

Dethick Lea & Holloway Parish Council

Chair 2016-17

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MINUTES – 2 November 2016

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 2 November 2016.

Councillors: Ian Hooker (Chair) Barbara Wright Joan Ward H Aldred Bert Sheppard Steve Hannath Joy Stevenson	Also present: T Walker (Parish Clerk) 7 members of the public Cllr David Taylor (Borough/County Council)
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Non-Confidential Items

2700. Apologies for absence - Cllrs Mike Taaffe-Finn and Pat Ward

2701. To consider motions for variations of business - None

2702. Declaration of member's interests at meeting - None

2703. Public Speaking

One resident raised a concern that a street light on Yew Tree Hill had been out for 224 days and despite reporting this to Derbyshire County Council, it had not been repaired. Cllr David Taylor offered to raise this with Derbyshire County Council.

Cllr David Taylor gave an update on Derbyshire County Council matters. He confirmed that the application to dedicate the path through the Memorial Gardens had been approved. He also explained that 'Call Derbyshire' waiting times had been raised as an issue along with cuts to services despite a £32 million underspend. There was no news following the bus consultation. However, the subsidy will be removed, but the Littles bus service is proposing to continue without this.

2704. To approve and sign the minutes of the meeting held on 5 October 2016.

RESOLVED: To approve the minutes as a true record

2705. To determine which items, if any of the Agenda should be taken with the public excluded - None

2706. Chairman's Announcements

- **Consider quotation from Peter Robinson to cut holly hedge, yew hedge and remove small trees growing out of yew hedge at Holloway Cemetery**

The Chairman provided details of the quotation from Peter Robinson, which was £230 to cut the Holly hedge and £70 to cut the Yew hedge and remove the small self-set saplings. Since this was essential maintenance and within the appropriate limit, the Clerk would place an order for the works.

- **Water leak at the cemetery**

The Chairman explained that an emergency repair had been carried out to the outside tap at the cemetery due to a leak which has cost approximately £100. Also, the stop tap has seized and may need to be replaced if there is no stop tap in the street. The Clerk is awaiting feedback from the plumber on this.

2707. Review of Working Group Membership

RESOLVED: (1) Cllr P Ward to step down from Planning Working Group and Cllr Aldred to take over as convenor. (2) Cllr Hooker to join the Planning Working Group.

2708. Consider quotations for tree work identified in the tree inspection / risk assessment report from Thompson Tree Services

RESOLVED: (1) To appoint Thompson Tree Services to carry out all high, medium and low priority tree works identified in the inspection report from July 2016 at Holt Lane Recreation Ground and Holloway Cemetery, with the exception of T4 at Holt Lane Recreation Ground, which is being dealt with by Derbyshire County Council. (2) To appoint Thompson Tree Services to carry out high priority works at the Memorial Gardens and opt for option 2 in relation to T7 Sycamore (reduce weight by approximately 2-3m on the path side). (3) Review whether any of the tree works in the Memorial Gardens are to be funded by the HLF funding later in this financial year.

2709. Update on Neighbourhood Development Plan

Cllr Hooker gave an update from the Steering Group meeting held on 25 October 2016. The meeting was not well attended; however, the constitution was considered and a sub-group were appointed to complete the grant application form. The Steering Group requested further funding from the Parish Council to cover minor expenses until the grant was obtained, but this was not taken forward at this meeting.

2710. Consider proposed Constitution for Neighbourhood Development Plan Steering Group

Cllr Hooker circulated a draft constitution for consideration. However, it was felt that more time was needed in order to read through the document.

RESOLVED: (1) To defer this item to the December meeting. (2) For the Clerk to establish from the internal auditor whether the operation of a 'petty cash' system operated by the Steering Group would be acceptable.

2711. Consider Neighbourhood Planning Grant Application Form

RESOLVED: To defer this item to the December meeting.

2712. Consider the provision of new signage and noticeboard at Holloway Cemetery

RESOLVED: (1) To provide new signs and a noticeboard at the cemetery. (2) For the Clerk to obtain quotations and a draft design for consideration at a future meeting.

2713. Memorial Gardens HLF project update – Cllr J Ward

Cllr Joan Ward gave an update and confirmed that steady progress was being made with volunteers reaching level 4 of 8. Cllr Ward was thanked by the Parish Council.

2714. Update on Yew Tree public house car park – Cllr Stevenson

Cllr Stevenson stated that after viewing the area and in view of the circumstances, it was not appropriate to take this matter forward.

2715. Update on Flats at Holme Close – Cllr Aldred

Cllr Hooker confirmed that a meeting had been arranged for 6.00pm on Wednesday 7 December 2016 in the Florence Nightingale Memorial Hall. This would be attended by representatives from the Police, Futures Homescales and the Police & Crime Commissioner. Any concerned residents would be able to attend the meeting and put forward questions. Cllr Aldred circulated a detailed report that she had prepared and gave an update to the group. Cllr Wright offered to invite residents and Cllr Stevenson offered to put up some notices.

RESOLVED: (1) Clerk to invite Amber Valley Borough Councillors Lyttle and Bull to the resident meeting on 7/12/16. (2) Clerk to put details of the resident meeting on the Parish Council website. (3) Cllr Hooker to prepare a summary of questions to be put to the Police and Futures Homescales ahead of the meeting and pass these to the Clerk for forwarding.

2716. Planning Matters – Planning applications for consideration

TRE/2016/0157 ***Deadline extended to 4/11/16***	13 Church Street Holloway Matlock Derbyshire Remove Yew tree, crown reduce cherry and apple trees by 20% COMMENT: No objection
2016 10 04 (TPO 66) 8184379 ***Deadline extended to 4/11/16***	The Limes Mill Lane Holloway Matlock Derbyshire 2 Birch trees – fell to improve views and create a fruit garden. Replant with apple tree COMMENT: No objection
TRE/2016/0174	Brackenhill House Hillside Holloway Matlock Remove silver birch tree and crown reduce goat willow COMMENT: No objection
TRE/2016/0177	Ashleigh Yew Tree Hill Holloway Matlock Derbyshire Remove Fir, Scots pine and Leylandii trees. Prune apple and pine COMMENT: No objection

2717. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2256	Clerk Wages – October - 43.33 hours (Net) plus Use of home as office – October (Net) Mileage: 96 miles @ £0.45 29/9/16 Home/Holloway/Home (24 miles) 5/10/16 Home/Holloway/Home (24 miles) 6/10/16 Home/Holloway/Home (24 miles) 13/10/16 Home/Holloway/Home (24 miles) Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution Postage stamps (24 x second class) Printer cartridge Printer paper and staples	£458.49 £43.20 £10.00 £10.02 £13.20 £69.99 £17.50	£622.40
2257	Warden Wages (to 22 October 2016) – 74 hours @ £7.20 (Net) Mileage: 10 miles @ £0.45 per mile Texts & Phone calls 13 @ £0.10 Safety boots Petrol for strimmer	£532.80 £4.50 £1.30 £34.99 £11.77	£585.36
2258	HMRC – Income Tax / NI		£114.80
2259	Keptkleen Ltd – Holloway Public Conveniences (weeks 35-39) Invoice No. 842		£120.00
2260	The Florence Nightingale Memorial Hall Fund – Hall hire for July and August		£44.00
DD	British Gas – Holloway Public Conveniences (27/9/16)		£7.75
DD	AVBC – Rates for Toilets at Church Street – 7th payment		£41.00

RESOLVED: To approve payments as listed above

Void / cancelled cheques: None

(b) Income - Noted

Ref No.	From / Details	Amount
BACS	Precept (2 nd payment)	£10,653.00
BACS	Monthly interest from Nat West Account (30/9/16)	£1.60

(c) Bank Reconciliation & Budget Monitoring Report (Previously circulated) – Noted

2718. Derbyshire Association of Local Council's Circulars (Previously circulated by Email) - Noted

DALC Ref	Details
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Email 3/10/16	Annual Executive Meeting & AGM - 6 October 2016
Email 5/10/16	YLCA Conference Scarborough 28 October - 30 October
Email 5/10/16	Derbyshire Association of Local Councils - Annual Report 2015-16
Email 20/10/16	Marketing your Village & Community Hall Training
Email 27/10/16	DALC Training in November 2016

2719. Information Items/Correspondence (previously circulated by E-mail) - Noted

From	Details
Holocaust Memorial Day Trust	Can you commemorate Holocaust Memorial Day 2017
Rural Services Network	Rural Vulnerability Service - Fuel Poverty - September 2016
Rural Services Network	Weekly Email News Digest - 3 October, 2016
Rural Services Network	Rural Opportunities Bulletin
Rural Services Network	Free RSN Seminar - Rural Economies
AVBC	Committee Papers for Planning Board
Rural Services Network	Weekly Email News Digest - 10 October, 2016
DCC	Parish and Town Council Liaison Forum Mon 31/10/16
Rural Services Network	Rural Vulnerability Service - Rural Transport - October 2016
FDVL	Friends of the Derwent Valley Line AGM, Tues 25/10/16
AVBC	Civic Carol Service 2016
DCC	Snow Warden Training
AVBC	Road Closure - 11 November 2016 - Lea Road, Lea Bridge, Matlock
FDVL	Friends of the Derwent Valley Line - Annual Accounts
Rural Services Network	Weekly Email News Digest - 18 October, 2016
Rural Services Network	Rural Housing Spotlight
DDDC	Brookdale, Riber Road, Lea - request for TPO
DCC	Community Group and Interpretation Courses
Derbyshire Law Centre	Invite to Derbyshire Law Centre AGM
Countryside Alliance	The Rural Oscars are open for business
Rural Services Network	Weekly Email News Digest - Monday, 24 October, 2016
AVBC	Committee Papers for Licensing Panel

2720. Agenda items for the next meeting on 7 December 2016

Review of cemetery fees and regulations
 Budget and Precept for 2017/18
 Consider proposed Neighbourhood Plan Constitution
 Consider Request for funding from Neighbourhood Plan Steering Group
 Consider Neighbourhood plan grant application form
 Consider grit bin report

Confidential Items - None

Meeting closed: 8.37pm