

Dethick, Lea & Holloway Parish Council

Parish Clerk & Responsible Finance Officer

T Walker

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1 October 2020

Dear Councillors

You are summoned to attend the next meeting of the Parish Council to be held on **Wednesday 7 October 2020 at 7.00pm** by video conference.

Members of the public can join the meeting either online or over the phone. Please contact the Parish Clerk and you be sent a link to join the meeting online, or a phone number to dial in.

Yours sincerely

T Walker

Clerk to the Parish Council

AGENDA – 7 October 2020

1. To receive apologies for absence

2. To consider motions for variations of business

3. Declaration of member's interests at meeting

- (a) Councillors must verbally declare any disclosable pecuniary interests and non-pecuniary interests at this point.
- (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.

4. Public Speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.
- (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.

5. To approve and authorise the Clerk to sign the minutes of the meeting held on 2 September 2020

6. Consider applications for two Parish Councillor vacancies

7. To determine which items, if any of the Agenda should be taken with the public excluded

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

8. Chair's Announcements

9. Covid-19 Crisis – Parish update

10. Review cemetery fees and consider adding a charge to cover the administration cost for exhumations

11. Consider participation in Royal British Legion - Derbyshire Lamp Post Poppy Campaign 2020

12. Consider the purchase of Christmas trees for the parish

13. Complaints regarding missed refuse collections

14. To reconsider provision of a new access path at the southern end of the cemetery – Cllr Stevenson

15. Consider providing a basketball hoop at Lea play area – Cllr O'Neil

16. Consider the maintenance of small garden on the green opposite the Florence Nightingale Memorial Hall – Cllr Ward

17. Update – Public access to defibrillators located at Lea Primary School and Lea Green / Provision of another defibrillator in Lea

18. Update - Housing placements - Hillside, Holloway, Derbyshire

19. To accept the offer of £250 funding from DLH Together towards the Florence Nightingale signage

20. Update - Holloway gateway signs for Florence Nightingale Anniversary

21. Update on information board for Florence Nightingale Anniversary and consider proceeding with order and planning application (fee £231)

22. Update – Climate Change Working Group – Cllr Crossley

23. Update – Dethick, Lea and Holloway Heritage and Conservation Action Group

24. Update on Neighbourhood Plan

25. Update on Community Speedwatch

26. To consider payment to Clerk for additional hours between August and September 2020

27. Planning Matters – Planning applications for consideration

AVA/2020/0533	The Lodge Lea Wood Hall Mill Lane Holloway Matlock DE4 5AQ Listed building consent for the removal of existing conservatory
TRE/2020/0810	Lea Green Conference Centre Main Road Lea Matlock DE4 5GJ Various tree works

28. Planning applications for information only (Consultation deadline passed)

TRE/2020/0781	Fuchsia Cottage Leashaw Holloway Matlock DE4 5AT Crown reduction work
TRE/2020/0782	6 Lea Wood Croft Holloway Matlock Derbyshire DE4 5BD Various tree works
TRE/2020/0787	10 The Hollins Holloway Matlock Derbyshire DE4 5BA T1 Weeping Willow- Crown reduce by approx. 2m and side from next door shed to give sufficient clearance.
TRE/2020/0791	John Smedley Ltd Lea Road Lea Bridge Matlock DE4 5AG T1 - Multi-stemmed Sycamore: Remove one of the stems on large multi stemmed Sycamore. Stem has a heavy lean over neighbouring property and has a very tight union with a large amount of included bark.

29. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2623	Clerk Wages – September - 52.143 hours (Net) Use of home as office – September NJC pay increase backpay to April 2020 Mileage: 69 miles @ £0.45 27/8/20 Home/Holloway/Home (23 miles) 4/9/20 Home/Holloway/Home (23 miles) 21/9/20 Home/Holloway/Home (23 miles) Vonage - Parish phone line Line rental & Broadband contribution Zoom Video Communications (monthly) inc VAT	£711.51 £31.05 £13.25 £11.50 £14.39	£781.70
2624	HMRC Income Tax / NI (September) including employer's contribution to NI		£207.90
2625	Keptkleen Ltd –Toilet cleaning and supply/fit soap dispenser		£208.80
2626	Fox Grounds Maintenance – Grass cutting Cut 5 at cemetery and Month 5 Lea Rec		£599.22
2627	Poppy Appeal – Remembrance Day wreath		£50.00
2628	Amber Valley Borough Council – Planning fee – Florence Nightingale information board		£231.00

DD	British Gas – Electricity for toilets (6/8/20)		£5.41
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Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
100703	Non-resident plot fee and interment fee	£2180.00
BACS	Monthly interest from Nat West Account (28/8/20)	£0.20
100704	Additional inscription fee	£20.00
100705	Additional inscription fee	£20.00
100706	New kerbstone fee	£100.00

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated)

30. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email)

Details
Notes from the clerk and chair get togethers 26th August 2020
HR Advice
Playground Inspections and Safety Training course - Whitworth Centre, Darley Dale, Matlock - 15 October 2020
Training Reminder - Health & Safety and Risk Assessments Training Course - Zoom
DALC Annual General Meeting - Excellence Awards Ceremony - 11.30am - 20 October 2020
Effective Town & Parish Council Communications & Engagement in a Post-Lockdown World - Seminar - 1st October 2020 - Via Zoom
DALC - Councils' Get Together Sep 23, 2020 4:00 PM
Training course reminder - Managing Staff & Conducting a Good Appraisal - 10am - 11.30am - 30 September 2020 via Zoom & Councillor Essential Training course - 7 October 2020 - 1pm - 3.30pm - on line via Zoom
Clerk & Councillor Get Together - Planning consultation
September newsletter
Public Governor elections at Derbyshire Community Health Services NHS Foundation Trust

31. To consider items of correspondence (Previously circulated by E-mail)

From	Details
Resident	Parish Councillor vacancy
Resident	Parish Councillor vacancy
AVBC	Committee Papers for Licensing Panel
AVBC	Committee Papers for Planning Board
AVBC	Committee Papers for Cabinet
Resident	Access issue - Footpath 27, Holloway
Lea Green Centre Manager	Public Access to Defibrillator - Lea Green Centre

Citizens Advice Derbyshire Districts	Coronavirus Impact Report (August 2020)
what3words	what3words
DCC	2020 08 27 Request an accessible stile / swing gate 82003194
Derby Mountain Rescue Team	Derby Mountain Rescue Team - making contact
DCC	Community News - 4 September 2020
DCC	Derwent Valley Mills WHS Annual Newsletter
DCC	Postponement of Derwent Valley Line CRP Meeting on 18/9/20
AVBC	Committee Papers for Licensing Board
AVBC	Committee Papers for Licensing Panel
DCC	New Date for Derwent Valley Line AGM - Wednesday 7 October at 1430
Groundwork UK	Walking Festival - Autumn Footprints 2020 - follow the leaflet - rather than guided walks
DCC	A message to Town and Parish Councils from Derbyshire County Council
Resident	Upper Holloway Refuse Collection
AVBC	Appeal Decision - Church Farm, Dethick, Matlock, Derbyshire
AVBC	Committee Papers for Improvement & Scrutiny Committee
DDCAB	Citizens Advice - Redundancy Advice Press Release - 15th September 2020
AVBC	Committee Papers for Planning Board
Futures Housing	Housing placements - Hillside, Holloway, Derbyshire
Lea Green	Boundary wall - Rear of Lea Green adjoining Footpath 20
Lea Green	Public Access to Defibrillator - Lea Green Centre
DCC	Public Footpaths 27 and 28 Dethick, Lea & Holloway - DCC Ref's 82003373 & 82001957-8
Monitoring Officer	Parish Councillor Vacancies
AVBC	Committee Papers for Full Council
RAD	ACRE Information Sheet 6 now available!
DCC	Community News - 22 Sept 2020
AVBC	Committee Papers for Full Council
DCC	Traffic calming measures and pavement – Lea Road
Citizens Advice	Coronavirus Impact Report (September 2020)
DCC	Royal British Legion - Derbyshire Lamp Post Poppy Campaign 2020
AVBC	Committee Papers for Standards and Appeals Panel
AVBC	Committee Papers for Standards and Appeals Committee
Office of Sarah Dines MP	Closure of Lea Road (Between Lea Bridge & Cromford)
Resident	Tree works
DCC	Derwent Valley Line CRP AGM Wednesday 7 October at 1430

32. Articles for the parish magazine, parish council website or village website

33. Agenda items for the next meeting on Wednesday 4 November 2020