

Dethick Lea & Holloway Parish Council

Chair 2016-17

Councillor Ian Hooker
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Clerk to the Parish Council

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MINUTES – 6 July 2016

Minutes of Dethick, Lea and Holloway Parish Council meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 6 July 2016.

Councillors: Ian Hooker (Chair)

Pat Ward
Barbara Wright
H Aldred
Bert Sheppard
Steve Hannath (from 8pm)

Also Present: T Walker (Parish Clerk) 6 members of the public

Non Confidential Items

2628. Apologies for absence – Cllrs Joy Stevenson, Mike Taaffe-Finn and Joan Ward

2629. To consider motions for variations of business – None

2630. Declaration of member's interests at meeting

Councillor Aldred declared a personal interest in planning application AVA/2016/0629 (Item 20) and indicated that she would remain in the meeting but not participate in any discussions or vote.

2631. Public Speaking

Richard Hibberd - Parish Magazine Editor from 1 July 2016

Mr Hibberd introduced himself as the new editor of the parish magazine from 1 July 2016. The history of the magazine was outlined along with details of proposed changes. A question and answer session followed.

RESOLVED: (1) Clerk to continue to provide a summary of the business transacted to the editor. (2) Although the main point of contact for the Parish Council would be the Clerk, contact information for Parish Councillors that appears on the Parish Council website could also be used.

Three residents raised concerns about the inappropriate housing of offenders at the retirement flats at Holme Close, Holloway, which are managed by Futures Homescape. It was felt that Futures Homescapes should not be housing people at the flats who had committed serious criminal offences. It was suspected that some illegal activities were taking place and the Police website listed a number of crimes that had been committed on Holme Close. It was highlighted that the flats were intended for older people who had retired.

One resident raised concerns regarding planning application AVA/2016/0629. It was suggested that because the property is within the conservation area and within the world heritage site buffer zone, a special landscapes area and close to an area of ancient woodland, the extension was inappropriate. The impact on wildlife, increased flood risk, the right to light and the presence of historic tunnels was also highlighted. It was stated that the size of the proposal was excessive and overbearing and some of the materials were not appropriate. It was stated that the current size of the property made it a suitable price for a first time buyer. However, after the extension has been build, it would put the property out of their reach. It was felt that the view from the nearby public footpath would also be compromised by the extension.

The resident also mentioned a mirror that had been installed on Mill Lane, opposite Lea Grange, which could be a danger to pedestrians.

Resolved: Clerk to report the mirror to Derbyshire County Council.

One resident queried the £430 footpath maintenance funding from Derbyshire County Council.

Resolved: Clerk to report an area of footway that was partially blocked with vegetation on Mill Lane, between the green and Lea Bridge.

2632. To approve and sign the minutes of the meeting held on 1 June 2016.

RESOLVED: To approve the minutes as a true record

2633. To determine which items, if any of the Agenda should be taken with the public excluded - None

2634. Chairman's Announcements

- **Disposal of confidential waste & purchase of shredder**

RESOLVED: For the Clerk to purchase the shredder that had been identified at £99.99 including VAT

- **Footpath 31 - Cliff path off Chapel Lane onto Long Lane**

The Chairman confirmed that the Clerk had reported the problems with the footpath to Derbyshire County Council. He had received an acknowledgement, but nothing further.

- **To note new parish magazine editor from 1 July 2016 - Noted**

- **To thank Mr and Mrs Sauzier for contributions to the parish**

RESOLVED: For the Clerk to write to thank Mr and Mrs Sauzier for contributions to the parish, especially in relation to the village website and parish magazine.

- **Weeds in rose bed near memorial shelter / additional hours worked by Parish Warden to improve appearance in readiness for ceremony at the memorial shelter.**

RESOLVED: (1) To pay the Parish Warden an additional 5 hours for work undertaken on the rose beds near the memorial shelter. (2) To thank Cllr Joan Ward for the maintenance work undertaken in the memorial gardens.

2635. Report from Neighbourhood Plan Public Meeting

Cllr Pat Ward gave a report on the public meeting, which was attended by over 100 residents, of which 43 offered their help in taking forward a Neighbourhood Plan. The outcome of the vote was 84 people in favour of the plan and 1 against. A further 10 residents had been in touch who could not attend the public meeting who were also supportive of a Neighbourhood Plan.

RESOLVED: (1) To proceed with development of a Neighbourhood Plan. (Vote: 4 for / 2 abstentions). (2) To postpone until August any further decisions regarding the Neighbourhood Plan. (3) For the Clerk to invite Guy Martin and Ken Acons to August meeting so that further guidance can be obtained.

2636. Consider who to appoint to provide for Neighbourhood Planning advice and guidance

RESOLVED: Deferred until August meeting

2637. Neighbourhood Area Designation

RESOLVED: Deferred until August meeting

2638. Neighbourhood Plan Steering Group

RESOLVED: Deferred until August meeting

2639. To note submission of Charity Commission Annual Return for Memorial Gardens
- Noted

2640. Update on HLF funding application and approval of quotations

In the absence of Cllr Joan Ward, the Clerk gave a brief update on progress and confirmed that the HLF had now given authorisation to continue. Repairs to the memorial shelter were ongoing and quotations for other works would be circulated for consideration in due course.

RESOLVED: To accept the quotation from Independent Memorial Inspection for £360.00 including VAT for the repainting of the war memorial shield (Vote: 5 for / 1 abstention)

2641. Receiving House Asbestos Survey Report

The report confirmed that the only trace of asbestos was the asbestos cement. This material has been risk assessed as 'very low risk' and the recommendation is that no action is needed other than to label and inspect every 12 months.

RESOLVED: For the Clerk to proceed to obtain quotations for the repair works identified in the Erskine Hurt report from February 2014.

2642. Removal of waste from behind Receiving House - Cllr Sheppard

RESOLVED: To include the removal of waste from behind the Receiving House in the quotations for the repairs.

2643. Consider quotation for the removal of tree at Cemetery

RESOLVED: To proceed with the quotation from Peter Robinson for £75.00 to remove the tree, treat the stump and obtain the necessary planning approval.

2644. Inappropriate placing of residents within the Parish

RESOLVED: For the Clerk to write to Futures Homescape and pass on the concerns of residents at the retirement flats at Holme Close, Holloway.

2645. Consider the provision of a play area sign and litter bin at Lea Recreation Ground

RESOLVED: (1) To proceed with the quotation for the play area sign from Nibra Signs for £64.20 plus VAT. (2) To proceed with the quotation for a new litter bin from Broxap for £79.00 plus VAT.

2646. Clarification of parish boundary in the vicinity of Brookdale Cottage, Riber Road, Lea – Cllr Aldred

RESOLVED: Clerk to write to Amber Valley Borough Council to ask for a definitive map showing the parish boundary.

2647. Planning Matters – Planning applications for consideration

TRE/2016/0086 ***Extension to deadline granted to 8/7/16***	The Butchers Shop, Leashaw, Holloway Remove one Atlas Cedar tree and crown reduce 3 Silver Birch trees by 30% COMMENT: No objection
AVA/2016/0629	Rose Cottage Leashaw Holloway Matlock Derbyshire DE4 5AT Rear extension and construction of new external steps COMMENT: The Parish Council object to this planning application as it contravenes the Conservation Area Character Statement. It is also located in the World Heritage Site and close to a special landscapes area and ancient woodland. The size of the proposed extension would be overbearing and inappropriate in that location. The proposed materials are also not in keeping with the requirements of the Conservation Area Character Statement. We feel that an archaeological survey should take place before any development is approved. Councillor Aldred declared a personal interest in this planning application and indicated that she would remain in the meeting, but not participate in any discussions or vote.

Decision Notices Circulated: Noted

TRE/2016/0080	Amberley Cottage, Yew Tree Hill, Holloway
TRE/2016/0081	Holt House, Holt Lane, Lea

2648. Financial Matters

(a) Expenditure – To approve the following payments

Cheque No.	Payee & Details		Total
2222	Clerk Wages – June - 43.33 hours (Net) plus Use of home as office – June (Net) Annual Pay Rise (Back pay for months of April & May) Additional 25 hours as approved Minute No. 2626 Mileage: 98 miles @ £0.45 27/5/16 Home - Lea Bridge – Home (25 miles) 1/6/16 Home – Holloway – Home (24 miles) 7/6/16 Home – Holloway – Home (24 miles) 15/6/16 Home –Lea Bridge – Home (25 miles) Vonage - Parish phone line TalkTalk - 50% Line rental & Broadband contribution	 £696.22 £44.10 £10.00 £10.02	£760.34
2223	Warden Wages (to 25 June 2016) – 74 hours @ £7.20 (Net) Mileage: 20 miles @ £0.45 per mile Texts & Phone calls 17 @ £0.10 Reimbursement for Twiggs – Padlock, Chain, Visor, Oil and Hacksaw Blade WD40 Stamps and Envelopes 2 Pairs of Work Gloves Petrol for Strimmer	 £532.80 £9.00 £1.70 £56.12 £2.50 £7.40 £2.00 £17.74	£629.26
2224	HMRC – Income Tax / NI		£209.21
2225	Keptkleen – Holloway Public Conveniences (weeks 18 - 21) Invoice No. 799		£96.00
2226	Crich Patients Participation Group - Grant		£50.00
2227	TES Environmental Services – Asbestos Survey		£594.00
2228	Derek Meakin – Shelter roof repairs - Lea Rec		£160.00
2230	Patricia Ward – Reimbursement of expenses (Stationery for public meeting)		£62.00
2229	WI – Refreshments for public meeting		£15.00
DD	AVBC - Rates for Toilets at Church Street – 3rd payment		£41.00
DD	British Gas – Holloway Public Conveniences		£7.07

RESOLVED: To approve payments as listed above.

Void / cancelled cheques: None

(b) Income - Noted

Ref No.	From / Details	Amount
BACS	Monthly interest from Nat West Account	£1.67
N/A	Annual interest from Cambridge Building Society	£36.58

(c) Bank Reconciliation & Budget Monitoring Report (Previously circulated) - Noted

2649. Derbyshire Association of Local Council's Circulars (Previously circulated by Email) - Noted

DALC Ref	Details
10/2016	DALC Chief Officer - DALC Annual Executive Meeting & AGM - Call for Executive Members 2016-2019
N/A	Consultation Information

2650. Information Items/Correspondence (previously circulated by E-mail) - Noted

From	Details
Rural Services Network	Weekly Email News Digest - 31 May, 2016
Rural Services Network	Rural Opportunities Bulletin
AVBC	Committee Papers for Licensing Panel
DCC	Derbyshire Sport Bid Writing Service
Rural Action Derbyshire	Neighbourhood Development Planning
AVBC	Committee Papers for Planning Board
Rural Services Network	Weekly Email News Digest - 6 June, 2016
DCC	Derwent Valley Line Community Rail Partnership Meeting Monday 13 June
Rural Services Network	Rural Vulnerability Service - Fuel Poverty - June 2016
Rural Services Network	Invitation to Rural Conference 2016
AVBC	Committee Papers for Governance and Audit Board
DDDC	Response to request for TPO
AVBC	Planning response about removal of stone wall
Rural Services Network	Weekly Email News Digest - 13 June, 2016
DCC	Cancellation of the Parish and Town Council Liaison Forum Monday 27 June 2016
Rural Services Network	Rural Economy Spotlight
AVBC	Committee Papers for Cabinet
Rural Services Network	Weekly Email News Digest - 21 June, 2016
Rural Services Network	Rural Vulnerability Service - Rural Transport - June 2016
Rural Services Network	Weekly Email News Digest - 27 June, 2016
Rural Services Network	Spotlight on Older People from RSN

2651. Agenda items for the next meeting on 3 August 2016

- Damage to shelter roof at Lea Recreation Ground
- Review of Cemetery Fees & Regulations
- Consider who to appoint to provide for Neighbourhood Planning advice and guidance
- Neighbourhood Area Designation
- Neighbourhood Plan Steering Group

Confidential Items - None

Meeting closed: 21:25pm