

# MINUTES – 3 August 2022

Minutes of Dethick, Lea and Holloway Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 3 August 2022.

**Councillors:** J Stevenson (Chair)  
A Bradshaw  
J Dennis  
S Farnsworth  
A McDonald  
S McKay  
B Wright

**Also present:** T Walker (Parish Clerk & RFO)  
2 members of the public

**4347. To accept apologies for absence – Cllr Crossley and Cllr Ward**

**RESOLVED:** To accept all apologies received.

**4348. To consider motions for variations of business - None**

#### 4349. Declaration of member's interests at meeting

Councillor Stevenson declared a personal interest in Item 20 – Financial Matters (Reimbursement for sand and cement) and indicated that she would remain in the meeting but not participate in any discussions or vote.

## 4350. Public Speaking

Mr Hooker gave details of where the parish Christmas tree has obtained in previous years and explained that whilst last year's tree donor may be able to supply another tree, there may also be other local land owners interested. There is also the option to plant a tree, but it needs to be at least 15' – 20' in order to be suitable.

The applicant of AVA/2022/0595 gave details about the proposal and highlighted that it would provide an additional parking space. The size of the gap in the wall would be increased. There would be a benefit of taking a car off street and electric vehicle charging would then be possible.

**4351. To approve and sign the minutes of the meeting held on 6 July 2022**

**RESOLVED:** To approve the minutes of the meeting held on 6 July 2022

**4352. To determine which items, if any of the agenda should be taken with the public excluded - None**

**4353. Chair's Announcements**

The Chair thanked everyone for helping with the bench refurbishment. Cllr Stevenson was also thanked by other councillors for tasks she had undertaken.

**4354. To note the Conclusion of Audit for 2021/22 by PKF Littlejohn LLP and AGAR Section 3 External Auditor Report**

This was noted and the clerk was thanked for the work undertaken.

**4355. To appoint internal auditor for 2022/23**

**RESOLVED:** To appoint B Wood as internal auditor for 2022/23.

**4356. Centenary of the consecration of Christchurch, Holloway as a War Memorial. Also, centenary of the unveiling and dedication of the War Memorial on Long Lane**

**RESOLVED:** For Cllr McKay and possibly Cllr Ward / Stevenson to act as Parish Council representative(s) at Evensong on 9th October 2022

**4357. Consider £50 donation to Poppy Appeal for Remembrance Day Wreath**

**RESOLVED:** To approve payment of £50 donation to Poppy Appeal.

**4358. Consider the provision of a Christmas tree – Cllr Stevenson**

**RESOLVED:** (1) For the Clerk to ask Mr Hooker to put an article in the parish magazine and also forward details for the PC Facebook page. (2) Cllr Wright to arrange for information to be added to the village WhatsApp group.

**4359. Consider upgrading Google One Drive from the current 'Free Plan' to the 'Basic Plan' at a cost of £15.99 per year, so there is sufficient cloud storage to back up Parish Council data**

**RESOLVED:** To approve upgrading Google One Drive to the Basic Plan at a cost of £15.99 per year

**4360. Consider the provision of permanent speed camera signs and speed camera bird boxes**

**RESOLVED:** To defer to the October meeting

**4361. Consider damage to the wall at Lea Recreation Ground – Cllr Stevenson**

Cllr Stevenson confirmed that a resident had offered to carry out the work free of charge and was proceeding.

**4362. Update – Permission for rockery feature on grassed area at the end of Church Street (potential project to use £250 donation)**

Cllr Farnsworth explained that DCC had denied ownership and the clerk was awaiting response to AVBC. Following a land registry search, it had been confirmed that the land is not registered. Landscape ideas were discussed.

**RESOLVED:** (1) For Cllr Farnsworth to draft article for the parish magazine regarding ownership and landscaping ideas. (2) For the clerk to chase up the response from AVBC.

**4363. Update – Nomination of the Jug and Glass Public House as an Asset of Community Value**

**RESOLVED:** To defer to October meeting.

**4364. Planning Matters – Planning applications for consideration**

|                      |   |
|----------------------|---|
| <b>AVA/2022/0595</b> | <p><b>Holly Cottage Little London Holloway DE4 5AZ</b><br/> Alteration of wall and demolition of lean-to shed and creation of vehicle access and hardstanding (may affect the setting of the conservation area)</p> <p><b>COMMENT:</b> No objection</p> |
|----------------------|---|

**4365. Planning Applications for information only (Deadline passed) - Noted**

|                      |  |
|----------------------|--|
| <b>AVA/2022/0597</b> | <p><b>Holt House Holt Lane Lea Matlock</b><br/> Application for a Lawful Development Certificate for a proposed new pitched roofs to ground floor rear bay windows, solar pv panels and rooflight to rear roof</p> |
|----------------------|--|

**4366. Financial Matters**

**(a) Expenditure – To approve the following payments**

| <b>Chq No.<br/>/ Bacs</b> | <b>Payee &amp; Details</b>   |   | <b>Total</b>   |
|---------------------------|--|---|----------------|
| <b>Bacs</b>               | <p><b>Clerk</b><br/> July wages – 52.143 hours (net)<br/> Use of home as office – July</p> <p>Mileage: 46 miles @ £0.45<br/> 1/7/22 Home/Holloway/Home (23 miles)<br/> 6/7/22 Home/Holloway/Home (23 miles)</p> <p>Vonage - Parish phone line<br/> Line rental &amp; Broadband contribution<br/> Wordpress - Annual subscription for website hosting and domain name mapping<br/> Archive storage boxes (Amazon)</p> | <p>£658.29</p> <p>£20.70</p> <p>£13.25<br/>£11.00<br/>£36.00<br/>£25.15</p> | <b>£764.39</b> |
| <b>Bacs</b>               | <p><b>Clerk</b><br/> August wages – 52.143 hours (net)<br/> Use of home as office – August</p> <p>Vonage - Parish phone line<br/> Line rental &amp; Broadband contribution</p>   | <p>£658.49</p> <p>£13.25<br/>£11.00</p>                                     | <b>£682.74</b> |
| <b>Bacs</b>               | <b>HMRC - Income Tax / NI (July)</b>   |   | <b>£163.09</b> |

|             |  |  |                |
|-------------|--|--|----------------|
| <b>Bacs</b> | <b>HMRC - Tax / NI (August)</b>  |  | <b>£162.89</b> |
| <b>Bacs</b> | <b>Keptkleen Ltd – Toilet cleaning Invoice No 1929</b>                             |  | <b>£134.40</b> |
| <b>Bacs</b> | <b>Keptkleen Ltd – Toilet cleaning Invoice No 1939</b>                             |  | <b>£134.40</b> |
| <b>Bacs</b> | <b>Fox Grounds Maintenance – Grass cutting Month 3 at Lea Rec (Inv. 8579)</b>      |  | <b>£182.81</b> |
| <b>Bacs</b> | <b>Fox Grounds Maintenance – Grass cutting Cut 5 at cemetery (Inv 8550)</b>        |  | <b>£428.40</b> |
| <b>Bacs</b> | <b>RBL Poppy Appeal - 50 x Lamppost Poppies @ £3 each</b>                          |  | <b>£150.00</b> |
| <b>Bacs</b> | <b>Nibra Signs – Cemetery sign and posts</b>                                       |  | <b>£274.38</b> |
| <b>Bacs</b> | <b>J Stevenson – Reimbursement for sand and cement for wall at Lea Rec</b>         |  | <b>£11.94</b>  |
| <b>Bacs</b> | <b>The Florence Nightingale Memorial Hall Fund – Room hire 6/4; 4/5 and 1/6/22</b> |  | <b>£66.00</b>  |
| <b>Bacs</b> | <b>PKF Littlejohn LLP – External Auditor's fee for accounts year ended 31/3/22</b> |  | <b>£240.00</b> |
| <b>DD</b>   | <b>Royal Mail – PO Box renewal (£315+VAT)</b>                                      |  | <b>£378.00</b> |
| <b>DD</b>   | <b>Unity Trust – Service charge (30/6/22)</b>                                      |  | <b>£18.00</b>  |
| <b>DD</b>   | <b>Waterplus – Water at Holloway toilets to 14/7/22</b>                            |  | <b>£61.82</b>  |

**Void / cancelled cheques:** None

**RESOLVED:** To approve payments as listed above.

**(b) Income - Noted**

| <b>Ref No.</b>        | <b>From / Details</b>                       | <b>Amount</b> |
|-----------------------|---|---------------|
| <b>Bacs (19/7/22)</b> | <b>L Petts – Additional inscription fee</b> | <b>£20.00</b> |

**Void / cancelled paying in slips:** None

**(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated) - Noted**

**4367. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by email) - Noted**

| <b>Details</b>   |
|--|
| Member Questions - New Kitchen for a Village Hall & Water Bowers for sale        |
| DET Funding Scheme 2022  |
| DALC newsletter - July 2022 /2   |
| NALC ☆ Star Council Awards 2022  |
| NALC Short Term Holiday Lets Policy Consultation Briefing To All Member Councils |

**4368. To consider items of correspondence (Previously circulated by E-mail) - Noted**

| <b>From</b> | <b>Details</b>   |
|-------------|--|
| DCC         | Parish and Town Council Liaison Forum Tuesday 26 July 2022 |
| DCC         | 1 July - News from Derbyshire County Council               |
| Resident    | Dangerous Junction, Holt Lane Lea                          |
| WACAG       | Latest WACAG blog  |

|  |  |
|--|--|
| Resident   | Call in application redirected to correct email address  |
| Matlock Town Council                               | Transpeak Bus Services   |
| AVBC   | Committee Papers for Governance and Audit Board  |
| Resident   | Nomination   |
| DCC  | 6 July - Community News from Derbyshire County Council   |
| DCC  | DCC Ref 34129040 - Tree Maintenance, Recreation Area, Lea Main Road  |
| Dept for Levelling Up, Housing & Communities       | Derbyshire Dales District Council Planning Item 21/01455/FUL   |
| Churchwarden and PCC Secretary                     | Consecration Anniversary, Christchurch   |
| DCC  | DCC Ref 34129040 - Tree Maintenance, Recreation Area, Lea Main Road  |
| DCC/AVBC   | £150 Energy Bills Rebate   |
| DCC  | Cost of Living Crisis - URGENT Scam alert  |
| Resident   | Planning Application 21/01455. Information for members of the Planning Committee   |
| Department for Levelling Up, Housing & Communities | Call-in - "Lea Mills, Lea Road, Lea Bridge, Matlock" - Derbyshire Dales District Council Planning Item 21/01455/FUL                          |
| AVBC   | Amber Valley Borough Local Plan - Preferred Spatial Strategy For Housing and Economic Growth and Draft Policies (Regulation 18 Consultation) |
| RBL  | Get your Parish Council involved in the Queen's Green Canopy project   |
| Derbyshire Constabulary                            | Remembrance Parade Letter from Derbyshire Constabulary   |
| AVBC   | Committee Papers for Standards and Appeals Committee   |
| AVBC   | Committee Papers for Planning Board  |
| DCC  | 15 July - News from Derbyshire County Council  |
| DCC  | Parish and Town Council Liaison Forum Tuesday 26 July 2022   |
| DCC  | 20 July - News from Derbyshire County Council  |
| Department for Levelling Up, Housing & Communities | Call-in - "Lea Mills, Lea Road, Lea Bridge, Matlock" - Derbyshire Dales District Council Planning Item 21/01455/FUL                          |
| DCC  | Blend Youth Project Summer Holiday Programme   |
| Resident   | Parking - Holt Lane, Lea   |
| DCC  | Parking – Holt Lane, Lea   |
| Resident   | Parking - Holt Lane, Lea (Horse & cart left at junction)   |
| DCC  | World Suicide Prevention Day video #It'severyonesbusiness  |
| Florence Nightingale Memorial Hall                 | Price increase of £1 per session from September  |
| PKF Littlejohn LLP                                 | DE0072 2021/22 AGAR Section 3 External Auditor Report  |

**4369. Articles for the parish magazine, parish council website, Facebook or village website**

**RESOLVED:** (1) Christmas tree article (Mr Hooker). (2) Ownership of the Green (Cllr Farnsworth. (3) Section 106 funding (Cllr Stevenson).

**4370. Agenda items for the next meeting on Wednesday 5 October 2022 - None**

**Meeting closed:** 8.24pm