

Dethick Lea & Holloway Parish Council

Chair 2015-16

Councillor Ian Hooker
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Clerk to the Parish Council

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MINUTES – 6 April 2016

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 6 April 2016.

Councillors: Bert Sheppard
H Aldred
Joan Ward
Pat Ward
Barbara Wright
Mike Taaffe-Finn
Steve Hannath
Joy Stevenson

Also present: T Walker (Parish Clerk)
1 member of the public

Non Confidential Items

2552. To elect a temporary Chair

RESOLVED: Councillor Bert Sheppard was elected as temporary Chair.

2553. Apologies for absence – Councillor Ian Hooker

2554. To consider motions for variation business - None

2555. Declaration of member's interests at meeting

Cllrs Steve Hannath and Pat Ward declared an interest in planning application AVA/2016/0080 and stated that they would not participate in the discussion or vote on the item. However, the Chair confirmed that it would be in order for them to remain in the room.

2556. Public Speaking

One member of the public spoke in relation to planning application AVA/2015/1097. The importance of requesting an 'Article 4' order was highlighted and a number of concerns were raised. It was also stated that the planning information was full of inaccuracies and there was no mention of replacing trees.

Three people spoke in relation to planning application AVA/2016/0080. A number of concerns were put forward including the size of the area and the construction of the surfacing. Attention was drawn to three objections that had been put forward to the planning department. It was also felt that this was development by 'stealth' because of the retrospective nature of the application and how it had evolved.

2557. To approve and sign the Minutes of the meeting held on 2 March 2016.

RESOLVED: To approve the minutes as a correct record.

2558. To determine which items, if any of the Agenda should be taken with the public excluded - None

2559. Chairman's Announcements

The Chair announced that that the bus consultation was on the agenda to be discussed.

2560. DALC Subscription 2016/17

RESOLVED: To opt for the basic subscription priced at £237.57

2561. Update on HLF application for Memorial Gardens

Councillor Joan Ward gave an update on the HLF application and confirmed that it would be 8-12 weeks before a decision would be made

2562. Consider quotations for repairs to memorial shelter roof and path

RESOLVED: (1) To delay having the work carried out to allow time for the HLF to make a decision on the funding application. (2) Clerk to write to Smedleys to explain the situation regarding the HLF application and ask if they would be prepared to contribute to the repairs should the funding application be unsuccessful. (3) To appoint R Elliott to carry out the repairs and establish whether he could carry out the work by 7 July 2016 if he was given approval to start early June 2016. (4) Bradshaw & Green to be reserve contractor should R.Elliott be unable to carry out the work by the required deadline. **Vote:** 7 for / 1 abstention

2563. Preparations for Neighbourhood Plan Public Meeting (7 June 2016 at 7pm)

Cllr Pat Ward informed the group that she had recently attended a Neighbourhood Planning roadshow organised by Rural Action Derbyshire (RAD). At the roadshow a representative from RAD offered to help with the organisation of the public meeting and speak. However, it had not been established whether this was free of charge.

RESOLVED: (1) A meeting to be arranged to discuss arrangements for the public meeting and report to the Parish Council meeting in May meeting. (2) Cllr Pat Ward to suggest a date, time and venue for the meeting.

2564. Repairs to Receiving House

RESOLVED: (1) Clerk to obtain a quotation for an asbestos survey for the Receiving House and proceed to place an order if the cost is less than £500. (2) Following the asbestos survey, Clerk to obtain at least 3 quotations for the work described in the Erskine Hunt report and also the re-glazing of the windows so that the building is weather proof. (3) Any Councillors wishing to see the inside of the Receiving House should meet on site at 6pm ahead of the June meeting on Wednesday 1 June 2016. (4) Cllr Aldred to investigate funding opportunities available through Derwent Wise.

2565. Consider quotations for Tree Inspections & Risk Assessments (Holt Lane Rec, Cemetery and Memorial Gardens)

RESOLVED: (1) Cllr J Ward to check whether the Memorial Gardens report that was provided with one of the tree work quotations is sufficient for the risk assessment for that site. (2) If the report is sufficient, the Clerk is to obtain revised quotes which exclude the Memorial Gardens.

2566. Consider DCC quotation for grass cutting at Holt Lane Rec, Lea

RESOLVED: To accept the quotation for £423 from Derbyshire County Council for grass cutting at Holt Lane Rec, Lea.

2567. Consider quotation from Brian Wood for Internal Audit of Accounts

RESOLVED: To accept the quotation for £150 plus travelling expenses from Brian Wood for internal audit of accounts

2568. Minster Parish Council Petition – Give Parish Councils the right to appeal planning decisions

RESOLVED: To withdraw this item from the agenda.

2569. Buses Consultation - Consider a response to proposed cuts to subsidised bus services serving the Parish

RESOLVED: (1) Councillors to urge residents to complete the consultation questionnaire. (2) Cllr Sheppard to draft a letter putting forward the Parish Council's concerns and forward this to the Clerk so that this can be sent to the officer organising the consultation and Cllr David Taylor, County Councillor.

2570. Rural surgeries and pharmacies

Cllr Sheppard raised concerns about a recent article about government plans to save £163m from the NHS pharmacy budget leading to the possible closure of pharmacies in smaller towns and villages. The impact of this, as well as the potential loss of local bus services was highlighted.

2571. Advert for carnival program – 25 June 2016

RESOLVED: To authorise payment of £16 for an advert in the carnival program> The advert is to include an invitation to Parish Council meetings.

2572. Planning Matters – Planning applications for consideration

TRE/2016/0045	Land adjacent to Holme Close Holloway Matlock Remove one hornbeam tree and prune three other hornbeam and four sorbus COMMENT: No objection
AVA/2016/0165	7 Lea Road, Lea Bridge, Matlock Derbyshire To create a drive on front lawn requiring the dropping of 6 kerbs COMMENT: The Parish Council have no objection providing the proposal does not cause a problem to neighbours and materials used do not contravene the Conservation Area Character Statement.

TRE/2016/0051	4 Hollins Wood Close, Lea Bridge Remove holly tree COMMENT: No objection
AVA/2016/0080	Meadow Bordered By River Derwent And Lea Brook Unnamed Road From Lea Bridge To Lea Wood Lea Bridge Matlock Retrospective planning application for the stoning up of an access to the field. Amended plans submitted. COMMENT: The Parish Council reiterates previous objections put forward. The Parish Council also object on the basis that this is an 'important open space' (IOS) and it has since been confirmed that protected wildlife is present. Also the size of the area stoned is still disproportionate to the size stated in the planning application and should be substantially reduced or removed. The Parish Council also supports Highway Department comments put forward regarding highway safety. Cllrs Steve Hannath and Pat Ward declared an interest in this item and did not participate in the discussions or vote. However, they remained in the room as agreed by the Chair. Vote: 5 for / 1 abstention
TRE/2016/0055	Elmsdale, Bracken Lane, Holloway Birch tree – crown reduce by 1 metre COMMENT: No objection
TRE/2016/0056	Peverill House, 3 The Hollins, Holloway Remove willow tree COMMENT: No objection
AVA/2015/1097	Leashaw Woods, Leashaw, Holloway, Matlock Derbyshire Creation of forestry access track in order to carry out works set out in Forestry Commission approved Woodland Management Plan ***Amended plans and archaeological assessment*** COMMENT: Previous objections made by the Parish Council still stand. Also, the Parish Council object on the basis that this is an ancient woodland area and is located within a conservation area. It should be noted that the applicant has incorrectly stated that the site is not in a conservation area. The Parish Council is also concerned that the owner's management plan states leisure uses which could lead to further development which would be in contravention of the Conservation Area Character Statement. The Parish Council would urge the planning department to apply for an Article 4 Order so that permitted development rights are withdrawn so that all future works within the site require formal planning approval.

Decision Notices Circulated: Noted.

TRE/2016/0024	2 The Croft, Chapel Lane, Holloway
TRE/2016/0019	Little Orchard, Lea Road, Lea Bridge
CD6/1215/118	Lea Primary School
TRE/2016/0027	Land at Holme Close, Holloway
TRE/2016/0038	1 Lea Wood Croft, Holloway
TRE/2016/0040	Lea Green Conference Centre, Lea Main Road, Lea

TRE/2016/0042	Lede House, Hollins Wood Close, Lea Bridge
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Tree Preservation Order Circulated: Noted.

TPO 399/2016	Land at Ivy Cottage, Leashaw
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2573. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2197	Clerk		£557.35
	Wages – March - 43.33 hours (Net) plus	£440.36	
	Use of home as office – March (Net)		
	Mileage: 72 miles @ £0.45		
	2/3/16 Home – Holloway – Home (24 miles)	£32.40	
	17/3/16 Home – Holloway – Home (24 miles)		
	31/3/16 Home – Holloway – Home (24 miles)		
	Vonage - Parish phone line	£10.00	
	TalkTalk - 50% Line rental & Broadband contribution	£10.02	
	Printer Cartridge & Magnets for Noticeboard	£64.57	
2198	Warden		£504.25
	Wages (to 26 March 2016) – 74 hours @ £6.70 (Net)	£495.80	
	Mileage: 13 miles @ £0.45 per mile	£5.85	
	Texts & Phone calls 1 @ £0.10	£0.10	
	Materials – Dust Masks	£2.50	
2199	HMRC – Income Tax / NI		£110.00
2200	Keptkleen – Holloway Public Conveniences (weeks 5 – 9) Invoice No. 769		£96.00
2201	Amber Community First Responders - Donation		£75.00
2202	DALC – 2016/17 Subscription		£237.57
DD	British Gas – Holloway Public Conveniences		£7.96

RESOLVED: Payments to be made as above.

Void / cancelled cheques: None

(b) Income – Noted.

Ref No.	From / Details	Amount
BACS	Monthly Interest on Nat West Account	£1.30
BACS	Rights of Way (Derbyshire County Council)	£430.00

(c) Bank reconciliation to 29 February 2016 – Noted.

2574. Derbyshire Association of Local Council's Circulars (Previously circulated by Email) – Noted.

DALC Ref	Details
5/2016	Update on public contracts regs 2015 - CiLCA 2016-17 - Employment, Council News - Community Trans Funding - Internal Audit and check list - Clerk & RFO vacancy template - Vacancies
N/A	Derbyshire Association of Local Councils Subscription invoice 2016-17
06/2016	Governance and Accountability, Section 137, Audits 2015/16, External Audit Regime, National Living Wage, DALC Spring Seminar and Neighbourhood Planning
N/A	DALC Spring Seminar
N/A	DALC Seminar - Neighbourhood Planning – 20 April 2016
07/2016	Training - Finance for Cllrs - Neighbourhood Planning - Health & Safety - Tree & Woodland Management - Mediation - Chair Skills - Grave Matters - Code of Conduct - Dark Arts Minutes etc

2575. Information Items/Correspondence (previously circulated by E-mail) – Noted.

From	Details
Rural Services Network	Rural Vulnerability Service - Rural Broadband - February 2016
Tower Mint Ltd	HM Queen Elizabeth II 90th Birthday Commemorative Medals
Rural Services Network	Weekly Email News Digest - 29 February, 2016
Rural Action Derbyshire	Village SOS Campaign - time is running out!
DCC	Agenda and reports for Derwent Valley line Community Rail Partnership Meeting on Monday 7 March
AVBC	Committee Papers for Governance and Audit Board
AVBC	Tesco Local Community Scheme
DCC	Additional Agenda Item for Monday's CRP Meeting - New Funding to boost tourism on community rail routes
Rural Services Network	Rural Opportunities Bulletin
AVBC	Elections 5 May 2016 - Pre-election Period - 24 March 2016 to 5 May 2016 inclusive - Publicity Ban & Restrictions
AVBC	Microchipping Poster
AVBC	Committee Papers for Cabinet
AVBC	Committee Papers for Planning Board
Susan Taylor	Minster parish council supports petition
Rural Services Network	Weekly Email News Digest - Tuesday, 8 March, 2016
DCC	Information for Community Groups Free Energy Saving Advice
Chesterfield and ND Tinnitus Support Group	Tinnitus Support Group Conference
Rural Action Derbyshire	Neighbourhood planning roadshow/ workshop
DCC	Blue Badge Crackdown Campaign
Rural Action Derbyshire	FREE Neighbourhood Planning Event
Rural Services Network	Weekly Email News Digest - 14 March, 2016
DCC	Grounds Maintenance SLA Price 2016/2017
Resident	Proposed Cuts To Subsidised Bus Services

AVBC	Committee Papers for Full Council
Rural Services Network	Rural Vulnerability Service - Fuel Poverty - March 2016
Rural Services Network	Rural Economy Spotlight
AVBC	Committee Papers for Licensing Panel
Rural Services Network	Weekly Email News Digest - 21 March, 2016
Rural Services Network	Spotlight on Heart of the Village
DLH Parish Warden	Footpath Inspection Report 2015
AVBC	Committee Papers for Improvement & Scrutiny Committee
Rural Services Network	Rural Vulnerability Service - Rural Transport - March 2016
DCC	Minutes of Derwent Valley Line CRP Meeting

2576. Agenda items for the Annual Meeting of the Parish Council on 4 May 2016

- Election of Chair & Vice Chair
- Review membership of Working Groups and outside bodies
- Amendments to Standing Orders and Financial Regulations to reflect the Public Contracts Regulations 2015
- Re-Adopt Standing Orders, Code of Conduct, Financial Regulations and Complaints Procedure
- Public Speaking - Representative from Ildridgehay to speak briefly about Neighbourhood Planning
- Update on Neighbourhood Plan Public Meeting – 7 June 2016
- 2015/16 Financial Summary & Annual Return
- Clerk's Overtime since January 2016.
- Cemetery charges
- Condition of public toilets
- Retaining wall at cemetery
- Request to remove tree at cemetery
- Queen's Birthday

Note: The Annual Parish Meeting will be held on Wednesday, 4 May 2016 at 6.30pm in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Confidential Items - None

Meeting closed: 20:51pm