

Dethick, Lea & Holloway Parish Council

Parish Clerk & Responsible Finance Officer

T Walker

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MINUTES – 1 May 2024

Minutes of Dethick, Lea and Holloway Annual Parish Council Meeting held in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway on Wednesday 1 May 2024.

Councillors: P Ward (Chair)

A Bradshaw

S Crossley

J Dennis

S Farnsworth

A McDonald

J Stevenson

Also present: T Walker (Parish Clerk & RFO)

Cllr David Taylor (Borough/County Council)

4887. Election of Chair for 2024/25

RESOLVED: Cllr Ward was elected as Chair for 2024/25.

4888. Election of Vice Chair for 2024/25

RESOLVED: Cllr Stevenson was elected as Vice-Chair for 2024/25.

Cllr Ward and Cllr Stevenson were thanked for taking on the roles.

4889. To note apologies for absence – Cllr McKay

4890. To consider motions for variations of business - None

4891. Declaration of member's interests at meeting

Cllr Stevenson declared a personal interest in Item 33 – Financial Matters and indicated that he/she would remain in the meeting but not participate in any discussions or vote.

4892. Public Speaking

Cllr Taylor informed the PC that he will be finishing his civic duties in May, allowing more time for councillor work. AVBC is buying houses to let. So far, there are 4 in Kirk Langley and others following on in Belper. The local plan is progressing. Cllr Taylor stated that he is doing all he can to get Leashaw repaired. There is uncertainty regarding funding for the work and he will be contacting the East Midlands Mayor as soon as one is appointed.

4893. To approve and sign the minutes of the meeting held on 3 April 2024

RESOLVED: To approve the minutes of the meeting held on 3 April 2024.

4894. To determine which items, if any of the agenda should be taken with the public excluded - None

4895. Chair's Announcements

Details of the Tesco Stronger Starts grant scheme have been added to the PC website and village WhatsApp group.

4896. Consider applications for parish councillor vacancy / Consider re-advertising
No applications received,

RESOLVED: To readvertise the vacancy with no deadline and consider applications received at the next available PC meeting.

4897. Re-Adopt Standing Orders, Members' Code of Conduct and Financial Regulations

RESOLVED: To re-adopt Standing Orders, Members' Code of Conduct and Financial Regulations.

4898. Re-adopt other parish council policies and procedures: -

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| • Data Protection Policy | • Grievance Policy |
| • Document Retention Policy | • Bullying and Harassment Policy |
| • Privacy Notice – Staff, Councillors and Role Holders | • Reasonable Adjustments Procedure |
| • Privacy Notice – Residents and Members of the Public | • Health and Safety Policy |
| • Freedom of Information Publication Scheme | • Expenses Policy |
| • Vexatious or Repeated Requests Policy | • Disciplinary Policy |
| • Equality and Diversity Policy | • Employee Absence Policy |
| • Complaints Procedure | • Social Media Policy |
| • Vexatious and Malicious Communications Policy | • Climate Change Policy |
| | • Website Accessibility Statement |

RESOLVED: To re-adopt parish council policies and procedures.

4899. Approve Asset Register as at 31 March 2024

RESOLVED: To approve the Asset Register as at 31 March 2024.

4900. Review and approve Parish Council Risk Assessment document

RESOLVED: To approve the Parish Council Risk Assessment document.

4901. To note report from internal auditor for 2023/24 accounts - Noted

4902. To approve and sign the Bank Reconciliation Report to 31 March 2024

RESOLVED: To approve and sign the Bank Reconciliation Report to 31 March 2024.

4903. To note the Financial Summary Report to 31 March 2024 - Noted

4904. To approve and sign Annual Return Section 1 – Annual Governance Statement for 2023/24

RESOLVED: To approve and sign Annual Return Section 1 – Annual Governance Statement for 2023/24.

4905. To approve and sign Annual Return Section 2 – Accounting Statements for 2023/24

RESOLVED: To approve and sign Annual Return Section 2 – Accounting Statement for 2023/24.

4906. To appoint Internal Auditor for 2024/25

RESOLVED: To appoint East Midlands Audit Services Ltd as Internal Auditor for 2024/25.

4907. Review membership of Working Groups and outside bodies - Updates

Finance Working Group P Ward (Convener) A Bradshaw S Crossley J Dennis	Planning Working Group S Farnsworth (Convener) A Bradshaw S Crossley J Stevenson P Ward
Cemetery & Memorial Grounds Working Group J Stevenson (Convener) S Crossley J Dennis A McDonald S McKay	Speedwatch Group J Dennis (Convener) A Bradshaw S Crossley
Lea Rec & Play Area Working Group A McDonald (Convener) S McKay J Stevenson P Ward	Leashaw Landslip Working Group A Bradshaw S Crossley J Dennis S Farnsworth J Stevenson P Ward

Representatives to Outside Bodies:-

- **Florence Nightingale Memorial Hall:** S McKay
- **Tree Warden:** J Stevenson
- **Police Liaison:** S Crossley
- **Climate Champion:** S Crossley

4908. Update on Leashaw landslip and consider any follow up actions

The date put forward by Cllr Taylor and DCC for the business signage site meeting is Monday 13th May at 9.30am. The latest response from Sarah Dines MP was read out.

RESOLVED: (1) For the clerk to confirm the date suggested for the business signage meeting (Monday 13th May at 9.30am) with DCC and propose meeting at Chase Café. Cllr Stevenson to ensure businesses are invited. (2) If the information is not available at the meeting on 13 May, submit a FOI request for a copy of the Highways Capital Project Budget for 2025/26, including funding specifically earmarked for the reinstatement of Leashaw. (3) To request a project plan and timeline setting out the steps that need to be in place to enable reinstatement of Leashaw to commence Spring/Summer 2025. (4) To contact the East Midlands Mayor upon appointment to highlight the Leashaw landslip and road closure and request funding to cover the cost of reinstatement. (5) For the clerk to request a further update from S Dines MP.

4909. Update on bus shelter request for Church Street – Cllr McDonald

The response from DCC stated that the suggested location was too narrow. 50% funding is available from DCC, but the PC would be then responsible for the shelter.

RESOLVED: For the clerk to request a site meeting so that other locations and alternative styles of shelter can be discussed.

4910. Update on bench installations - Cllr Stevenson

Cllr Stevenson confirmed that the donor of the benches will arrange installation when the securing brackets are available.

4911. Update - Reduced services being offered at Holloway Surgery

The reply from the surgery was discussed and it was generally felt that the response was disappointing. A response from Crich PPG has not yet been received.

RESOLVED: For the clerk to chase up the response from Crich PPG.

4912. Update on the implementation of 'No Waiting at Any Time' restrictions to deal with the dangerous parking issue on Lea Road

DCC have stated that the TRO for Lea Road expected to be made 2nd or 3rd week of May.

RESOLVED: For the clerk to ask for an update prior to the June PC meeting if the restrictions have not been implemented as promised.

4913. Update on Speed Indicator Device Project – Cllr Dennis

The Object Licence has been received from DCC, but the locations are incorrect, despite confirming them in November 2023. Derbyshire PCC will not provide the grant funding until the error has been rectified. Under the circumstances, the clerk has asked for the £105 admin fee to be waived Highways Hub have not yet responded.

4914. Update on insect house at Lea recreation ground – Cllr McKay

Item to be carried forward to June

4915. Consider the provision of signs for the dog tethering rings

RESOLVED: To proceed with the signs

4916. Update on village shop – Cllr Dennis

Cllr Dennis gave an update and confirmed that things were proceeding.

4917. Planning Matters – Planning applications for consideration

AVA/2024/0290	<p>12 Hillside Holloway Derbyshire DE4 5AX</p> <p>Extension to side and rear at first floor level over existing ground floor</p> <p>COMMENT: The Parish Council objects to this application on the grounds that the proposed exterior cladding materials contravene the criteria of the DLH Neighbourhood Plan.</p> <p>We have, on several occasions, drawn AVBC's Planning Department's attention to the principles set out in the Neighbourhood Plan for the Parish set out on pages 65-77 'The Importance of Good Design', and in particular the section on materials: 'A simple palette of materials should be maintained for the village, with sand and gritstone the predominant finishes. Quoin detailing should be utilised to add visual interest and richness.'</p> <p>The Parish Council views the use of timber cladding as contrary to these principles and a significant diminution of the visual amenity afforded by the diverse collection of vernacular buildings already present in the settlement.</p> <p>In our view, the submitted Heritage Statement underplays the distinctiveness of this property and the group of which it is a part. We note that for the building is of a distinctive ashlar gritstone material which is possibly derived from local gritstone quarries, since closed. As such, the group of six properties constructed from the same materials make a positive contribution to the vernacular styles within the settlement.</p> <p>We note that Policy LS3 of the AVBC Local Plan ~ which is still current ~ requires all development proposals to reflect the principles of good design, by:- a) conserving or enhancing the quality of local distinctiveness of the natural and built environment; b) respecting the character of the locality in terms of the scale and nature of development, its layout, density, height, massing, architectural style, materials and landscaping; c) taking account of the relationship between the development proposals and neighbouring buildings, and the spaces between and around those buildings.</p> <p>We urge AVBC to take into account conformity with the principles set out in the NPPF, The National Design Guide, the Saved Policies of the AVBC Local Plan, the DLH Conservation Area Statement and DLH Neighbourhood Plan as they apply to this application and to consult with the applicant and his/her agent with a view to constructing this upper extension in gritstone to match the existing main building.</p>
TRE/2024/0461	<p>Hollins Wood Hollins Wood Close Lea Bridge DE4 5AD</p> <p>Large Oak tree growing from woodland at the side of property. Remove epicormic stem growth and lift over house by by an</p>

	<p>additional 1-2m. Reduce western canopy growing over garden by 2-3m and reshape. Whilst working on tree remove any over extended branches (marked on photo).</p> <p>COMMENT: No comment.</p>
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4918. Planning Applications for information only (Deadline passed or withdrawn)

TRE/2024/0449	Waterworks House Main Road Lea Matlock Felling of trees
TRE/2024/0450	1 Lea Wood Croft Holloway Matlock Removal of 2 fruit trees
TRE/2024/0448	1 Lea Wood Croft Holloway Matlock Removal of trees
TRE/2024/0458	Prospect House 72 Church Street Holloway DE4 5AY Felling of trees

4919. Financial Matters

(a) Expenditure – To approve the following payments

Chq No. / Bacs	Payee & Details		Total
Bacs	Clerk April wages including use of home as office, mileage, line rental/broadband contribution and parish phone line		£898.97
Bacs	HMRC - Income Tax / NI		£231.07
Bacs	Zurich Municipal – Insurance renewal 2024/25		£748.67
Bacs	East Midlands Audit Services Ltd – Internal audit services 2023/24		£157.50
Bacs	ICCM – Annual membership fee		£100.00
Bacs	Fresh Air Fitness – Balance for outdoor gym equipment. £2176.35 plus VAT		£2611.62
Bacs	Derbyshire County Council – Object Licence for SID (2 locations)		£105.00***
Bacs	J Stevenson – Reimbursement for timber for shelving in telephone kiosk		£39.36
DD	Waterplus – Inv No. 05422113 - Public toilets		£40.72
DD	British Gas – Electricity for toilets (12/4/24)		£44.02

Void / cancelled cheques: None.

RESOLVED: To approve payments as listed above. *** Delay DCC Object Licence payment for SID until error is resolved.

(b) Income

Ref No.	From / Details	Amount
Bacs (5/4/24)	Jepsons Funerals – plot & interment fee	£430.00

Bacs (10/4/24)	Jepsons Funerals - plot & interment fee	£2100.00
Bacs (12/4/24)	J Else – Annual rent for Lea Moor	£50.00
Bacs (25/4/24)	L Petts - fees	£100.00

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report (Previously circulated)

4920. To consider Derbyshire Association of Local Council's Circulars (Previously circulated by email)

Details
DALC Roadshows
Training Update

4921. To consider items of correspondence (Previously circulated by E-mail)

From	Details
AVBC	Committee Papers for Standards and Appeals Committee
DCC	Derwent Valley Line Update – Staffing, Rail Strikes, Network Rail Report and Tracks, Trails and Trains
DCC	FREE Online Safety Talk at County Hall, Matlock - 29/4/24
AVBC	Committee Papers for Planning Board
DCC	Leashaw Landslip update 13 (Lea Road works)
Cllr Cupit	Lea Road works
DCC	Community News from Derbyshire County Council – 9 April 2024
DCC	Lea Bridge TRO
Crich Medical Practice	Response - Reduced Services
DCC	Community News from Derbyshire County Council – 15 April 2024
Crich PC	Meeting 23 March Sarah Dines MP
Amber Valley SNT	Crime update
DCC	Mobile Library Routes 29 April 2024 - 19 July 2024
DCC	News from Derbyshire County Council – 12 April 2024
Frank Adlington-Stringer, Green Party Mayoral candidate	Leashaw landslip
DCC	Parish & Town Council Liaison Forum: Presentation slides
Royal British Legion Industries (RBLI)	Do you have your Parish ready for D-Day 80?
AVBC	Committee Papers for Licensing Board
Donor	Update on Benches
AVBC	Bus shelter opposite Lea Primary School
DCC	Community News from Derbyshire County Council – 22 April 2024
DCC	News from Derbyshire County Council – 19 April 2024
DCC	Extension of temporary Road Closure Leashaw, Holloway extended until 30/06/2024
DCC	Bus Shelter Provision - Church Street, Holloway
DCC	Objects License for SID

Groundwork	Tesco Stronger Starts Grants funding - Parishes Amber Valley
DCC	News from Derbyshire County Council – 26 April 2024

4922. Articles for the parish magazine and parish council website

None, other than items described earlier in the minutes

4923. Agenda items for the next meeting on Wednesday 5 June 2024 - None

Meeting closed: 8.52pm