 X2 Yew trees- To crown reduce overall canopy by approx. 1-1.5m (TPO) T2 Cherry- To reduce all new growth from canopy by approx. 1m (CA)
TRE/2020/0710	Bridge House Lea Road Lea Bridge Matlock DE4 5AE Various tree works
TRE/2020/0711	11 Lea Road Lea Bridge Matlock DE4 5AH Fell ash tree
TRE/2020/0718	Well Springs Main Road Lea Matlock DE4 5GJ Crown reduction
TRE/2020/0719	Amberly Cottage Yew Tree Hill Holloway Matlock DE4 5AR Various tree works
TRE/2020/0722	Bracken Cottage Bracken Lane Holloway DE4 5AS Crab apple to front of property - Crown reduce all round by approx 900mm back to previous pruning cuts. Acer in front garden - Crown reduce top only to help maintain lollypop shape.

27. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2611	Clerk Wages – July - 52.143 hours (Net) Use of home as office – July Mileage: 72 miles @ £0.45 4/6/20 Home/Lea Bridge/Home (24 miles) 12/6/20 Home/Holloway/Home (23 miles) 3/7/20 Home/Holloway/Lea/Home (25 miles) Vonage - Parish phone line (2 months) Line rental & Broadband contribution (2 months) Zoom Video Communications (2 months) Printer Cartridge (Amazon) Wordpress - Hosting & Domain mapping to 6/9/21 Printer paper Postage Stamps	£619.86 £32.40 £26.50 £23.00 £28.78 £111.00 £36.00 £6.70 £15.60	£899.84
2612	HMRC Income Tax / NI (July) including employer's contribution to NI		£153.83
2613	Keptkleen Ltd –Toilet cleaning – Invoice 1505		£168.00
2614	Fox Grounds Maintenance – Grass cutting Cut 2 at cemetery and Month 2 Lea Rec		£599.22
2615	Fox Grounds Maintenance – Grass cutting Cut 3 at cemetery and Month 3 Lea Rec		£599.22
2616	S Hannath Reimbursement for Quick Repair Link for play area (B&S Chains) Reimbursement gate spring (Amazon)	£10.32 £4.86	£15.18
2617	Pictorial Ltd – Covid-19 Signs and stickers for play area and public toilets £50 plus VAT		£60.00
DD	Information Commissioners Office – Annual fee		£35.00
DD	Waterplus – Period 28/2/20 to 28/5/20		£92.25
DD	British Gas – Electricity for toilets (27/5/20)		£15.65
DD	British Gas – Electricity for toilets (17/6/20)		£9.31

Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (29/5/20)	£4.89
BACS	Monthly interest from Nat West Account (30/6/20)	£0.25
100700	Interment Fee	£180.00

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated)

28.To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email)

Details
Training - On-Line Employee Relations, Management and Conduct Issues
June Newsletter
Website Accessibility Regulations guidance
Clerk Meeting 17th June 2020 - notes
Chairs' Meeting 17th June 2020 - notes
Training Course reminder
Planning Training - 23 July 2020 - 10am - 12.30pm - Zoom
NALC Guidance on the holding of council meetings
Notes from clerks and chairs meetings
Law & Good Practice of Local Council Meetings
Message from NALC regarding role of local councils and funding from government for loss of income
Planning in Depth Training - 2 extra date options
07 - July 2020 Newsletter
DET Funding Scheme
Risk Assessments - Coronavirus - Reopening of Premises, Crisis Management
Training - Law & Good Practice - 5 October 2020 - 10am - 12.30 - Zoom on-line
Training - Good Recruitment Practice - 11 August 2020 - zoom on-line
Risk Assessment Training - Wednesday 12 August 2020 - 10am - 11am - Zoom
Notes from Clerks get together 15th July

29.To consider items of correspondence (Previously circulated by E-mail)

From	Details
AVBC	Committee Papers for Planning Board
Resident	Grave enquiry
DCC	Postponement of Derwent Valley Line CRP Meeting of 15 June
AVBC	Guidance for businesses reopening after Covid 19 closure
AVBC	Supporting volunteers
AVBC	Damage to grass verge on Hillside, just off Church Street, Holloway
AVBC	Local Government Boundary Review - Amber Valley Borough Council
RAD	Re-opening of Village & Community Halls!
AVBC	Committee Papers for Full Council
DCC	Community Leadership Fund
DCC	Friends of the Derwent Valley Line - 14 July meeting CANCELLED
ICO	ICO - Renewal confirmation
Citizens Advice Derbyshire Districts	2019/20 Amber Valley Impact Report from Citizens Advice Derbyshire Districts
DCC	
DCC	Lea Green and White Hall Centre News
DCC	Community Newsletter 3 June

DCC	Community News - 17 June 2020
AVBC	Committee Papers for Planning Board
DCC	Community Leadership Funding
RAD	Re-opening of Village & Community Halls! Amended Information Sheet
AVBC	Cost of garden waste in Amber Valley
AVBC	Committee Papers for Standards and Appeals Committee
RAD	ACRE Information Sheet Updated in light of Government Guidance Published 30 June
FNMH Management Committee	Florence Nightingale Hall
AVBC	Committee Papers for Planning Board
DCC	S35246 Castletop Slip
University of Nottingham	Nightingale short film + other updates
Air Ambulance Service	The Air Ambulance Service - Derbyshire
AVBC	Meeting date confirmation: Local Government Boundary Review - Amber Valley Borough Council
Power for People	Update: The Local Electricity Bill's Reintroduction
AVBC	Committee Papers for Full Council
AVBC	Committee Papers for Planning Board
AVBC	Committee Papers for Governance and Audit Board
Zurich Insurance	Village Gateway Signs
Resident	Parish Footpaths
AVBC	Housing proposals in Holloway
RAD	Further easing of lockdown restrictions - ACRE Information Sheet (issue 4)
Citizens Advice Derbyshire Districts	Coronavirus Impact Report (July 2020)
DCC	16 July newsletter

30. Articles for the parish magazine, parish council website or village website

31. Agenda items for the next meeting on Wednesday 2 September 2020