

Dethick, Lea & Holloway Parish Council

Parish Clerk & Responsible Finance Officer

T Walker

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28 July 2022

Dear Councillors

You are summoned to attend the Parish Council Meeting to be held on **Wednesday 3 August 2022 at 7.00pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Yours sincerely

T Walker

Clerk to the Parish Council

AGENDA – 3 August 2022

1. To accept apologies for absence

2. To consider motions for variations of business

3. Declaration of member's interests at meeting

- (a) Councillors must verbally declare any disclosable pecuniary interests and non-pecuniary interests at this point.
- (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.

4. Public Speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.
- (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.

5. To approve and sign the minutes of the meeting held on 6 July 2022

6. To determine which items, if any of the agenda should be taken with the public excluded

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance

with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

7. Chair’s Announcements

8. To note the Conclusion of Audit for 2021/22 by PKF Littlejohn LLP and AGAR Section 3 External Auditor Report

9. To appoint internal auditor for 2022/23

10. Centenary of the consecration of Christchurch, Holloway as a War Memorial. Also, centenary of the unveiling and dedication of the War Memorial on Long Lane

11. Consider £50 donation to Poppy Appeal for Remembrance Day Wreath

12. Consider the provision of a Christmas tree – Cllr Stevenson

13. Consider upgrading Google One Drive from the current ‘Free Plan’ to the ‘Basic Plan’ at a cost of £15.99 per year, so there is sufficient cloud storage to back up Parish Council data

14. Consider the provision of permanent speed camera signs and speed camera bird boxes

15. Consider damage to the wall at Lea Recreation Ground – Cllr Stevenson

16. Update – Permission for rockery feature on grassed area at the end of Church Street (potential project to use £250 donation)

17. Update – Nomination of the Jug and Glass Public House as an Asset of Community Value

18. Planning Matters – Planning applications for consideration

AVA/2022/0595	Holly Cottage Little London Holloway DE4 5AZ Alteration of wall and demolition of lean-to shed and creation of vehicle access and hardstanding (may affect the setting of the conservation area)
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19. Planning Applications for information only (Deadline passed)

AVA/2022/0597	Holt House Holt Lane Lea Matlock Application for a Lawful Development Certificate for a proposed new pitched roofs to ground floor rear bay windows, solar pv panels and rooflight to rear roof
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20. Financial Matters

(a) Expenditure – To approve the following payments

Chq No. / Bacs	Payee & Details		Total
Bacs	Clerk		£764.39

	July wages – 52.143 hours (net) Use of home as office – July	£658.29	
	Mileage: 46 miles @ £0.45 1/7/22 Home/Holloway/Home (23 miles) 6/7/22 Home/Holloway/Home (23 miles)	£20.70	
	Vonage - Parish phone line	£13.25	
	Line rental & Broadband contribution	£11.00	
	Wordpress - Annual subscription for website hosting and domain name mapping	£36.00	
	Archive storage boxes (Amazon)	£25.15	
Bacs	Clerk August wages – 52.143 hours (net) Use of home as office – August	£658.49	£682.74
	Vonage - Parish phone line	£13.25	
	Line rental & Broadband contribution	£11.00	
Bacs	HMRC - Income Tax / NI (July)		£163.09
Bacs	HMRC - Tax / NI (August)		£162.89
Bacs	Keptkleen Ltd – Toilet cleaning Invoice No 1929		£134.40
Bacs	Keptkleen Ltd – Toilet cleaning Invoice No 1939		£134.40
Bacs	Fox Grounds Maintenance – Grass cutting Month 3 at Lea Rec (Inv. 8579)		£182.81
Bacs	Fox Grounds Maintenance – Grass cutting Cut 5 at cemetery (Inv 8550)		£428.40
Bacs	RBL Poppy Appeal - 50 x Lamppost Poppies @ £3 each		£150.00
Bacs	Nibra Signs – Cemetery sign and posts		£274.38
Bacs	J Stevenson – Reimbursement for sand and cement for wall at Lea Rec		£11.94
Bacs	The Florence Nightingale Memorial Hall Fund – Room hire 6/4; 4/5 and 1/6/22		£66.00
Bacs	PKF Littlejohn LLP – External Auditor's fee for accounts year ended 31/3/22		£240.00
DD	Royal Mail – PO Box renewal (£315+VAT)		£378.00
DD	Unity Trust – Service charge (30/6/22)		£18.00
DD	Waterplus – Water at Holloway toilets to 14/7/22		£61.82

Void / cancelled cheques: None

(b) Income

Ref No.	From / Details	Amount
Bacs (19/7/22)	L Petts – Additional inscription fee	£20.00

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated)

21. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by email)

Details
Member Questions - New Kitchen for a Village Hall & Water Bowers for sale
DET Funding Scheme 2022
DALC newsletter - July 2022 /2
NALC ☆ Star Council Awards 2022
NALC Short Term Holiday Lets Policy Consultation Briefing To All Member Councils

22. To consider items of correspondence (Previously circulated by E-mail)

From	Details
DCC	Parish and Town Council Liaison Forum Tuesday 26 July 2022
DCC	1 July - News from Derbyshire County Council
Resident	Dangerous Junction, Holt Lane Lea
WACAG	Latest WACAG blog
Resident	Call in application redirected to correct email address
Matlock Town Council	Transpeak Bus Services
AVBC	Committee Papers for Governance and Audit Board
Resident	Nomination
DCC	6 July - Community News from Derbyshire County Council
DCC	34129040 RE: DCC Ref 34129040 - Tree Maintenance, Recreation Area, Lea Main Road
Dept for Levelling Up, Housing & Communities	Derbyshire Dales District Council Planning Item 21/01455/FUL
Churchwarden and PCC Secretary	Consecration Anniversary, Christchurch
DCC	DCC Ref 34129040 - Tree Maintenance, Recreation Area, Lea Main Road
DCC/AVBC	£150 Energy Bills Rebate
DCC	Cost of Living Crisis - URGENT Scam alert
Resident	Planning Application 21/01455. Information for members of the Planning Committee
Department for Levelling Up, Housing & Communities	Call-in - "Lea Mills, Lea Road, Lea Bridge, Matlock" - Derbyshire Dales District Council Planning Item 21/01455/FUL
AVBC	Amber Valley Borough Local Plan - Preferred Spatial Strategy For Housing and Economic Growth and Draft Policies (Regulation 18 Consultation)
RBL	Get your Parish Council involved in the Queen's Green Canopy project
Derbyshire Constabulary	Remembrance Parade Letter from Derbyshire Constabulary
AVBC	Committee Papers for Standards and Appeals Committee
AVBC	Committee Papers for Planning Board
DCC	15 July - News from Derbyshire County Council
DCC	Parish and Town Council Liaison Forum Tuesday 26 July 2022
DCC	20 July - News from Derbyshire County Council

Department for Levelling Up, Housing & Communities	Call-in - "Lea Mills, Lea Road, Lea Bridge, Matlock" - Derbyshire Dales District Council Planning Item 21/01455/FUL
DCC	Blend Youth Project Summer Holiday Programme
Resident	Parking - Holt Lane, Lea
DCC	Parking – Holt Lane, Lea
Resident	Parking - Holt Lane, Lea (Horse & cart left at junction)
DCC	World Suicide Prevention Day video #It'severyonesbusiness
Florence Nightingale Memorial Hall	Price increase of £1 per session from September
PKF Littlejohn LLP	DE0072 2021/22 AGAR Section 3 External Auditor Report

23. Articles for the parish magazine, parish council website, Facebook or village website

24. Agenda items for the next meeting on Wednesday 5 October 2022