

## **Dethick Lea and Holloway Parish Council**

Chair 2015-16

Clerk to the Council  
Mr T Walker

Councillor Ian Hooker  
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Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, on the 2<sup>nd</sup> September, 2015

*Councillors:* Ian Hooker, Bert  
Sheppard, Joan Ward,  
Barbara Wright, Mike  
Taafe-Finn, H Aldred and  
Patricia Ward

**Also Present:** 9 members of the public  
present

**In Attendance:** Margaret Fox Locum Clerk

**2403 Apologies for absence – None.**

**2404 Variation of Order of business – None.**

**2405 Declaration of member's interests – None**

Clarification of Councillor obligations regarding routine Declaration of member's interests was discussed and will be on next month's agenda.

**2406 Public speaking**

A resident asked the Chair if the council had a Code of Conduct, and asked councillors to look at a copy of the seven principles of conduct that have been suggested by another council. He was concerned that the public's views and that of the council differed at the last (extra-ordinary) meeting. Another resident confirmed that following the Extra-ordinary meeting that residents had put their views in a letter to AVBC Planning.

**2407 To approve & sign the Minutes of the Meeting held on the 1<sup>st</sup> July 2015 and the Extra-ordinary meeting on 5<sup>th</sup> August 2015.**

**RESOLVED** to approve both sets of minutes as a correct record and these were signed by the Chair.

**2408 To determine which items, if any of the Agenda should be taken with the public excluded.**

There were no confidential items of business.

**2409 Chairman's Announcements.**

Back in the Spring the PC applied for grit box to go outside school entrance. This will be installed when boxes are filled this year.

The new clerk needs to have a separate Parish Council landline but is unable to get a second BT line in his home. He has suggested that he use a VOIP system that will still retain the existing local number and be charged to callers as that local number. The VOIP system would work with his existing broadband connection. If the council shares the cost of that broadband line the total cost to us will be aprox £20.00 per month, as opposed to the current BT line which costs aprox £40 per month. However BT have said there will be a penalty for finishing the BT contract early. **RESOLVED** to go ahead, six votes for and one against.

It having been resolved that all resolutions should be recorded so as to show the number voting for, against and abstentions.

**2410 Completion of the annual audit of the Council's accounts – Grant Thornton External Auditor**

Councillor noted that the clerking costs were considerably higher than previously. The Chair explained that a lump sum pension payment had been made under the terms of the retiring clerk's contract. This payment is referred to as a "gratuity" but is really a pension provision. Also there was an overlap of clerks during the year. Grant Thornton did confirm that the gratuity should have been minuted and this did result in an additional charge in the auditor's costs.

**2411 Lea Play Area - Redundant rocking horse update re disposal arrangement.**

Cllr Wright reported that it will go to Lea Gardens as a feature, it will be painted and improved. It will not rock but children will be able to play on it.

**2412 Memorial Gardens – Feedback on site meeting in July with Community Payback Volunteers representative re proposed undertaking of works to cut back vegetation.**

The village is privileged to have the gardens but they are very overgrown with saplings and brambles.

Cllr Joan Ward has started working on it but will need professional help. She would also like to see bulbs planted near the entrance. Help is required with removal of rubbish and suggested that working parties could be formed to help. Derwent Wise project may provide a grant to help although Councillors would like to be involved in the planning. Also other grants are available which DALC have brought to the fore. Agreed to put up a notice to ask for volunteers to form working parties during October.

**2413 Electronic communications & volume of Council agendas/attachments – consideration of a bid for Awards for All Lottery Funding for procurement of an IT solution.**

It was raised at a previous meeting with regard to the amount of material that is required to be printed off and brought to meetings, and following checking with DALC there are grants available from Grants for All for councils to get IT support. Council would not consider spending Council money but if we could get a grant for IT support then that would be appropriate. Cllr Sheppard to follow up with Sarita Presland at DALC.

**2414 Review of Working Group Memberships.**

Adjourned until the next meeting when another Councillor will have been co-opted.

**2415 Councillor Training – To consider requests.**

Councillor Induction Courses - H Aldred and Patricia Ward requested to go on the 19<sup>th</sup> November.

Grave Matters Course - The new clerk to attend on 9<sup>th</sup> September. Cllr Sheppard to be added for this course if a place is available.

(This cost is thought to be £25 and all agreed unanimously.)

Councillor training to be put onto the next agenda again for additional courses.

**2416 PLANNING – RESOLVED** to respond to AVBC on the following applications:-

AVA/2015/0667	Crawford Cottage High Lane Upper Holloway Matlock Derbyshire DE4 5AW - Construction of a garden room. <b>NO OBJECTION.</b>
AVA/2015/0670	The Den 1 Sledgegate Lane Lea Matlock Derbyshire DE4 5GL- Proposed Conservatory Extension. <b>NO OBJECTION.</b>
AVA/2015/0687	Lamp Cottage Leashaw Holloway Matlock Derbyshire DE4 5AT - Single storey car barn comprising car port and wood store. <b>NO OBJECTION BUT SUGEST NATURAL WOOD COLOURING.</b>
AVA/2015/0711	Lea Hurst Lodge Unnamed Road From Lea Bridge To Lea Wood Lea Bridge Matlock Derbyshire DE4 5AE - Proposed new double garage to replace an existing timber framed single garage. <b>NO OBJECTION.</b>
TRE/2015/0110	Sycamore and beech trees – prune back lower branches overhanging adjacent property. Badgers Retreat, Church Street, Lea, Matlock, Derbyshire DE4 5JP. <b>NO OBJECTION</b>
TRE/2015/0075 – <b>Decision Notice</b>	Pine, reduce limb and crown lift over building and remove cherry tree - Holly Tree Cottage, Yew Tree Hill, Holloway, DE4 5A - <b>NOTED</b>
TRE/2015/0071– <b>Decision Notice</b>	Fell two Cherry Trees – Pendlebury, High lane, Upper Holloway, DE4 5AW - <b>NOTED</b>
TRE/2015/0077– <b>Decision Notice</b>	Remove Rowan Tree - Leaside, Leashaw, Holloway, DE4 5AT - <b>NOTED</b>
TRE/2015/0089 – <b>Decision Notice</b>	Lea Holme, Mill Lane, Holloway, DE4 5AQ Boundary trees (sycamore, ash and birch) - crown lift and crown thin - <b>NOTED</b>

**2417 FINANCIAL MATTERS RESOLVED** that approval be given to the following payments – unanimous.

15.1	Cheque No 2146	KeptKleen – Toilet cleaning wk's 27-31	£120.00
15.2	Cheque No's 2147/8/9	Employee Costs including HMRC	£1180.22
	<b>Clerks Expenses</b>		

	Mileage	Attend Council meeting 5/8/15 and Clerk Interviews on 29/7/15 at Methodist Church Hall – 100 miles @ 0.45p per mile (Sheffield – Holloway & return x 2) <b>£45.00</b>	
	<b>Wardens Expenses</b>		
	Mileage	21@ 0.469 = £9.85	
	Texts	5 @ 10p = £0.50	
	General Expenses, work safety boots £34.99, business use car insurance £3.61 & Petrol for Strimmer/mower £13.12	£51.72	
		<b>Total £62.07</b>	
15.3	Cheque No 2150	DALC Grave Matters – DALC Training 9/9/15 – Clerk to attend	£40.00
15.4	Cheque No 2152	Grant Thornton – Annual Audit fee	£300.00
15.5	DD	AVBC Rates – Toilets Church Street 31/8/15	£41.00
		<b>TOTAL</b>	<b>£1681.22</b>

**2418 Income** – HMRC VAT Reclamation 2014/15 £2171.76, British Gas Refund re Toilets Meter Compensation £275.55 credited to Nat West current account (and goodwill gesture of £45 credited to the account, less July bill charges £9.60 resulting in carried forward credit balance of £35.40 at 31/7/15) reserved plot fee £500.00, additional inscriptions 3@£20.00 & 1 Interment @£350.

**2419 Derbyshire Association of Local Council's Circulars (previously circulated by E-mail).**

1	DALC 15/2015	The Employment of the Clerk and Council Staff; Grave Matters – A guide to managing cemeteries and closed churchyards – Training; Allotment Training; The Dark Arts! (Minutes & Procedures Training)
2	DALC 16/2015	Building Better Opportunities – Big Lottery Fund; Landfill Communities Fund – SITA Trust; £800k up for grabs from Prince's fund; My Community – Free advice and grants to be had; Neighbourhood planning grants available from Locality; The Power to Change – Power to Change Trust
3	DALC 17/2015	Smaller Authorities Transparency Fund – General Briefing Note One
4	DALC 18/2015	The National Living Wage and Pay Rises for Town and Parish

		Council Staff; Council Pay Awards capped at 1% per annum; ACAS Guidelines Regarding Holiday Pay; Ten easy ways for Employers to lose lots of money at an Employment Tribunal
5	DALC 19/2015	The General Power of Competence Call for Executive Members for the period 2015-2019 LAIS Local Associations Information Service
6	DALC 20/2015	Transparency code for smaller authorities; NALC Picked to lead sector-led audit team; Legal Updates and Guidance Notes; Community control agenda charged up parish power; Funds to protect World War One memorials revealed; Health Assessing Potential Employees; Derbyshire County Council Community Transport Consultation

#### **2420 Bank Reconciliation – July 2015 – NOTED**

#### **2421 Information Items/Correspondence (previously circulated by E-mail)**

**RESOLVED** (1) to note that the Clerk had previously circulated:-

1	AVBC	Changes to Draft Taxi Policy - Consultation
2	AVBC	Core Strategy Revisions - Consultation
3	AVBC	Standards Committee – Parish Representatives
4	Cresswell Groundwork Trust	August 2015 Newsletter
5	DCC	Foster Carers Event 23/9/15
6	Derwent Valley Line	Annual General Meeting
7	Digital Derbyshire	Broadband Area Updates

#### **2422 Agenda Items for the next meeting on the 7<sup>th</sup> October, 2015**

Training Courses.

Memorial Gardens

Declaration of Interests at the beginning (as this evening).

The meeting closed at 8.34 pm.