

Dethick, Lea & Holloway Parish Council

Parish Clerk & Responsible Finance Officer

T Walker

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MINUTES – 5 May 2021

Minutes of Dethick, Lea and Holloway Parish Council meeting held by video conference on Wednesday 5 May 2021.

Councillors: P Ward (Chair)
S Crossley
S Dewhirst
S Farnsworth
A McDonald
J Stevenson
B Wright

Also present: T Walker (Parish Clerk & RFO)
4 members of the public

3986. Election of Chair for 2021/22

RESOLVED: Cllr Ward was elected as Chair for 2021/22 and agreed to sign the acceptance of office declaration after the meeting.

3987. Election of Vice Chair for 2021/22

RESOLVED: Councillor Stevenson was elected as Vice-Chair for 2021/22 and agreed to sign the acceptance of office declaration after the meeting.

3988. To receive apologies for absence - None

3989. To consider motions for variations of business - None

3990. Declaration of member's interests at meeting - None

3991. Public Speaking

The new owners of the Chapel Cottage, Main Road, Lea spoke in relation to their planning applications AVA/2021/0230 and AVA/2021/0231. They described their proposals for the chapel and gave background to Oddsocks Productions. The plan is to use the building for productions, rehearsals and also open it up for dance, performance and art. One of the issues is parking and discussions are ongoing with the Coach House regarding the use of their car park.

3992. To approve and authorise the clerk to sign the minutes of the meeting held on 7 April 2021

RESOLVED: To approve and authorise the Clerk to sign the minutes of the meeting held on 7 April 2021.

3993. To determine which items, if any of the Agenda should be taken with the public excluded

RESOLVED: To exclude the press and public from the meeting when item 30 (Complaint received by the parish council) is discussed.

3994. Chair's Announcements

- At the Florence Nightingale Memorial Hall AGM, it was announced that both the Chair and Vice-Chair of Trustees have resigned. As a result, they are looking at how the village hall will be run in the future. Adverts are going out to see if anyone is interested in the posts.

3995. Re-Adopt Standing Orders, Members' Code of Conduct and Financial Regulations

RESOLVED: To re-adopt Standing Orders, Members' Code of Conduct and Financial Regulations.

3996. Re-Adopt other parish council policies and procedures: -

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|--|------------------------------------|
| • Data Protection Policy | • Grievance Policy |
| • Document Retention Policy | • Bullying and Harassment Policy |
| • Privacy Notice – Staff, Councillors and Role Holders | • Reasonable Adjustments Procedure |
| • Privacy Notice – Residents and Members of the Public | • Health and Safety Policy |
| • Freedom of Information Publication Scheme | • Expenses Policy |
| • Vexatious or Repeated Requests Policy | • Disciplinary Policy |
| • Equality and Diversity Policy | • Employee Absence Policy |
| • Complaints Procedure | • Social Media Policy |
| | • Climate Change Policy |
| | • Website Accessibility Statement |

RESOLVED: To re-adopt all other parish council policies and procedures as listed above.

3997. Approve Asset Register as at 31 March 2021

RESOLVED: To approve the Asset Register as at 31st March 2021.

3998. Review and approve Parish Council Risk Assessment document

RESOLVED: To approve the Parish Council Risk Assessment document.

3999. To note report from internal auditor for 2020/21 accounts - Noted

4000. To approve and sign the Bank Reconciliation Report to 31 March 2021

RESOLVED: To approve and sign the Bank Reconciliation Report to 31 March 2021.

4001. To note the Financial Summary Report to 31 March 2021 - Noted

4002. To approve and sign Annual Return Section 1 – Annual Governance Statement for 2020/21

RESOLVED: To approve and sign Annual Return Section 1 – Annual Governance Statement for 2020/21.

4003. To approve and sign Annual Return Section 2 – Accounting Statements for 2020/21

RESOLVED: To approve and sign Annual Return Section 2 – Accounting Statement for 2020/21.

4004. Review membership of Working Groups and outside bodies

RESOLVED: To update membership of Working Groups and outside bodies as detailed below: -

Finance Working Group P Ward (Convener) B Baguley (Co-opted resident) TBC S Crossley S Dewhirst	Planning Working Group S Farnsworth (Convener) J Stevenson P Ward
Cemetery & Memorial Grounds Working Group J Stevenson (Convener) S Dewhirst A McDonald B Wright	Community Working Group (Including Speedwatch) S Dewhirst (Convener) S Crossley A McDonald J Stevenson P Ward B Wright
Lea Rec & Play Area Working Group Vacant (Convener) A McDonald J Stevenson P Ward B Wright	Neighbourhood Plan Steering Committee S Crossley S Dewhirst I Hooker (Co-opted resident) J Stevenson P Ward

Representatives to Outside Bodies:

Village Hall Representative: Cllr P Ward
Derwent Valley Mills Partnership: Cllr J Stevenson
Tree Warden: Cllr J Stevenson
Climate Change Champion: Cllr S Crossley

4005. Consider supporting ‘Residents Opposed to Amber Rock’ (ROAR) in relation to the proposed water park and holiday centre development within Crich quarry.

RESOLVED: To defer this item until a planning application is submitted.

4006. Consider complaint about mountain bikers using the footpaths within Coumbs Wood & Bow Wood

RESOLVED: (1) For the clerk to write to Derbyshire Wildlife Trust (owner of Lea Wood) and the Woodand Trust (owner of Bow Wood) to highlight the problem of mountain bikers using the footpaths and creating additional tracks. (2) For the clerk to write to DCC Public Rights of Way Team for advice regarding the issue and possible enforcement options.

4007. Consider request for funding from Crich Patients' Participation Group to fund children's holiday clubs

RESOLVED: To provide funding of £50 for the benefit of children attending the holiday clubs from the parish.

4008. Consider feedback regarding the Holloway gateway signs – Cllr Crossley

Cllr Crossley confirmed that the matter is resolved so no further action required.

4009. Update - Provision of a new access path at the southern end of the cemetery - Cemetery & Memorial Grounds Working Group

Cllr Stevenson confirmed that there was nothing to report at the present time as the contractor had not yet been in touch.

4010. Update – Installation of a basketball hoop at Lea recreation ground – Lea Rec & Play Area Working Group

RESOLVED: (1) To put the basketball hoop project on hold due to the potential groundwork costs. (2) To explore other options, including some of the suggestions received at the Parish Meeting.

4011. Update from Sarah Dines MP regarding her action points from the meeting on 8 January 2021

Cllr Ward confirmed that no response has been received from Sarah Dines MP.

4012. Consider disposal of equipment in Receiving House – Cllr Stevenson

RESOLVED: To dispose of the strimmer, mower and leaf blower by means of bids submitted to the clerk by email by a deadline date TBC. Items to be advertised on the parish council website, facebook and parish magazine.

4013. Consider replacement of bench at the junction of Riber Road and Bakers Lane – Cllr Stevenson

Cllr Crossley offered to try and contact a relative of the person the bench was dedicated to.

4014. Consider provision of a water butt in the cemetery – Cllr Stevenson

RESOLVED: To proceed with the purchase of a water butt at the cemetery.

4015. Planning Matters – Planning applications for consideration

AVA/2021/0316	Manor Farm Small Outbuilding Dethick Lane Dethick Variation of conditions 13 and 14 of AVA/2008/0128 (planning permission) (this may affect the setting of a listed building)
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	COMMENT: No objection
AVA/2021/0360	<p>Manor Farm Small Outbuilding Dethick Lane Dethick Variation of conditions 13 and 14 of AVA/2008/0127 (listed building consent)</p> <p>COMMENT: No objection</p>
AVA/2021/0231	<p>Chapel Cottage Main Road Lea Listed Building Consent for change of use of building from place of worship (F1) and dwelling house (C3) to mixed use education (F1) and community hall (F2), (C3) dwelling and addition of an ancillary timber building. Alterations, renovation and repairs and associated landscaping works including rebuild of existing stone outbuilding</p> <p>COMMENT: To delegate authority to Cllr Farnsworth to draft a response on behalf of the parish council after circulating the text to councillors.</p>
AVA/2021/0230	<p>Chapel Cottage Main Road Lea Change of use from place of worship (F1) and dwelling house (C3) to mixed use education (F1) and community hall (F2), (C3) dwelling and addition of an ancillary timber building</p> <p>COMMENT: To delegate authority to Cllr Farnsworth to draft a response on behalf of the parish council after circulating the text to councillors.</p>
AVA/2021/0402	<p>The Lodge Lea Wood Hall Mill Lane Holloway Modification of existing fence and retention of shed</p> <p>COMMENT: Objection - The proposed new picket fence utilising the current fence posts and upper and lower rails would present an ill-proportioned boundary barrier which failed to live up to its setting as part of a distinguished Lodge entrance to Lea Wood Hall. The Neighbourhood Plan for Dethick Lea and Holloway states at Chapter 14 page 66 'The Importance of Good Design' that: <i>A key characteristic of Holloway is that most boundaries are similar throughout the village. This gives the overall place a distinctive character, even if the buildings themselves differ across the area. Boundaries are generally either course stone, often drystone, or hedges. Stone walls with soldier coursing with hedges behind are particularly attractive. Some walls use dressed sandstone, others local gritstone. Hedges tend to be a mix of clipped mono-culture or native planting.</i> In this instance, a rural dry stone wall would be inappropriate; hedging with a native species would be more acceptable, or the replication in timber of the stepped railings illustrated in the early 19th century photograph provided by the applicant's agent. We agree with the proposal to paint such a fence black and that the shed, if it cannot be moved to the rear of the property, be painted in a dark green.</p>

TRE/2021/0953	4 Lea Wood Croft Holloway Matlock Derbyshire DE4 5BD T1 Conifer types - Reduce in height by 3m. Crown raise to 1.5m. Trim top and sides to reduce blunt shaped top and sides COMMENT: No objection
TRE/2021/0954	Lea Green Conference Centre Main Road Lea Fell 4 no. trees COMMENT: No objection
TRE/2021/0955	5 Lea Wood Croft Holloway Various tree works COMMENT: No objection

4016. Planning Applications for information only – Consultation deadline passed

TRE/2021/0947	Renard Lodge Chapel Lane Holloway Derbyshire DE4 5AU Various tree works
TRE/2021/0948	Hollow Cottage Chapel Lane Holloway Derbyshire DE4 5AU Crown reduction work

4017. Financial Matters

(a) Expenditure – To approve the following payments

Chq No. / Bacs	Payee & Details		Total
Bacs	Clerk Wages – April - 52.143 hours (Net) Use of home as office – April Mileage: 114 miles @ £0.45 31/3/21 Home/Holloway/Home (23 miles) 10/4/21 Home/Holloway/Home (23 miles) 13/4/21 Home/Matlock/Home (34 miles) 19/4/21 Home/Matlock/Home (34 miles) Vonage - Parish phone line Line rental & Broadband contribution Zoom Video Communications (monthly) inc VAT	 £645.84 £51.30 £13.25 £12.00 £14.39	£736.78
Bacs	HMRC Income Tax / NI (April) including employer's contribution to NI		£160.22
Bacs	B Wood – Internal audit services 2020/21		£150.00
Bacs	Zurich Municipal – Insurance renewal 2021/22		£610.07
Bacs	Nibra Signs Ltd – Holloway Gateway Signs		£1774.46

Void / cancelled cheques: None

RESOLVED: To approve payments as listed above.

(b) Income - Noted

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account (31/3/21)	£0.27
000001	Additional inscription fee	£20.00
BACS	Precept – Payment 1 of 2	£12,421.00
BACS	Cambridge Building Society – Closure of account	£10,158.11

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated) - Noted

4018. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by Email) - Noted

Details
April newsletter
Death of HRH Prince Phillip - Duke of Edinburgh
HRH Prince Philip
HRH Prince Philip (2)
Prince Philip (3)
Reminder - On Line Understanding Planning - 20 April 2021 - 10am - 12.30pm - Zoom - £50
Further Information: Letter of Condolence: The Death of HRH The Duke of Edinburgh
Youth Councils - Younger Councillors
Excellence Awards - DALC - Nominations
Paid election volunteers needed - deadline 25 April
High Court ruling on the continuation of remote meetings
DALC update for councils on high court ruling regarding holding of remote meetings
Briefing on the outcome of the High Court Ruling regarding the holding of remote meetings

RESOLVED: For the clerk to send the template letter supplied by DALC to Secretary of State for Housing, Communities and Local Government to highlight concerns regarding the recent government decision not to allow Town and Parish Councils to meet virtually after 7 May 2021.

4019. To consider items of correspondence (Previously circulated by E-mail) - Noted

From	Details
DCC	Community News 31 March 2021
DCC	1 April - News from Derbyshire County Council.
Resident	NP Banner
Member of 'Residents Opposed to Amber Rock' (ROAR)	Amber Rock Resorts Proposed Crich Quarry Development
DCC	Healthwatch Derbyshire want to hear from local people about why they won't or can't have the Covid-19 vaccine

DCC	Decisionz Careers E-newsletter March 2021
DCC	Trustees Required – Derbyshire Carers Association
DCC	Event Leaflet Age UK
DCC	Arts and Health Newsletter - April 2021
DCC	P3 Derbyshire Independent Living Service - Ashbourne accommodation
DCC	P3 Derby Supported Living - accommodation
RAD	Issue 9 - ACRE's updated Information Sheet on the safe Re-opening of village and community halls!
Calor Gas	Calor Rural Community Fund – Only 2 weeks to go until applications close
DCC	Virtual Dementia Friends Session - Dementia Awareness Week
DCC	Dementia Friends Session Amendment
DCC	Derbyshire Mental Health Helpline and Support Service
Nottingham University	Florence Nightingale talk on Tuesday
AVBC	Community Update Vol 3
DCC	Amber Valley Community Update April 2021
DCC	Amber Valley Community Champions Update
DCC	Keeping Babies Safe - Three Steps for Baby Safety Partnership Strategy
DCC	New rules from April 12th
AVBC	Committee Papers for Licensing Board
Derbyshire Police	Hate Crime Services
DCC	AV - 12 April 2021
AVBC	Committee Papers for Governance and Audit Board
DCC	Community News - 13 April
DCC	Home test kits & Community Testing
DCC	Recruiting a Community Development worker
DCC	Duke of Edinburgh - attempt to reach those offline
AVBC	Committee Papers for Planning Board
DCC	Loan Shark Training dates FREE SPACES
Derbyshire Constabulary	Point of contact.
Resident	Complaint about mountain bikers using the footpaths within Coumbs Wood & Bow Wood
20s Plenty	20s Plenty
DfT	£18m announced for cycle training for children and their families
DCC	Living Well with a Long-Term Condition (LWLTC)
DCC	10 Today Activity Sessions
Eurovia	Construction update Lea Road Landslip Repair
DCC	2 new Adult MHFA course dates
DPCC	Ask for Ani
DCC	Community News - 21 April 2021
DCC	Changes to Train Times this Weekend, Timetable Changes from 16 May 2021, Station Projects and CRP activities
AVBC	Electoral Review - Parish and Town Councils
DCC	Amber Valley Community Champions Update
DCC	Help Needed Urgently - Covid 19 Research
DCC	Salcare- Freedom Programme and Move on Group
DCC	23 April - News from Derbyshire County Council

DCC	DCA Newsletter and Sponsored Walk
RAD	Issue 10 - Recent changes to government guidance are reflected in this updated ACRE Information Sheet
DCC	Sexual Health Promotion - Derbyshire & Derby City
Oddsocks Productions	Lea Chapel planning application
DCC	Election Information
DCC	Introductory email Empowering Health Alfreton
DCC	Funding Bulletin
DCC	Children In Need Funding available for digital items
DCC	Supporting LGBT Children and Young People Cours
DCC	Information for Social Media
DCC	Mobile library Routes
AVBC	Notice of Neighbourhood Plan Referendum
MHCLG	MHCLG Response (ref: 10609632)
AVBC	Allotment provision
AVBC	Damaged Street Name Sign - Chapel Lane & Yew Tree Hill, Holloway
AVBC	Amber Valley Update - 29 April

4020. To continue beyond 9pm

RESOLVED: To continue until all business on the agenda has been concluded.

4021. Articles for the parish magazine, parish council website, facebook or village website

RESOLVED: Disposal of equipment in Receiving House (Cllr Stevenson), Councillor vacancies (Cllr Ward).

4022. Agenda items for the next meeting on Wednesday 2 June 2021

- To consider additional play equipment for Lea recreation ground, including some of the suggestions received at the Annual Parish Meeting – Lea Rec & Play Area Working Group

Confidential Items

4023. Consider complaint received by the parish council

RESOLVED: To partially uphold the complaint.

Meeting closed: 9.18pm