

# **Dethick Lea & Holloway Parish Council**

## **Chair 2015-16**

Councillor Ian Hooker  
Telephone: 01629 534393

## **Clerk to the Parish Council**

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## **MINUTES – 4 November 2015**

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 4 November 2015.

**Councillors:** Ian Hooker (Chair)  
H Aldred  
Bert Sheppard  
Joan Ward  
Pat Ward  
Barbara Wright  
Steve Hannath

**Also present:** T Walker (Parish Clerk)  
5 members of public including 2 co-optee candidates

### **Non Confidential Items**

**2452. Apologies for absence - Mike Taaffe-Finn**

**2453. To consider motions for variation business - None**

**2454. Declaration of member's interests at meeting – None.**

### **2455. Public Speaking**

A member of the public asked if the Parish Council were aware that Mr and Mrs Sauzier may be leaving the Parish and whether anything was being done regarding continuing the work associated with the village website and magazine.

The Chair explained that the village website and magazine are run by DLH Together rather than the Parish Council. It was hoped that someone would come forward to carry on the work.

### **2456. To approve and sign the Minutes of the meeting held on 7 October 2015.**

Councillor Aldred asked for the minutes to be amended as follows.

**RESOLVED:** To amend minute 2430 to include the following – 'Councillor Aldred suggested that the notice board is hard to read due to its height and if it is being repaired this is an ideal time to consider modification'.

At this point Cllr Sheppard informed the group that the application for IT funding had been submitted.

- 2457. To determine which items, if any of the Agenda should be taken with the public excluded** - The Chair informed members that there was one to be discussed.

**2458. Chairman's Announcements**

**Update on footpath 38**

The Order was confirmed by the Secretary of State for Environment, Food and Rural Affairs on 9 October 2015. The inspector pointed out that the evidence submitted supported the use of the eastern arm where the pathway joins Mill Lane, but this was not shown on map so it could not be included.

It was agreed that now would be an opportune time for the council to apply for that arm to be added to the footpath register.

**RESOLVED:** Clerk to obtain the necessary form from Derbyshire County Council.

**Play Area Inspection Training**

The Parish Warden attended Play Area inspection training on 28/10/15. Another course will come up in the spring. Members of Play Area working group may wish to attend.

**Formal approval to the recording of votes in minutes and update to Standing Orders to reflect this**

The Chair explained the procedure for amending Standing Orders. Since a written request is needed for this to be formally added to the agenda a document setting out the request was circulated and signed.

**RESOLVED:** This item is to be taken to the December meeting.

**To consider request from John Smedley Ltd for tree / shrub partly covering the John Smedley/Caroline Smedley memorial to be cut back**

The Chair explained that the Parish Council had received a request from John Smedley Ltd for the Yew that was partly covering the Smedley memorial to be cut back. A quotation had been received from Peter Robinson to carry out the work and since this work had been approved by an earlier version of the Cemetery Working Party, the Clerk had been asked to place the order for the work to be undertaken.

**Application to cultivate highway verge at Dethick**

**RESOLVED:** The Clerk to make the following comments to Derbyshire County Council - The Parish Council would not want to discourage planting of daffodils, but they are advised that the eastern length of the road is used by for parking by persons visiting the church and surrounding area. In view of this, could we suggest that the daffodils are planted as close to the wall as possible.

- 2459. To consider applicants (Joy Stevenson & Roy Gillman) for the remaining Co-optee vacancy on the Council**

A vote was taken and the results were:-

Roy Gillman – 2 Votes

Joy Stevenson – 5 Votes

**RESOLVED:** (1) To co-opt Joy Stevenson to the Parish Council. Joy Stevenson signed the Declaration of Acceptance of Office in the presence of the Clerk and was invited to participate in the remainder of the meeting. (2) Clerk to find out whether the number of members can be increased from 9 to 10.

## **2460. Review of Working Group memberships**

**RESOLVED:** (1) To delete the Risk Assessment Working Group and create a Memorial Gardens Working Group. (2) For Working Groups to play a more active role in progressing projects such as obtaining quotations for work. (3) To create a role of Parish Tree Warden. (4) Working Group Memberships and representatives on outside bodies to be updated as follows:-

### **Working Groups**

<b>Finance Working Group</b> Ian Hooker (Convener) Patricia Ward Herbert Sheppard Mike Taaffe-Finn	<b>Employment Working Group</b> Ian Hooker (Convener) Patricia Ward Joan Ward H Aldred
<b>Planning Working Group</b> Herbert Sheppard (Convener) Patricia Ward Steve Hannath H Aldred	<b>Cemetery Working Group</b> Ian Hooker (Convener) Herbert Sheppard Barbara Wright Joy Stevenson
<b>Play Area Working Group</b> Barbara Wright (Convener) Steve Hannath Joy Stevenson Mike Taaffe-Finn	<b>Memorial Gardens Working Group</b> Joan Ward (Convener) Steve Hannath Joy Stevenson Barbara Wright

### **Representatives to Outside Bodies**

#### **Village Hall Representative**

H Aldred

#### **Police Liaison**

Herbert Sheppard

#### **Derwent Valley Mills Partnership**

Patricia Ward, Joan Ward

#### **Derwent Valley Line**

Herbert Sheppard, Ian Hooker

#### **Memorial Trustees**

Joan Ward, Barbara Wright

**Tree Warden**

Joy Stevenson

**2461. To consider replacement of goal posts at Holt Lane Recreation Ground, Lea.**

The Chair explained that an order had been placed with Richard Moseley for the removal of the goal that was in poor condition at a cost of £212.15. The Clerk described the quotations that had been obtained for the provision of new goal(s)

**Supply Only:**

1 x Goal £380.00 plus VAT

2 x Goals £662.50 plus VAT

Plus £41.30 for anti-tamper bolts

Good quality Harrod UK Goal to BS8462 with locking sockets

**Quotation from AVBC for installation:** £436.00 per set

**RESOLVED:** (1) To replace the single goal and this to be located further away from swings and be centrally located. (2) Clerk to attempt to obtain cheaper quotation for installation. Vote: Unanimous

**2462. Update on Memorial Gardens Funding application & Different Perspectives event**

Councillor Joan Ward gave an update on the Memorial Gardens project and reported an increase in the number of volunteers turning up to help tidy the site and that work was progressing well. Cllr Ward explained that the Clerk had obtained a quote from Valley View Landscapes which was in the region of £10,000 and that the quote would be used to substantiate the funding bid. Feedback from HLF representatives on the funding bid at a recent conference was very positive. Councillor Hooker asked if the repairs to the shelter roof and the repainting of the shield on the war memorial would be included in the funding bid.

Councillor Ward also gave feedback on the Different Perspectives event that she had recently attended. The event was centred around First World War community projects to commemorate Armistice and Councillor Ward thought that it would be nice for the Parish to put on their own event.

The Chair thanked Councillor Ward for her work on the Memorial Gardens project and this was echoed by other members.

**RESOLVED:** (1) Repairs to the shelter roof and the repainting of the shield on the war memorial to be included in the funding bid. (2) Clerk to obtain quotations for the work so that these can be used to substantiate the funding bid.

**2463. Suggestions for improved transparency on Parish website and FAQs – Cllr H Aldred**

Councillor Aldred outlined her ideas for improvements to the content on the Parish Council website and highlighted the need for sign posts to services provided by the Borough and County Council.

**RESOLVED:** Councillor Aldred to collate information to be considered for inclusion on the Parish Council website.

**2464. To consider whether to retain the current NALC template Code of Conduct or adopt the AVBC Code which is based on the LGA template**

**RESOLVED:** (1) Councillors Ian Hooker, H Aldred, Bert Sheppard and Pat Ward to look at modifying the AVBC Code of Conduct with a view to bringing a draft document to a future meeting for consideration. (2) Clerk to provide Word version of the document to facilitate modification.

**2465. Due to the time a vote was taken to continue the meeting beyond 9pm**

**RESOLVED:** Meeting would continue beyond 9pm. Vote: 6 for, 1 abstention.

**2466. To consider Councillor / Clerk training requests and note bookings made**

**RESOLVED:** (1) To note booking that had been confirmed. (2) Requests to attend free courses or courses where we are allowed 3 free places because of our DALC membership to be made to the Clerk and for the Clerk to book these on a first come first served basis. (3) The Clerk to book 3 places on the Planning Course on 9 December 2015 if the course is free. (4) Chargeable training courses to be deferred to the next meeting.

**2467. Neighbourhood planning – Cllr P Ward**

Councillor Pat Ward gave a brief overview of Neighbourhood Planning and explained that Ripley had already adopted their own plan following a referendum. Other areas had been included such as Marehay.

**RESOLVED:** (1) Defer this item until January 2016. (2) Clerk to circulate links to websites and further information.

**2468. Overgrown vegetation around old phone box – Junction of Sledgegate Lane / Lea Main Road – Cllr J Ward**

**RESOLVED:** Clerk to ask if Parish Warden could clear the vegetation.

**2469. Planning Matters – Planning applications for consideration**

<b>AVA/2015/0941</b> Deadline extension granted	<b>No 1 Beech Cottage Lea Main Road Lea Matlock Derbyshire DE4 5GJ</b> Proposed two storey extension to incorporate staircase and family bathroom. <b>Comment: No objection but care needed with regard to builders vehicles</b>
<b>TRE/2015/0137</b> Deadline extension granted	<b>Wood View Cottage Little London Holloway Matlock Derbyshire DE4 5AZ</b> Reduce height of silver birch tree. <b>Comment: No Objection</b>
<b>TRE/2015/0139</b> Deadline	<b>Sandon High Lane Upper Holloway Matlock Derbyshire DE4 5AW</b>

extension granted	Remove cypress and two silver birch trees. <b>Comment: No Objection</b>
<b>TRE/2015/0141</b> *Late Item*	<b>Daneswood, High Lane, Upper Holloway</b> Various garden tree works. <b>Comment: No Objection</b> <b>Vote: 5 for / 1 against / 1 abstention</b>
<b>TRE/2015/0142</b> *Late Item*	<b>Little Orchard, Lea Road, Lea Bridge</b> Remove ash and cypress trees <b>Comment: No Objection</b>
<b>AVA/2015/1041</b> *Late Item*	<b>Norbreck, Yew Tree Hill Holloway Matlock</b> Proposed domestic detached garage <b>Comment: Materials not appropriate. Natural stone or brick preferred in a conservation area</b>

## 2470. Financial Matters

### (a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
<b>2163</b>	<b>Clerk</b> Wages – October - 43.33 hours (Net) Plus use of home as office - October (Net)  Mileage: 71 miles @ £0.45 7/10/15 Home - Holloway – Return (23 miles) 10/10/15 Home – Holloway – Return (23 miles) 24/10/15 Home – Holloway – Lea – Home (25 miles)  Parish phone line Stationery & stamps	£440.16  £31.95  £10.00 £20.67	<b>£502.78</b>
<b>2164</b>	<b>Warden</b> Wages (to 31/10/15) – 74 x hours @ £6.70 Mileage: 75 miles @ £0.45 Texts & Phone calls 9 @ £0.10)	£495.80 £33.75 £0.90	<b>£530.45</b>
<b>2165</b>	<b>HMRC – Income Tax / NI</b>		<b>£110.20</b>
<b>2166</b>	<b>Keptkleen</b> – Holloway Public Conveniences (weeks 36-39) Invoice No 713		<b>£96.00</b>
<b>2167</b>	<b>DLH Together</b> for services 26.2.15 to 25.2.16		<b>£300.00</b>
<b>2168</b>	<b>Belmont</b> - Strimmer consumables		<b>£40.37</b>
<b>2169</b>	<b>Rural Action Derbyshire</b> – Play Area Training		<b>£60.00</b>
<b>DD</b>	<b>AVBC Rates</b> – Toilets, Church Street – to 31October 2015		<b>£41.00</b>

#### Late items for payment:

Cheque 2170 - Peter Robinson £280.00 – (Holly Hedge £220.00 plus Yew £60.00)

**Void / cancelled cheques:** None

**RESOLVED:** Payments to be made as above. Vote: 5 for / 1 against / 1 abstention.

**(b) Income - Noted**

Ref No.	From / Details	Amount
BACS	Precept - Sept 2015	<b>£10,534.00</b>
100643	Thomas Greatorrex – 4 interment applications	<b>£1050.00</b>
BACS	Interest April – September 2015	<b>£7.40</b>
100644	L Petts stonemasons – Headstone fee	<b>£100.00</b>

**(c) Bank reconciliation to 30 September 2015 – Noted**

**2471. Derbyshire Association of Local Council's Circulars (previously circulated by E-mail) - Noted**

DALC Ref	Details
24/2015	Certificate in Local Council Administration Winter 2015 – Vacancy – Whaley Bridge Town Council
-	Derbyshire Association of Local Councils - Annual Report 2014-2015
-	Annual Executive Meeting and AGM - 10 November 2015

**2472. Information Items/Correspondence (previously circulated by E-mail) - Noted**

From	Details
Rural Services Network	Rural Opportunities Bulletin (7.10.15)
Rural Action Derbyshire/DALC	RoSPA Routine Play Area Inspection Training
AVBC	Committee Papers for Planning Board (9.10.15)
Groundwork	Tesco Local Community Scheme (7.10.15)
FDVL	Friends of the Derwent Valley AGM - Tuesday 20th October
Derbyshire County Council	Road Closure - Cromford
AVBC	Committee Papers for Licensing Board (16.10.15)
Rural Services Network	Rural Vulnerability Service - Rural Broadband October 2015
Rural Services Network	Weekly Email News Digest - Monday, 19 October, 2015
Rural Services Network	RSN Seminar - Tackling the Challenges of Ageing
Derbyshire County Council	The Derbyshire County Council (Footpath from Lea Road to Footpath No 38 - Parish of Dethick, Lea and Holloway) Modification Order 2012 Grid Ref: 431807 18014 Our Ref: 40965
Rural Services Network	Rural Vulnerability Service - Fuel Poverty - October 2015
Village SOS	Community 'Retail' Seminar
Derbyshire County Council	Cultivation Licence Application – Church Farm, Dethick
Bakewell & Eyam Community	Petition - 1 Month to collect 7,500 signatures

Transport	
Rural Services Network <i><b>*Late addition to Agenda*</b></i>	Weekly Email News Digest - Monday, 26 October, 2015
Democratic Services, AVBC <i><b>*Late addition to Agenda*</b></i>	Spotlight on Crime and Disorder in Amber Valley

#### **2473. Agenda Items for the next meeting on 2 December 2015**

Formal approval to the recording of votes in minutes and update to Standing Orders to reflect this.

#### **Confidential Items**

Due to the confidential nature of this item the public and press were asked to leave at this point.

#### **2474. Additional hours worked by Clerk**

**RESOLVED:** To consider a report from the clerk of additional hours worked in September and October. A report has been requested from him to consider remuneration in accordance with his contract.

**Meeting closed: 9:37pm.**