

Dethick, Lea & Holloway Parish Council

Parish Clerk & Responsible Finance Officer

T Walker

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MINUTES – 6 January 2021

Minutes of Dethick, Lea and Holloway Parish Council meeting held by video conference on Wednesday 6 January 2021.

Councillors: P Ward (Chair)

S Crossley

S Dewhirst

A McDonald

A O'Neil

J Stevenson

B Wright

S Farnsworth (Co-optee)

Also present: T Walker (Parish Clerk & RFO)

3856. To receive apologies for absence - None

3857. To consider motions for variations of business - None

3858. Declaration of member's interests at meeting - None

3859. Public Speaking - None

3860. To approve and authorise the clerk to sign the minutes of the meeting held on 2 December 2020

RESOLVED: To approve and authorise the Clerk to sign the minutes of the meeting held on 2 December 2020.

3861. To determine which items, if any of the Agenda should be taken with the public excluded - None

3862. Consider applications for parish councillor vacancy

RESOLVED: To co-opt S Farnsworth as a Parish Councillor (Mr Farnsworth was invited to participate in the remainder of the meeting).

3863. Chair's Announcements

- The Chair thanked Steve Hannath for all the hard work he did during his time as a parish councillor.

- Sarah Dines MP has confirmed that she will meet representatives from the Neighbourhood Plan Steering Committee on 18 January via Zoom to discuss planning issues and raise awareness of the conservation area and world heritage site etc. Others are welcome if they wish to attend the meeting.

3864. Review membership of Working Groups and outside bodies

RESOLVED: (1) For Cllr Farnsworth to be added to the Planning Working Group as convener. (2) To leave the Police Liaison representative vacant for the time being.

3865. Consider and agree Parish Council Budget 2021/22

RESOLVED: To accept the draft budget (version 4) with changes to reflect the agreed precept.

3866. Consider and agree Parish Council Precept 2021/22

Cllr Ward explained that if the precept was not increased, the amount raised for 2021/22 would be less than this year, because there are now fewer properties paying council tax and/or more properties claiming council tax reductions within the parish. It was also highlighted that prior to 2020/21, the precept had not been increased for several years.

RESOLVED: To increase the precept for 2021/22 by 5% and modify the budget accordingly.

3867. To approve parish council meeting dates to May 2022

RESOLVED: To approve parish council meeting dates to May 2022 as listed below: -

<u>2021</u>	<u>2022</u>
Wed 2 June 2021	Wed 5 January 2022
No meeting in July 2021	Wed 2 February 2022
Wed 4 August 2021	Wed 2 March 2022
Wed 1 September 2021	Wed 6 April 2022
Wed 6 October 2021	Wed 4 May 2022 – 6.30pm Annual Parish Meeting
Wed 3 November 2021	Wed 4 May 2022 Annual Parish Council Meeting
Wed 1 December 2021	

3868. Communication strategy – Cllr Dewhirst

Cllr Dewhirst explained the background to the item and described the proposals on his briefing note. The main proposal is to set up a Facebook page for a trial period. A discussion took place regarding the advantages and disadvantages of using Facebook. The need for a social media policy was also highlighted.

RESOLVED: (1) For Cllr Dewhirst to set up and administer a Parish Council Facebook page for a trial period of 6 months. (2) For a draft Facebook page to be presented to the February parish council meeting for approval. (3) For Cllr Ward to look into obtaining a template social media policy from DALC.

3869. Consider alternative parish council bank account - Cllr Ward

Cllr Ward described the advantages and features of the Unity Trust Bank account especially the online banking facility.

RESOLVED: (1) To switch the Parish Council's bank account from Nat West to Unity Trust Bank whilst still retaining triple control which requires 2 Councillors to authorise the payments. (2) To amend the Council's Standing Orders and Financial Regulations to include online banking.

3870. Agree signatory arrangements for the Cambridge Building Society account so that the savings book can be updated

RESOLVED: To authorise I Hooker (former councillor) to continue as signatory for the Cambridge Building Society until a replacement signatory (Cllr Wright) has been added to the account.

3871. Complaints received about dog fouling – Cllr Wright

Cllr Wright explained that she had been contacted by residents about dog fouling. Waste bin provision appears to be adequate. Also, AVBC have confirmed that dog waste can be put in normal waste bins as well as designated dog waste bins. The dog warden has also been contacted and posters are being provided so that the message can be promoted. Cllr Wright also offered to put an article in the parish magazine about dog fouling.

3872. Footpath bridge over the railway next to Lea Wood tunnel – Cllr Ward

Cllr Ward highlighted that the footpath bridge over the railway next to Lea Wood tunnel is wearing quite thin and feels like some of the wood could give way in some places. It was not known whether this would be dealt with at the same time as the other work as part of the temporary closure of footpath 38.

RESOLVED: For the clerk to contact DCC to highlight that the wood that forms the footpath bridge over the railway next to Lea Wood tunnel is wearing thin and feels like some of the wood could give way in places. Also, to ask if this could be dealt with at the same time as the work being undertaken during the temporary closure of footpath 38.

3873. Cemetery hedge cutting – Cllr Stevenson

Cllr Stevenson explained that the cemetery hedge was in need of cutting and offered to arrange for this to be done at no cost. Some parish councillors offered to assist by picking up the cuttings.

RESOLVED: To appoint R Stevenson as a contractor to cut the cemetery hedge at no cost.

3874. Consider the donation of £100 received towards a floral planter for the parish – Cllr Stevenson

RESOLVED: (1) To accept the donation of £100 received and use it towards a floral planter outside the public toilets. (2) For the Clerk to write to the resident and pass on thanks for the donation. (3) For Cllr Stevenson to obtain a quotation for the planter and for the parish council to cover the cost of any shortfall.

3875. Update – Feasibility of providing a basketball hoop at Lea play area – Lea Rec & Play Area Working Group

RESOLVED: To defer this item to the February agenda.

3876. Update - Provision of a new access path at the southern end of the cemetery - Cemetery & Memorial Grounds Working Group

Cllr Stevenson explained that three quotations had been obtained and circulated. The grave digger has highlighted that digging graves next to the wall could cause a problem, so the proposal was to put the path next to the wall. There is enough space for a 1.2m wide path to run as far as plot 1083, whilst maintaining a grave length of 2.6m. Cllr Wright suggested the possibility of the handrail going all the way to the top of the cemetery even if the path couldn't.

RESOLVED: (1) For Cllr Stevenson to obtain a revised quotation from the two cheapest contractors for a 1.2m path as far as plot 1083, plus a handrail that extends to the top of the cemetery. (2) For Cllr Stevenson to put an article in the parish magazine explaining that the parish council is proposing to use part of the funds in the Cambridge Building Society account to cover the cost of the path and handrail and invite comments.

3877. Update on glamping application, SHELAA sites and other planning issues

Cllr Ward confirmed that no updates had been received.

RESOLVED: To carry this item forward to the February agenda.

3878. Update - Holloway gateway signs for Florence Nightingale Anniversary

The Clerk confirmed that the Objects Licence had not been received from DCC so we are unable to proceed until then.

3879. Update – Information Board for Florence Nightingale Anniversary

The Clerk confirmed that we are still waiting for planning consent from AVBC

3880. To continue with the meeting beyond 9pm

RESOLVED: To continue with the meeting beyond 9pm in order to conclude all business on the agenda.

3881. Update - Acknowledgement plaque for the Florence Nightingale information board

The Clerk explained that DCC had confirmed that a plaque could not be provided due to the conditions of the grant.

3882. Planning Matters – Planning applications for consideration

AVA/2020/1131	Castle View Holt Lane Lea Matlock Derbyshire DE4 5GQ Extension to the front of the bungalow to create breakfast room. COMMENT: The parish council object to this planning application due to the visual impact of the extension to the front of the property.
AVA/2020/1133	Lea Hurst Lodge Unnamed Road from Lea Bridge to Lea Wood Lea Bridge Derbyshire DE4 5AE Proposed single-storey rear extension including demolition and relocation of garden retaining wall.

	<p>COMMENT: The Parish Council object to this planning application because it is not in keeping with the existing building due to the materials and roof line and may contravene the Conservation Area Character Statement. Also, it does not preserve or enhance the setting of the World Heritage Site. Could this application be referred to the conservation officer and the Derwent Valley Mills World Heritage Site heritage co-ordinator?</p>
AVA/2020/1182	<p>Cartref Mill Lane Holloway Matlock Derbyshire DE4 5AQ Front porch to the existing house. Move the steps up the hill and recess them into the boundary so that they do not start directly on the road. They would then lead up to the new porch entrance. It is also proposed to extend the lower ground floor into the garden to create a garden room.</p> <p>COMMENT: The parish council object to this planning application due to the visual impact and scale of the extension to the front of the property. It will also affect the character of the property and have a significant visual impact on a main focal point of the village. The rear of the property is visible from the public footpath which crosses a designated green space as defined in the Neighbourhood Plan.</p>
TRE/2020/0870	<p>Lea Holme Mill Lane Holloway Matlock Derbyshire DE4 5AQ I propose to crown lift T1 (Beech) up to 6m, to give 3m clearance to property roof. I propose to crown lift T2(Beech) up to 5m to give clearance for drive as the customer has a large camper van and regular deliveries that are hitting the lower branches. I then propose to crown lift all trees (T3,T5,T7,T8,T9 and T10all Lime and Beech bar one Yew) adjacent to the road (on road side) up to 2.5m to give clearance to pavement and up to 5m over the road to give clearance to vehicles. I will sensitively crown lift the other side of the trees to maintain a good shape but only up to 3m. Cut diameters will not exceed 100mm.</p> <p>COMMENT: No objection</p>
TRE/2020/0875	<p>Rolleston Manor Lea Moor Road Lea Matlock DE4 5GR Various tree works</p> <p>COMMENT: No objection</p>

3883. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2640	<p>Clerk Wages – December - 52.143 hours (Net) Use of home as office – December</p> <p>Mileage: 46 miles @ £0.45 26/11/20 Home/Holloway/Home (23 miles) 5/12/20 Home/Holloway/Home (23 miles)</p>	<p>£636.51</p> <p>£20.70</p>	£719.75

	Vonage - Parish phone line	£13.25	
	Line rental & Broadband contribution	£11.50	
	Zoom Video Communications (monthly) inc VAT	£14.39	
	Postage stamps	£23.40	
2641	HMRC Income Tax / NI (December) including employer's contribution to NI		£160.91
2642	Keptkleen Ltd –Toilet cleaning		£168.00
2643	RBL Poppy Appeal – Lamp post poppy donation		£25.00
2644	DAB Graphics Ltd – Supply and deliver Florence Nightingale Information Board - £1011 plus VAT		£1213.20
DD	British Gas – Electricity for toilets (13/11/20)		£10.02

Void / cancelled cheques: None

RESOLVED: To approve payments as listed above.

(b) Income - Noted

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (30/11/20)	£0.30

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated) - Noted

3884. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email) - Noted

Details
Police and Crime Commissioner Funding
December and Local Government Ethical Standards extended deadline
Census Vacancies
New leisure fund
Pay freeze - update from LGA
Funding bulletin

3885. To consider items of correspondence (Previously circulated by E-mail) - Noted

From	Details
DCC	Community Updates
DCC	Additional funding: Asda Christmas 'Feeding Communities' Grant
DCC	Snow Warden reminder
DCC	Community News 26 Nov 2020
AVBC	Committee Papers for Planning Board
AVBC	Safer Amber Valley News
DCC	Suicide Awareness Training
AVBC	Central Government letter to all Clinically Extremely Vulnerable
DCC	Mentell Signposting Link - Pass Me On

DCC	Derwent Valley Line CRP Minutes of AGM and Annual Report
AVBC	Committee Papers for Governance and Audit Board
DCC	Amber Valley Tier 3 Information
DCC	Derwent Valley Line Update
AVBC	Membership and Registers of Interest
DCC	DACES new FREE sessions linked to 5 ways to wellbeing
DCC	Amber Valley Community Update
RAD	New Tier 3 restrictions across Derbyshire from 2nd December
DCC	Object Licence Application - Holloway Gateway Signs 82005742
DCC	Road Closure - Lea Road, Cromford
DCC	82005742 Public consultation documents Holloway Gateway Signs
Derbys PCC	Please help the OPCC Office to consult with the residents of Derbys.
DCC	T&T social media schedule
DCC	Mobile Library Routes - Amended
University of Southampton	Covid-19 preventative behaviour and symptoms study
ONS	Census 2021
DCC	Community Directory Derbyshire
DCC	DCA helpline leaflet
ONS	ONS - Joanna Page star of 'Gavin and Stacey' to front Census 2021
Zurich Ins.	Important information regarding Works in Progress cover
DCC	Covid Winter Grants
ONS	Temporary Census Jobs - ONS are recruiting now
DCC	Coronavirus Information Bulletins and Xmas Images
DCC	Social Media Calendar Content
DCC	Food Vouchers for Derbyshire Children
DCC	Community News 18 December 2020
AVBC	Parish Precepts 2021-22
RAD	Phew - what a year it's been
RAD	Version 8 of ACRE's Information Sheet - safe re-opening of halls
PCC	Christmas Message from PCC Hardyal Dhindsa
PCC	Derbyshire PCC Spotlight Winter 20-21 Newsletter
AVBC	Taxbase Calculations 2021-22

3886. Articles for the parish magazine, parish council website or village website

RESOLVED: For the following articles to be submitted - Cllr Ward: Precept increase.
Cllr Stevenson: Cemetery path. Cllr Wright: Dog fouling.

3887. Agenda items for the next meeting on Wednesday 3 February 2021

- Damage to verges caused by refuse vehicle - Hillside and Thorpe Croft – Cllr Crossley
- Replace sign at bottom of Hillside – Cllr Crossley
- Garden waste fees increase – Cllr O'Neil

Meeting closed: 9.40pm