

Dethick, Lea & Holloway Parish Council

Parish Clerk & Responsible Finance Officer

T Walker

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29 April 2026

Dear Councillors

You are summoned to attend the Annual Parish Council Meeting to be held on **Wednesday 6 May 2026 at 7pm** in the Florence Nightingale Memorial Hall, Mill Lane, Holloway, DE4 5AQ.

Yours sincerely

T Walker

Clerk to the Parish Council

AGENDA – 6 May 2026

1. Election of Chair for 2026/27

2. Election of Vice Chair for 2026/27

3. To accept apologies for absence

4. To consider motions for variations of business

5. Declaration of member's interests at meeting

- (a) Councillors must verbally declare any disclosable pecuniary interests and non-pecuniary interests at this point.
- (b) Where a councillor indicates that they have a non-pecuniary interest, but wish to make representations regarding the item, those representations must be made under item (c) of Public Speaking.

6. Public Speaking

- (a) A period of not more than 15 minutes will be made available for members of the public and councillors to comment on any matter.
- (b) If a Police representative, County Council or District Council member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Councillors declaring a non-pecuniary interest in an item can make representations about that item at this stage.

7. To approve and sign the minutes of the meeting held on 1 April 2026

8. To determine which items, if any of the agenda should be taken with the public excluded

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms (if required): - "In view of the confidential nature of item x to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

9. Consider any applications received for the Parish Councillor vacancies

10. Chair's Announcements

11. Re-Adopt Standing Orders, Members' Code of Conduct and Financial Regulations

12. Re-adopt other parish council policies and procedures: -

<ul style="list-style-type: none">• Data Protection Policy• Document Retention Policy• Privacy Notice – Staff, Councillors and Role Holders• Privacy Notice – Residents and Members of the Public• Freedom of Information Publication Scheme• Vexatious or Repeated Requests Policy• Equality and Diversity Policy• Complaints Procedure• Vexatious and Malicious Communications Policy	<ul style="list-style-type: none">• Grievance Policy• Bullying and Harassment Policy• Reasonable Adjustments Procedure• Health and Safety Policy• Expenses Policy• Disciplinary Policy• Employee Absence Policy• Social Media Policy• Climate Change Policy• Website Accessibility Statement• IT Policy• Sexual and General Harassment Policy
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13. Approve Asset Register as at 31 March 2026

14. Review and approve Parish Council Risk Assessment document

15. To note the 2025/26 Internal Audit Report

16. To approve and sign the Bank Reconciliation Report to 31 March 2026

17. To note the Financial Summary Report to 31 March 2026

18. To approve and sign Annual Return Section 1 – Annual Governance Statement for 2025/26

19. To approve and sign Annual Return Section 2 – Accounting Statements for 2025/26

20. To appoint Internal Auditor for 2026/27

21. Review membership of Working Groups and outside bodies

22. Consider whether to participate in the Public Rights of Way Minor Maintenance Scheme 2026/27

23. Update on Leashaw landslip and consider any follow up actions

24. Consider the option of applying to DCC for cultivation license for planters to act as a deterrent to vehicles driving over the grass triangle
25. Update on Lea Primary School parking and road safety – Cllr Thomas
26. Update on correspondence with AVBC regarding the public toilets on Church Street, Holloway (Building maintenance and statutory compliance responsibilities)
27. Update on follow up actions from tree inspection report for Holloway Cemetery, Memorial Grounds and Lea Recreation Ground
28. Consider quotations for repairs to 8 unstable memorials that were highlighted in the memorial inspection report for Holloway Cemetery
29. Consider request from the Chair of the Florence Nightingale Memorial Hall to sponsor a bench within the hall grounds – Cllr Stevenson
30. Consider defects highlighted in the Annual Play Area Inspection Report
31. Update on moving the Speed Indicator Device to a new location
32. Update on Church Street bus shelter project
33. Consider dog fouling issues raised by a resident
34. Consider removing a small tree from the cemetery that is likely to cause maintenance issues if it becomes established
35. Planning Matters – Planning applications for consideration

TRE/2026/0874	Florence Nightingale Memorial Hall Mill Lane Holloway Derbyshire DE4 5AQ Flowering Cherry - remove 2 over extended lower branches and crown reduce by 2 metres (20%)
TRE/2026/0885	56 Church Street Holloway Matlock Derbyshire DE4 5AY 8m high sycamore tree at the back. Limited amenity value, pushing wall, significantly fouling overhead wires. FELL
TRE/2026/0882	Lea Recreation Ground Holt Lane Lea Derbyshire Various tree works
TRE/2026/0881	Holloway Memorial Gardens Church Street Holloway DE4 5AY Various tree works
TRE/2026/0880	Holloway Cemetery Church Street Holloway Derbyshire Various tree works
AVA/2026/0149	Lea Hall Main Road Lea Derbyshire DE4 5GR Internal and external alterations to the listed building, curtilage listed structures and setting.

36. Planning Applications for information only (Deadline passed or withdrawn)

AVA/2026/0198	Laburnum Cottage Main Road Lea Construction of a two storey rear extension to the north elevation
TRE/2026/0872	Laburnum Cottage Main Road Lea

	Larch 14m high. Crown lift to 4. Thin by 10% total removing dead, weak and crossing branches, and additional branches to balance and shape the crown. None more than 50mm diameter.
TRE/2026/0874	Florence Nightingale Memorial Hall Mill Lane Holloway DE4 5AQ Flowering Cherry - remove 2 over extended lower branches and crown reduce by 2 metres (20%)

37. Financial Matters

(a) Expenditure – To approve the following payments

Ref.	Payee & Details	Total
Bacs	April wages to include, use of home as office, mileage, line rental/broadband contribution and reimbursement of parish phone line, WordPress Professional Email subscription, postage stamps and folders.	£947.34
Bacs	HMRC - Income Tax / NI	£315.33
Bacs	Derbyshire CC – Pension Fund - Pension	£256.84
Bacs	Florence Nightingale Mem Hall Fund – Hall bookings for Jan, Feb and March	£72.00
Bacs	Amber Valley Borough Council – Annual Play Area Inspection Report. Invoice 7910562	£60.48
Bacs	ICCM – Annual membership fee	£110.00
Bacs	Zurich Municipal – Insurance renewal 2026/27	£881.16
Bacs	East Midlands Audit Services Ltd – Internal audit services 2025/26	£180.00
DD	British Gas – Electricity for toilets (14/4/26)	£47.46
DD	Unity Trust Bank – monthly service charge (Apr)	£7.00

Void / cancelled cheques: None.

(b) Income

Ref.	From / Details	Amount
14/4/26 (Bacs)	Mr & Mrs Else – Annual rent for land	£50.00

Void / cancelled paying in slips: None

(c) To note Bank Reconciliation & Financial Summary Report

38. To consider Derbyshire Association of Local Council's Correspondence - None

39. To consider items of correspondence

From	Details
AVBC	Committee Papers for Cabinet
DCC	News from Derbyshire County Council 27 March 2026
DCC	New 'Healthy Beginnings' Campaign Launches to Support Parents-to-Be
AVBC	Committee Papers for Environment and Bio-Diversity Scrutiny Committee

National Grid	FW: Chesterfield to Willington Stage 2 consultation: four weeks left to have your say
Resident	Speeding Motorists on Main Road
DCC	News from Derbyshire County Council 2 April 2026
AVBC	Committee Papers for Standards and Appeals Committee
DCC	News from Derbyshire County Council 10 April 2026
Zurich	Long Term Agreement Quote - Zurich Insurance
Cllr Hatchett	Leashaw Update
AVBC	Annual Playground Inspection 2025/26
Coeval	Quote for moving Speed Indicator Device
Resident	Proposed development if the land to the rear of Sledgegate Lane Farmhouse Lea Matlock DE4 5GL. Application number AVA/2025/0743
DCC	Bus Shelter - Church Street, Holloway
DCC	02-04-26 - NC Church Street - Mill Lane, Holloway
Resident	Letter from Planning Design
Findern PC	Contractor / Quote for moving Speed Indicator Device to new location
Petts Memorials	Quote for making memorials safe
DCC	Derwent Valley Line AGM Partnership meeting
AVBC	Access to Solar Wizard Tool
AVBC	Letter - new weekly food waste service information
DDDC	Ashbourne Airfield SPD Adoption
AVBC	Public Toilets - Church Street, Holloway
DCC	Loan Shark Awareness Sessions
Chatsworth Plumbing & Heating Ltd	Repair to public toilets
DCC	Leashaw - Response to email sent to DCC by Cllr Hatchett
DCC	News from Derbyshire County Council 17 April 2026
Resident	Dog poo issues
Resident	Parking outside schools
AVBC	People's Emergency Briefing - Saturday 23rd May 11am
AVBC	Committee Papers for Licensing Committee
Internal Auditor	Internal Audit Report 2025/26
Loscoe Electrical	Quote for moving Speed Indicator Device to new location
DCC	Bus Shelter - Church Street, Holloway
DCC	News from Derbyshire County Council 24 April 2026
AVBC	Public Toilets - Church Street, Holloway
Resident	Speed indicator device and request for zebra crossing in the vicinity of the Jug and Glass Pub

40. Articles for the parish magazine and parish council website

41. Agenda items for the next meeting on Wednesday 3 June 2026

*** Leashaw Public Meeting - Thursday 21st May 2026 - 6.30pm ***