

Dethick, Lea & Holloway Parish Council

Parish Clerk & Responsible Finance Officer

T Walker

Tel: 01629 706222

Email: parishclerk@dethickleaandholloway.org.uk

Website: www.dethickleaandholloway.org.uk

MINUTES – 11 May 2023

Minutes of Dethick, Lea and Holloway Annual Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 11 May 2023.

Councillors:	J Stevenson (Chair)	Also present:	T Walker (Parish Clerk & RFO)
	A Bradshaw		1 member of the public
	S Crossley (Co-optee)		Co-optee applicant
	S Farnsworth		
	A McDonald		
	S McKay		

Councillors signed their Declaration of Acceptance of Office before the meeting commenced. It was agreed that absent councillors would sign within 2 months of the date of the uncontested election.

4546. Election of Chair for 2023/24

RESOLVED: Cllr Ward was elected as Chair for 2023/24.

4547. Election of Vice Chair for 2023/24

RESOLVED: Cllr Stevenson was elected as Vice-Chair for 2023/24.

4548. To accept apologies for absence - Cllr Dennis, Cllr Ward and Cllr Wright

RESOLVED: To accept all apologies received.

4549. To consider motions for variations of business - None

4550. Declaration of member's interests at meeting

The Clerk declared an interest in Item 36 - Consider overtime payment to clerk for additional hours worked and indicated he would leave the room whilst this item was discussed.

4551. Consider Co-optee application for remaining Parish Councillor vacancy following uncontested election

RESOLVED: To co-opt S Crossley as a Parish Councillor.

4552. Public Speaking - None

4553. To approve and sign the minutes of the meeting held on 5 April 2023

RESOLVED: To approve the minutes of the meeting held on 5 April 2023.

4554. To determine which items, if any of the agenda should be taken with the public excluded - None

4555. Chair's Announcements

The Chair passed on thanks to everyone for putting themselves forward to be Parish Councillors.

4556. Re-Adopt Standing Orders, Members' Code of Conduct and Financial Regulations

RESOLVED: To re-adopt Standing Orders, Members' Code of Conduct and Financial Regulations.

4557. Re-adopt other parish council policies and procedures: -

- | | |
|--|------------------------------------|
| • Data Protection Policy | • Grievance Policy |
| • Document Retention Policy | • Bullying and Harassment Policy |
| • Privacy Notice – Staff, Councillors and Role Holders | • Reasonable Adjustments Procedure |
| • Privacy Notice – Residents and Members of the Public | • Health and Safety Policy |
| • Freedom of Information Publication Scheme | • Expenses Policy |
| • Vexatious or Repeated Requests Policy | • Disciplinary Policy |
| • Equality and Diversity Policy | • Employee Absence Policy |
| • Complaints Procedure | • Social Media Policy |
| • Vexatious and Malicious Communications Policy | • Climate Change Policy |
| | • Website Accessibility Statement |

RESOLVED: To re-adopt all other parish council policies and procedures as listed above.

4558. Approve Asset Register as at 31 March 2023

RESOLVED: To approve the Asset Register as at 31st March 2023.

4559. Review and approve Parish Council Risk Assessment document

RESOLVED: To approve the Parish Council Risk Assessment document.

4560. To note report from internal auditor for 2022/23 accounts - Noted

4561. To approve and sign the Bank Reconciliation Report to 31 March 2023

RESOLVED: To approve and sign the Bank Reconciliation Report to 31 March 2023.

4562. To note the Financial Summary Report to 31 March 2023 - Noted

4563. To approve and sign Annual Return Section 1 – Annual Governance Statement for 2022/23

RESOLVED: To approve and sign Annual Return Section 1 – Annual Governance Statement for 2022/23.

4564. To approve and sign Annual Return Section 2 – Accounting Statements for 2022/23

RESOLVED: To approve and sign Annual Return Section 2 – Accounting Statement for 2022/23.

4565. To approve Internal Auditor for 2023/24

RESOLVED: To appoint East Midlands Audit Services Ltd as Internal Auditor for 2023/24.

4566. Review membership of Working Groups and outside bodies

RESOLVED: For Cllr McDonald to take on the role of Convener for the Lea Rec & Play Area Working Group.

4567. Update – Leashaw landslip and signage for businesses

RESOLVED: For the clerk to contact DCC to express disappointment with the lack of progress since the Annual Parish Meeting (APM) on 5 April 2023. At the APM attendees were told that that a highway signage review would be undertaken to help businesses as a matter of urgency and that this would be done in consultation with all businesses affected. DCC also said that within a week, a draft plan would be available and a clearer timetable within a month.

4568. Update - Lea Bridge parking issue and consider proposals from DCC to introduce 'No Waiting at Any Time' restrictions

RESOLVED: For the clerk to contact DCC to confirm that the Parish Council supports the proposals for 'No Waiting at Any Time' restrictions.

4569. Consider further correspondence from DCC regarding bus route 140 and the Demand Responsive Transport (DRT)

The clerk explained that a response had not yet been received from DCC following his email sent on 17 April 2023.

RESOLVED: (1) For the clerk to chase up a response and add an item to the June agenda in relation to the matter. (2) For the clerk to contact Cllr Taylor to ask for help taking the matter forward.

4570. Consider quotation for replacement interpretation panel for Lea Recreation Ground

RESOLVED: To proceed with the quotation for replacement interpretation panel at a cost of £250 plus VAT.

4571. Planning issues raised with Cllr Harper and the Head of Planning at AVBC

RESOLVED: (1) To contact the new lead member for planning to highlight the issues.
(2) To carry forward this item to the June agenda.

4572. Amber Valley Local Plan – Cllr Ward

RESOLVED: (1) To contact the new lead member for planning to highlight the issues and find out what is happening with the Local Plan in view of the change of administration. (2) To carry forward this item to the June agenda.

4573. Consider projects to improve the Parish

RESOLVED: (1) For the clerk to contact AVBC to ask them to further delay the removal of the bus shelter on Church Street, near Lea Main Road until after the June PC meeting. (2) For Councillors to come up with potential projects for discussion at the next PC meeting. (3) To add this item to the June agenda.

4574. Consider email about 20s Plenty for Derbyshire update and next steps

RESOLVED: No further action until the trial has been completed in other parts of the county.

4575. Consider signage for cemetery to address the problem of discarded waste – Cllr Stevenson

RESOLVED: To proceed with the sign.

4576. To consider grass cutting of Holloway village green – Cllr Stevenson

RESOLVED: For the clerk to obtain a quote from Fox Landscapes.

4577. Availability of hospital transport – Cllr Wright

RESOLVED: This item be deferred until the June meeting.

4578. Consider the issue of littering adjacent to the John Smedley factory raised by resident

RESOLVED: For the Clerk to contact John Smedley Ltd to highlight the issue of littering.

4579. Consider free CPR and Defibrillator Awareness Session offered on behalf of East Midlands Ambulance Service

RESOLVED: (1) For the clerk to contact the EMAS representative to ask for September dates so that more time is available to advertise in the Parish Magazine and check availability of the hall. (2) For the clerk to ask the editor of the parish magazine to include the session date in the next edition.

4580. Community Speed Watch - Speeding over 20mph outside Lea Primary School – Cllr Dennis

RESOLVED: This item be deferred until the June meeting.

4581. Consider overtime payment to clerk for additional hours worked

RESOLVED: To approve the overtime payment to the Clerk covering the period Jan-April 2023.

4582. Planning Matters – Planning applications for consideration

23/00451/FUL	<p>John Smedley Ltd Boiler House Lea Mills Lea Road Lea Bridge Erection of single storey pump house in association with new fire sprinkler system, the installation of a water storage tank and related works including the relevant demolition of a toilet block building in a conservation area</p> <p>RESOLVED: To note the proposals.</p>
AVA/2023/0304	<p>4 Hollins Wood Close Lea Bridge Matlock Timber cladding to the front and side elevations, new front windows and open timber porch / canopy (may affect the setting of the Conservation area)</p> <p>COMMENT: The Parish Council objects to this application.</p> <p>The original application for the extension which is now proposed to be altered specified larch cladding and Planning Officers rejected this feature (see application AVA/2015/0538). The grounds for this rejection rested upon is adverse effect on the street scene.</p> <p>The new application now also seeks larch cladding and the same objection now applies. DLH now has its own Neighbourhood Plan and on pages 65-77 in the section on 'The Importance of Good Design', is set out the guidance on materials: '<i>A simple palette of materials should be maintained for the village, with sand and gritstone the predominant finishes. Quoin detailing should be utilised to add visual interest and richness.</i>' Whilst the building in question is of 1940's provenance and is brick-built, the Plan's design principles remain relevant: modern vertical larch cladding is not appropriate in the DLH Conservation Area.</p>

4583. Planning Applications for information only (Deadline passed or withdrawn) - Noted

TRE/2023/0246	<p>Yew Tree Cottage Yew Tree Hill Holloway Derbyshire DE4 5AR Fell Cypress Leylandii</p>
AVA/2023/0251	<p>Rock House Sledgegate Lane Lea Derbyshire DE4 5GL Revised proposals to approved application AVA/2017/1283 for the construction of off-road parking, landscaping, fencing and walling; Change of use of land to form part of the domestic garden, the</p>

	retention of an external staircase and the provision of a public right of way. (May affect the setting and character of the conservation area)
AVA/2023/0270	Field Off High Lane Lea Derbyshire Permanent change of use of field for the use of flying model aircrafts
AVA/2022/0820 Withdrawn Application	Rock House Sledgegate Lane Lea Matlock Variation of conditions 2, 9 and 10 of AVA/2017/1283 for the retention of front garden and parking area as now built

4584. Financial Matters

(a) Expenditure – To approve the following payments

Chq No. / Bacs	Payee & Details		Total
Bacs	Clerk April wages including use of home as office Mileage: 147 miles @ £0.45 22/3/23 Home/Holloway/Home (23 miles) 31/3/23 Home/Holloway/Home (23 miles) 5/4/23 Home/Holloway/Home (23 miles) 15/4/23 Home/Matlock/Home (39 miles) 18/4/23 Home/Matlock/Home (39 miles) Vonage - Parish phone line Line rental & Broadband contribution	£700.23 £66.15 £13.25 £11.00	£790.63
Bacs	Clerk - Replacement laptop £716.65 plus VAT		£859.98
Bacs	HMRC Income Tax / NI (April)		£180.28
Bacs	Keptkleen Ltd – Toilet cleaning Invoice No. 2186 (April)		£134.40
Bacs	Nibra Signs – Sign for public toilets		£27.60
Bacs	Zurich Municipal – Insurance renewal 2023/24		£679.05
Bacs	East Midlands Audit Services Ltd – Internal audit services 2022/23		£150.00
Bacs	MB Plumbing & Heating Engineers Ltd – blocked toilets at Church Street, Holloway		£54.00
Bacs	S Walker – overpayment of cemetery fees (GM132)		£500.00
Bacs	J Dennis – Reimbursement for Dictaphone for Speedwatch		£33.99
DD	British Gas – Electricity for toilets (13/4/23)		£46.26

Void / cancelled cheques: None.

To note that due to a banking error, a payment of £3844.24 was received on 21/4/23. This money was returned to the payee on 24/4/23. Noted

RESOLVED: To approve payments as listed above.

(b) Income

Ref No.	From / Details	Amount
Bacs (13/4/23)	J Else – Annual rent for Lea Moor	£50.00
Bacs (24/4/23)	AVBC – Precept payment 1 of 2	£13,751.00

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated) - Noted

4585. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by email) - Noted

Details
DALC day - How can we help you?
DALC April Newsletter
DALC Newsletter - May

4586. To consider items of correspondence (Previously circulated by E-mail) - Noted

From	Details
AVBC	Jug & Glass Inn at Lea and associated land and buildings - Confirmation that these be included in the list of assets of community value maintained by the Council
DCC	Community News from Derbyshire County Council, 4 April 2023
AVBC	Bus Shelter Church Street Holloway near junction with Main Road
DCC	Temporary Road Closure Church Street, Holloway 02/05/2023 to 12/05/2023
Resident	Lea Bridge - Traffic Issues
DBCP	34172584 Unstable wall - Church Street, Holloway (opp. Cemetery)
DCC	News from Derbyshire County Council, 6 April 2023
AVBC	Committee Papers for Licensing Board
DCC	Derbyshire Electric Vehicle Charging Survey
AVBC	TPO 481/23 - Sycamore trees in land to north of Lea Hall
EMAS	Free CPR and Defibrillator Awareness Session
AVBC	Committee Papers for Planning Board
AVBC	Response to Planning Application Comments - AVA/2022/1044
Severn Trent	Severn Trent - Business Loss of Profits Claims Pack
Local business	Leashaw road closure
John Smedley Ltd	Parking issue
DCC	Bus route 140
DCC	Replacement bus shelters
DCC	Derwent Valley Line CRP Partnership meeting on Monday 15 May
AVBC	Bus Shelter Church Street Holloway near junction with Main Road
DCC	Dangerous Parking - Lea Road, Lea Bridge
AVBC	Committee Papers for Governance and Audit Board
Pictorial	Quote - Replacement Interpretation Panel - Lea Recreation Ground
DCC	News from Derbyshire County Council, 21 April 2023

DCC	Derwent Valley Line Update
DCC	Parking - Lea Road, Lea Bridge
Gigaclear	Major Infrastructure Upgrade - Cromford & Holloway
AVBC	Notice of Uncontested Election - May 2023
DCC	News from Derbyshire County Council, 28 April 2023
SNT	May Newsletter
DCC	Community News from Derbyshire County Council, 25 April 2023
Resident	Littering - John Smedley factory
The Planning Inspectorate	ROW/3301051 - (Footpath from Mill Lane to Public Footpath No43 - Parish of Dethick, Lea &Holloway) DMMO 2018
DCC	Leashaw landslip update issue 6
Resident	Road Gully Leashaw
DCC	Train Service Changes & Bus Replacement Info - May to June

4587. Articles for the parish magazine and parish council website

None other than those already agreed.

4588. Agenda items for the next meeting on Wednesday 7 June 2023

Nothing requested

Meeting closed: 8.46 pm