

Dethick, Lea & Holloway Parish Council

Parish Clerk & Responsible Finance Officer

T Walker

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29 April 2021

Dear Councillors

You are summoned to attend the Annual Parish Council Meeting to be held on **Wednesday 5 May 2021 at 7.00pm** by video conference.

Members of the public can join the meeting either online or over the phone. Please contact the Parish Clerk and you will be sent a link to join the meeting online, or a phone number to dial in.

Yours sincerely

T Walker

Clerk to the Parish Council

AGENDA – 5 May 2021

1. Election of Chair for 2021/22

2. Election of Vice Chair for 2021/22

3. To receive apologies for absence

4. To consider motions for variations of business

5. Declaration of member's interests at meeting

- (a) Councillors must verbally declare any disclosable pecuniary interests and non-pecuniary interests at this point.
- (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.

6. Public Speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.
- (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.

7. To approve and authorise the clerk to sign the minutes of the meeting held on 7 April 2021

8. To determine which items, if any of the Agenda should be taken with the public excluded

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

9. Chair's Announcements

10. Re-Adopt Standing Orders, Members' Code of Conduct and Financial Regulations

11. Re-Adopt other parish council policies and procedures: -

- | | |
|--|------------------------------------|
| • Data Protection Policy | • Grievance Policy |
| • Document Retention Policy | • Bullying and Harassment Policy |
| • Privacy Notice – Staff, Councillors and Role Holders | • Reasonable Adjustments Procedure |
| • Privacy Notice – Residents and Members of the Public | • Health and Safety Policy |
| • Freedom of Information Publication Scheme | • Expenses Policy |
| • Vexatious or Repeated Requests Policy | • Disciplinary Policy |
| • Equality and Diversity Policy | • Employee Absence Policy |
| • Complaints Procedure | • Social Media Policy |
| | • Climate Change Policy |
| | • Website Accessibility Statement |

12. Approve Asset Register as at 31 March 2021

13. Review and approve Parish Council Risk Assessment document

14. To note report from internal auditor for 2020/21 accounts

15. To approve and sign the Bank Reconciliation Report to 31 March 2021

16. To note the Financial Summary Report to 31 March 2021

17. To approve and sign Annual Return Section 1 – Annual Governance Statement for 2020/21

18. To approve and sign Annual Return Section 2 – Accounting Statements for 2020/21

19. Review membership of Working Groups and outside bodies

20. Consider supporting 'Residents Opposed to Amber Rock' (ROAR) in relation to the proposed water park and holiday centre development within Crich quarry.

21. Consider complaint about mountain bikers using the footpaths within Coumbs Wood & Bow Wood

22. Consider request for funding from Crich Patients' Participation Group to fund children's holiday clubs
23. Consider feedback regarding the Holloway gateway signs – Cllr Crossley
24. Update - Provision of a new access path at the southern end of the cemetery - Cemetery & Memorial Grounds Working Group
25. Update – Installation of a basketball hoop at Lea recreation ground – Lea Rec & Play Area Working Group
26. Update from Sarah Dines MP regarding her action points from the meeting on 8 January 2021
27. Consider disposal of equipment in Receiving House – Cllr Stevenson
28. Consider replacement of bench at the junction of Riber Road and Bakers Lane – Cllr Stevenson
29. Consider provision of a water butt in the cemetery – Cllr Stevenson
30. Consider complaint received by the parish council
31. Planning Matters – Planning applications for consideration

AVA/2021/0316	Manor Farm Small Outbuilding Dethick Lane Dethick Variation of conditions 13 and 14 of AVA/2008/0128 (planning permission) (this may affect the setting of a listed building)
AVA/2021/0360	Manor Farm Small Outbuilding Dethick Lane Dethick Variation of conditions 13 and 14 of AVA/2008/0127 (listed building consent)
AVA/2021/0231	Chapel Cottage Main Road Lea Listed Building Consent for change of use of building from place of worship (F1) and dwelling house (C3) to mixed use education (F1) and community hall (F2), (C3) dwelling and addition of an ancillary timber building. Alterations, renovation and repairs and associated landscaping works including rebuild of existing stone outbuilding
AVA/2021/0230	Chapel Cottage Main Road Lea Change of use from place of worship (F1) and dwelling house (C3) to mixed use education (F1) and community hall (F2), (C3) dwelling and addition of an ancillary timber building
AVA/2021/0402	The Lodge Lea Wood Hall Mill Lane Holloway Modification of existing fence and retention of shed
TRE/2021/0953	4 Lea Wood Croft Holloway Matlock Derbyshire DE4 5BD T1 Conifer types - Reduce in height by 3m. Crown raise to 1.5m. Trim top and sides to reduce blunt shaped top and sides
TRE/2021/0954	Lea Green Conference Centre Main Road Lea Fell 4 no. trees
TRE/2021/0955	5 Lea Wood Croft Holloway Various tree works

32. Planning Applications for information only – Consultation deadline passed

TRE/2021/0947	Renard Lodge Chapel Lane Holloway Derbyshire DE4 5AU Various tree works
TRE/2021/0948	Hollow Cottage Chapel Lane Holloway Derbyshire DE4 5AU Crown reduction work

33. Financial Matters

(a) Expenditure – To approve the following payments

Chq No. / Bacs	Payee & Details		Total
Bacs	Clerk Wages – April - 52.143 hours (Net) Use of home as office – April Mileage: 114 miles @ £0.45 31/3/21 Home/Holloway/Home (23 miles) 10/4/21 Home/Holloway/Home (23 miles) 13/4/21 Home/Matlock/Home (34 miles) 19/4/21 Home/Matlock/Home (34 miles) Vonage - Parish phone line Line rental & Broadband contribution Zoom Video Communications (monthly) inc VAT	£645.84 £51.30 £13.25 £12.00 £14.39	£736.78
Bacs	HMRC Income Tax / NI (April) including employer's contribution to NI		£160.22
Bacs	B Wood – Internal audit services 2020/21		£150.00
Bacs	Zurich Municipal – Insurance renewal 2021/22		£610.07
Bacs	Nibra Signs Ltd – Holloway Gateway Signs		£1774.46

Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (31/3/21)	£0.27
000001	Additional inscription fee	£20.00
BACS	Precept – Payment 1 of 2	£12,421.00
BACS	Cambridge Building Society – Closure of account	£10,158.11

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated)

34. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email)

Details
April newsletter
Death of HRH Prince Phillip - Duke of Edinburgh

HRH Prince Philip
HRH Prince Philip (2)
Prince Philip (3)
Reminder - On Line Understanding Planning - 20 April 2021 - 10am - 12.30pm - Zoom - £50
Further Information: Letter of Condolence: The Death of HRH The Duke of Edinburgh
Youth Councils - Younger Councillors
Excellence Awards - DALC - Nominations
Paid election volunteers needed - deadline 25 April
High Court ruling on the continuation of remote meetings
DALC update for councils on high court ruling regarding holding of remote meetings
Briefing on the outcome of the High Court Ruling regarding the holding of remote meetings

35. To consider items of correspondence (Previously circulated by E-mail)

From	Details
DCC	Community News 31 March 2021
DCC	1 April - News from Derbyshire County Council.
Resident	NP Banner
Member of 'Residents Opposed to Amber Rock' (ROAR)	Amber Rock Resorts Proposed Crich Quarry Development
DCC	Healthwatch Derbyshire want to hear from local people about why they won't or can't have the Covid-19 vaccine
DCC	Decisionz Careers E-newsletter March 2021
DCC	Trustees Required – Derbyshire Carers Association
DCC	Event Leaflet Age UK
DCC	Arts and Health Newsletter - April 2021
DCC	P3 Derbyshire Independent Living Service - Ashbourne accommodation
DCC	P3 Derby Supported Living - accommodation
RAD	Issue 9 - ACRE's updated Information Sheet on the safe Re-opening of village and community halls!
Calor Gas	Calor Rural Community Fund – Only 2 weeks to go until applications close
DCC	Virtual Dementia Friends Session - Dementia Awareness Week
DCC	Dementia Friends Session Amendment
DCC	Derbyshire Mental Health Helpline and Support Service
Nottingham University	Florence Nightingale talk on Tuesday
AVBC	Community Update Vol 3
DCC	Amber Valley Community Update April 2021
DCC	Amber Valley Community Champions Update
DCC	Keeping Babies Safe - Three Steps for Baby Safety Partnership Strategy
DCC	New rules from April 12th
AVBC	Committee Papers for Licensing Board
Derbyshire Police	Hate Crime Services

DCC	AV - 12 April 2021
AVBC	Committee Papers for Governance and Audit Board
DCC	Community News - 13 April
DCC	Home test kits & Community Testing
DCC	Recruiting a Community Development worker
DCC	Duke of Edinburgh - attempt to reach those offline
AVBC	Committee Papers for Planning Board
DCC	Loan Shark Training dates FREE SPACES
Derbyshire Constabulary	Point of contact.
Resident	Complaint about mountain bikers using the footpaths within Coumbs Wood & Bow Wood
20s Plenty	20s Plenty
DfT	£18m announced for cycle training for children and their families
DCC	Living Well with a Long-Term Condition (LWLTC)
DCC	10 Today Activity Sessions
Eurovia	Construction update Lea Road Landslip Repair
DCC	2 new Adult MHFA course dates
DPCC	Ask for Ani
DCC	Community News - 21 April 2021
DCC	Changes to Train Times this Weekend, Timetable Changes from 16 May 2021, Station Projects and CRP activities
AVBC	Electoral Review - Parish and Town Councils
DCC	Amber Valley Community Champions Update
DCC	Help Needed Urgently - Covid 19 Research
DCC	Salcare- Freedom Programme and Move on Group
DCC	23 April - News from Derbyshire County Council
DCC	DCA Newsletter and Sponsored Walk
RAD	Issue 10 - Recent changes to government guidance are reflected in this updated ACRE Information Sheet
DCC	Sexual Health Promotion - Derbyshire & Derby City
Oddsocks Productions	Lea Chapel planning application
DCC	Election Information
DCC	Introductory email Empowering Health Alfreton
DCC	Funding Bulletin
DCC	Children In Need Funding available for digital items
DCC	Supporting LGBT Children and Young People Cours
DCC	Information for Social Media
DCC	Mobile library Routes
AVBC	Notice of Neighbourhood Plan Referendum
MHCLG	MHCLG Response (ref: 10609632)
AVBC	Allotment provision
AVBC	Damaged Street Name Sign - Chapel Lane & Yew Tree Hill, Holloway
AVBC	Amber Valley Update - 29 April

36. Articles for the parish magazine, parish council website, facebook or village website

37. Agenda items for the next meeting on Wednesday 2 June 2021