

Dethick, Lea & Holloway Parish Council

Parish Clerk & Responsible Finance Officer

T Walker

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31 July 2025

Dear Councillors

You are summoned to attend the Parish Council Meeting to be held on **Wednesday 6 August 2025 at 7pm** in the Florence Nightingale Memorial Hall, Yew Tree Hill, Holloway.

Yours sincerely

T Walker

Clerk to the Parish Council

AGENDA – 6 August 2025

1. To accept apologies for absence

2. To consider motions for variations of business

3. Declaration of member's interests at meeting

- (a) Councillors must verbally declare any disclosable pecuniary interests and non-pecuniary interests at this point.
- (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.

4. Public Speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.
- (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.

5. To approve and sign the minutes of the meeting held on 2 July 2025

6. To determine which items, if any of the agenda should be taken with the public excluded

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance

with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

7. Consider applications for the Parish Councillor vacancy (if any received)
8. Chair's Announcements
9. To note the Conclusion of Audit for 2024/2025
10. Update on Leashaw landslip and consider any follow up actions
11. Update on the request to DCC for parking restrictions around the village green triangle and also an update on the installation of timber bollards – Cllr Stevenson
12. To consider refurbishment of cemetery gates – Cllr Crossley
13. To review cemetery fees and consider adopting the draft updated Cemetery Regulations
14. To consider carrying out safety testing of memorials in the cemetery, including the Smedley Memorial and the War Memorial in the Memorial Grounds
15. To consider any outstanding actions from the 2022 Tree Survey and agree a timescale for the next inspection.
16. To consider a response to the Derbyshire Local Government Reorganisation public consultation.
17. Update on Church Street bus shelter project
18. Update – Condition of public toilets on Church Street, Holloway
19. To consider the legal requirements for a workplace pension and auto enrolment of employees
20. Planning Matters – Planning applications for consideration

TRE/2025/0723	Sycamore Cottage Main Road Lea Crown lift Sycamore tree
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21. Planning Applications for information only (Deadline passed or withdrawn)

22. Financial Matters

(a) Expenditure – To approve the following payments

Ref.	Payee & Details		Total
Bacs	Clerk July wages to include, back pay of annual increase (April to June), use of home as office, mileage, line rental/broadband contribution and reimbursement of parish phone line.		£1004.88
Bacs	Clerk		£912.28

	August wages to include use of home as office, line rental/broadband contribution and reimbursement of parish phone line.		
Bacs	HMRC - Income Tax / NI		£360.01
Bacs	HMRC - Income Tax / NI		£316.78
Bacs	Keptkleen Ltd – Toilet cleaning Invoice No. 2882		£168.00
Bacs	Fox Grounds Maintenance & Landscaping Ltd – Lea recreation ground Inv 12899		£210.80
Bacs	Fox Grounds Maintenance & Landscaping Ltd – Lea recreation ground Inv 13037		£210.80
Bacs	Fox Grounds Maintenance & Landscaping Ltd – Holloway Cemetery Inv 12772		£494.21
Bacs	Fox Grounds Maintenance & Landscaping Ltd – Holloway Cemetery Inv 13032		£494.21
Bacs	FNMHF – Room hire 2/4, 7/5 and 4/6/25		£72.00
Bacs	PKF Littlejohn LLP – External auditor fees for 2024/25		£252.00
DD	Royal Mail – PO Box annual fee		£445.80
DD	British Gas – Electricity for toilets (1/7/25)		£30.07
DD	Waterplus – Inv 09787687		£30.42
DD	Unity Trust Bank – monthly service charge (July)		£6.00

Void / cancelled cheques: None.

(b) Income

Ref.	From / Details	Amount
22/7/25 (Bacs)	Co-op Funeral Services Ltd – Interment fee	£80.00
29/7/25 (Bacs)	UK Timber Limited - refund	£593.87

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report

23. To consider Derbyshire Association of Local Council's Correspondence

Details
DALC July's Newsletter
DALC July Forum 23/07/2025
DALC Awards - 31st July deadline approaching!
August Forum - Local Government Reorganisation in Derbyshire
DALC August Newsletter

24. To consider items of correspondence

From	Details
PCSO Barnes	July Council Meeting
DCC	Emergency Road Closure Lea Road, Matlock 01.07.2025 to 03.07.2025
DCC	Kerb Damage

Public Perspectives	Proposed changes to councils in Derby and Derbyshire – Consultation - Monday 30 June to Sunday 10 August 2025
AVBC	Derbyshire local government reorganisation public consultation
DCC	News from Derbyshire County Council 4 July 2025
AVBC	Committee Papers for Employment Committee
WordPress	Your June Site Stats for Dethick, Lea and Holloway Parish Council
AVBC	Committee Papers for Full Council
DCC	Community News from Derbyshire County Council 7 July 2025
AVBC	Town and Parish Council request to help us promote the Local Government Reorganisation consultation
AVBC	Committee Papers for Environment and Bio-Diversity Scrutiny Committee
EMAS	Free CPR and Defibrillator Awareness Sessions - 17/7/25 & 25/9/25
DCC	Community News from Derbyshire County Council 14 July 2025
DCC	News from Derbyshire County Council 11 July 2025
Severn Trent	Your Severn Trent Councillor Newsletter - Summer 2025 Edition
Executive Headteacher	Completion of Consultation Process
DCC	News from Derbyshire County Council 18 July 2025
DCC	Derwent Valley Line Partnership and Management meeting
DCC	Greatest Gathering and DVL fringe event [Derby Market Hall]
AVBC	Local Government Reorganisation Consultation
AVBC	Amber Valley Borough Local Plan 2022-2040 - Main Modifications Consultation
DCC	Community News from Derbyshire County Council 28 July 2025
RAD	Invite to EMCCA Inclusive Growth Commission workshops
AVBC	AVBC Biodiversity Workshop
DCC Highways	Temporary Road Closure Bakers Lane, Lea 01/09/2025 to 20/09/2025
John Smedley	Smedley memorial in Holloway Cemetery
Public Perspectives	Proposed changes to councils in Derby and Derbyshire - Consultation
KH (DCC)	Notes from Leashaw Meeting - 25/7/25
Parish Magazine Editor	Parish Councillor Vacancy advert
J Smedley Ltd	Smedley memorial in Holloway Cemetery
DCC	0138213 TB FW: FS-Case-715793527 – Parking restrictions / bollards

25. Articles for the parish magazine and parish council website

26. Agenda items for the next meeting on Wednesday 1 October 2025